

SUPREME COURT OF QUEENSLAND

REGISTRY: Brisbane
NUMBER: 3383 of 2013

Applicants: **RAYMOND EDWARD BRUCE AND VICKI
PATRICIA BRUCE**

AND

First Respondent: **LM INVESTMENT MANAGEMENT LIMITED
(IN LIQUIDATION) ACN 077 208 461 IN ITS
CAPACITY AS RESPONSIBLE ENTITY OF THE
LM FIRST MORTGAGE INCOME FUND**

AND

Second Respondent: **THE MEMBERS OF THE LM FIRST
MORTGAGE INCOME FUND ARSN 089 343 288**

AND

Third Respondent: **ROGER SHOTTON**

AND

Intervener: **AUSTRALIAN SECURITIES & INVESTMENTS
COMMISSION**

CERTIFICATE OF EXHIBIT

VOLUME 2 OF 3

Exhibit "DW-41" (pages 200 – 399) the Affidavit of **DAVID WHYTE** sworn the 8th
day of June 2016


Deponent


Solicitor/A Justice of the Peace

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INDEX OF EXHIBITS TO VOLUME 2

No.	Description	Date	Page No.
DW-41	Schedule of work performed by BDO in the Brisbane office during the Relevant Period	Various	200 – 399

BRI	David Whyte	Partner	Trade On	02/03/2016	0.70	\$392.00	reviewed affidavits in relation to FTI's remuneration claim/correspondence with FTI and Russells regarding amounts claimed
BRI	David Whyte	Partner	Trade On	02/03/2016	0.30	\$168.00	telecon with liquidator of LMA regarding transactions between the fund and LMA/potential unfair preference recovery against a creditor of LMA
BRI	David Whyte	Partner	Trade On	03/03/2016	1.40	\$784.00	reviewed invoices and payments with LMA/reviewed receipts and payments/reviewed payment to LMIM for resources fee/email our solicitors in relation to payment made to LMIM
BRI	David Whyte	Partner	Trade On	03/03/2016	0.50	\$280.00	reviewed transactions between LMIM, LMA and FMIF to assist in determining why there isn't cash at bank of around \$400K in LMA
BRI	David Whyte	Partner	Trade On	03/03/2016	0.50	\$280.00	reviewed transactions between LMIM, LMA and FMIF to assist in determining why there isn't cash at bank of around \$400K in LMA/including review of John Park's affidavit in response to the queries raised in my affidavit about management and resources fees
BRI	David Whyte	Partner	Trade On	04/03/2016	1.10	\$616.00	telecon with our solicitors regarding transactions between FMIF, LMIM and LMA/outstanding amounts due from LMIM to LMA/reconciliation required/proposed letter to FTI's solicitors/other information required for FTI's remuneration application
BRI	David Whyte	Partner	Trade On	04/03/2016	0.30	\$168.00	reviewed correspondence from our solicitors including draft letter to Russells regarding reconciliation of accounts between LMIM, FMIF and LMA/telecon with our solicitors regarding proposed amendments to letter
BRI	David Whyte	Partner	Trade On	07/03/2016	0.80	\$448.00	planning meeting with Eric Leeuwendal (part) and John Somerville regarding status of litigation matters/further work being undertaken/preparation of management accounts/maintaining investor database/potential claims against authorised payments
BRI	David Whyte	Partner	Trade On	07/03/2016	0.10	\$56.00	reviewed correspondence relating to FTI's indemnity claim/solicitors costs paid/claimed/email our solicitors to clarify position
BRI	David Whyte	Partner	Trade On	07/03/2016	0.40	\$224.00	telecon with our solicitors regarding meeting to be held with FTI/further affidavit of John Park
BRI	David Whyte	Partner	Trade On	07/03/2016	0.20	\$112.00	detailed review of John Park's affidavit relating to FTI's remuneration claim/reviewed correspondence around time of FTI's appointment/prepared note to our solicitors commenting on issues to be raised at hearing/included in my further affidavit authorised payments
BRI	David Whyte	Partner	Trade On	08/03/2016	3.10	\$1,736.00	preparation for meeting with FTI regarding remuneration claim/reviewed affidavits filed in the proceedings and correspondence with FTI around the time of my appointment
BRI	David Whyte	Partner	Trade On	08/03/2016	0.10	\$56.00	
BRI	David Whyte	Partner	Trade On	08/03/2016	1.60	\$896.00	

BRI	David Whyte	Partner	Trade On	08/03/2016	0.80	\$448.00	meeting with FTI regarding remuneration claim/hearing on Monday/without prejudice offer
BRI	David Whyte	Partner	Trade On	09/03/2016	0.30	\$168.00	telecon with our solicitors regarding FTI's remuneration claim/further affidavit to be sworn/proposed offer to settle on without prejudice basis
BRI	David Whyte	Partner	Trade On	09/03/2016	0.20	\$112.00	reviewed correspondence from our solicitors with proposed amendments to draft email to FTI regarding remuneration claim and without prejudice offer to settle/amended and sent email
BRI	David Whyte	Partner	Trade On	09/03/2016	0.90	\$504.00	telecon with our solicitors regarding outcome of meeting with FTI in respect of hearing on Monday for their remuneration application/content of affidavit being prepared in response to Park's affidavit/strategy to try and settle and for hearing
BRI	David Whyte	Partner	Trade On	09/03/2016	1.30	\$728.00	draft email to FTI regarding court hearing on Monday for remuneration claim/without prejudice offer to settle/commentary on offer and reasons for adopting position we have/review previous correspondence to quote from
BRI	David Whyte	Partner	Trade On	10/03/2016	0.20	\$112.00	reviewed correspondence between our solicitors, ASIC and FTI's solicitors regarding transcript of hearing relating to FTI's remuneration claim and potential involvement of ASIC as alluded to by the judge
BRI	David Whyte	Partner	Trade On	10/03/2016	2.30	\$1,288.00	reviewed correspondence from our solicitors regarding further information required for affidavit in respect of FTI's remuneration claim/reviewed court documents/category 1 claims/email McGrathNicol and our solicitors regarding same
BRI	David Whyte	Partner	Trade On	10/03/2016	0.20	\$112.00	telecon with McGrathNicol regarding FTI's remuneration claim/post appointment category 1 claims
BRI	David Whyte	Partner	Trade On	10/03/2016	0.10	\$56.00	email our solicitors regarding telephone conversation with McGrathNicol/further information to be included in affidavit to be sworn in respect of FTI's remuneration claim
BRI	David Whyte	Partner	Trade On	10/03/2016	0.20	\$112.00	reviewed court order relating to FTI's indemnity claims/considered non receipt of requested information and options available to progress
BRI	David Whyte	Partner	Trade On	10/03/2016	0.20	\$112.00	telecon with our solicitors regarding non receipt of requested information from Russells regarding appeal costs/proposed letter to be sent to Russells in relation to same
BRI	David Whyte	Partner	Trade On	11/03/2016	0.10	\$56.00	telecon with our solicitors regarding status of affidavit to be sworn today/further information required to finalise
BRI	David Whyte	Partner	Trade On	11/03/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding draft letter to FTI's solicitors regarding allocation of costs between funds/provided instructions in relation to same
BRI	David Whyte	Partner	Trade On	11/03/2016	0.20	\$112.00	reviewed summary of category 1 costs for FTI's remuneration/reviewed commentary surrounding concerns in post appointment period

BRI	David Whyte	Partner	Trade On	11/03/2016	1.00	\$560.00	reviewed affidavits/supporting documentation regarding status of accounts between FMIF, LMIM and LMA/drafted email to David Clout seeking confirmation of his position on the amounts owing between the parties/sent to our solicitors for review
BRI	David Whyte	Partner	Trade On	11/03/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding draft email to David Clout & Associates regarding state of accounts between LMIM, LMIM and FMIF/accepted changes and sent email
BRI	David Whyte	Partner	Trade On	11/03/2016	1.70	\$952.00	reviewed draft affidavit/telecon with our solicitors regarding amendments in respect of FTL's remuneration claim/reviewed correspondence from Nicola Kennedy regarding transactions between LMIM, LMA and FMIF/reviewed LMA resources fees paid
BRI	David Whyte	Partner	Trade On	11/03/2016	2.30	\$1,288.00	meeting at our solicitors office to review, amend and swear affidavit relating to FTL's remuneration claim
BRI	David Whyte	Partner	Trade On	12/03/2016	0.60	\$336.00	telecon with our solicitors regarding hearing on Monday in relation to FTL's remuneration claim/information awaited from Russells/without prejudice discussions and provide instructions in respect of same
BRI	David Whyte	Partner	Trade On	13/03/2016	0.40	\$224.00	telephone calls with our solicitors regarding hearing for FTL's remuneration claim/issue raised in submissions
BRI	David Whyte	Partner	Trade On	14/03/2016	0.40	\$224.00	telecon with our solicitors regarding submissions for today's hearing in respect of FTL's remuneration claim/consider position in respect of without prejudice discussions/discussed issue in relation to allocation of costs and other issues to be raised
BRI	David Whyte	Partner	Trade On	14/03/2016	0.20	\$112.00	reviewed/arranged for affidavit to be sworn and witnessed by JP
BRI	David Whyte	Partner	Trade On	14/03/2016	0.70	\$392.00	reviewed counsels submissions in relation to FTL's remuneration claim and hearing today
BRI	David Whyte	Partner	Trade On	14/03/2016	0.20	\$112.00	reviewed draft without prejudice counter offer calculations for discussion in relation to FTL's remuneration claim
BRI	David Whyte	Partner	Trade On	14/03/2016	0.10	\$56.00	reviewed correspondence from our solicitors and Russells in relation to FTL's indemnity claims and request to extend deadline to provide information pursuant to court order/provide instructions to grant extension
BRI	David Whyte	Partner	Trade On	14/03/2016	0.70	\$392.00	telecon with our solicitors regarding court hearing in respect of FTL's remuneration/Judge's position so far/variables to be determined by the judge/agreed between the parties/consider without prejudice offers/differing calculations/email our
BRI	David Whyte	Partner	Trade On	14/03/2016	1.00	\$560.00	reviewed documentation in support of FTL's indemnity claims
BRI	David Whyte	Partner	Trade On	14/03/2016	0.20	\$112.00	telecon with our solicitors regarding without prejudice discussions with FTL's solicitors/instructions relating to same/status of court hearing regarding FTL's remuneration claim
BRI	David Whyte	Partner	Trade On	14/03/2016	0.30	\$168.00	telecon with our solicitors regarding calculation of FTL's remuneration/figures put forward by FTL's solicitors/current status of hearing

BRI	David Whyte	Partner	Trade On	14/03/2016	0.30	\$168.00	telecon with our solicitors regarding calculation of category 2 amounts in respect of FTI's remuneration claim /reviewed affidavits/checked figures with application
BRI	David Whyte	Partner	Trade On	16/03/2016	0.30	\$168.00	reviewed correspondence from our solicitors regarding issues raised at court hearing about costs to be determined /issues for consideration /information being provided in respect of same /relevant court rules for consideration
BRI	David Whyte	Partner	Trade On	17/03/2016	0.20	\$112.00	authorised payments
BRI	David Whyte	Partner	Trade On	18/03/2016	0.10	\$56.00	reviewed letter from our solicitors and correspondence with ASIC regarding Justice Jackson's comments about changing the position of the dual appointments with FTI and consideration of the options in respect of same
BRI	David Whyte	Partner	Trade On	18/03/2016	0.20	\$112.00	authorised payments
BRI	David Whyte	Partner	Trade On	21/03/2016	0.90	\$504.00	planning meeting with Eric Leeuwendal and John Somerville regarding litigation matters, investigations, preparation of management accounts and other operational matters
BRI	David Whyte	Partner	Trade On	21/03/2016	0.30	\$168.00	telecon with our solicitors regarding draft court orders relating to FTI's remuneration claim /status of indemnity claim /further information requested /FTI's request to replace responsible entity /potential claim against third party
BRI	David Whyte	Partner	Trade On	22/03/2016	0.40	\$224.00	telecon with our solicitors regarding potential claim against third party /preparation of application to ASIC for financial reporting relief
BRI	David Whyte	Partner	Trade On	5/04/2016	0.20	\$112.00	reviewed correspondence from McGrath Nicol regarding claims against /from the MPF /potential retirement of Receivers and Managers /further information requested by KordaMentha. sent response
BRI	David Whyte	Partner	Trade On	6/04/2016	0.10	\$56.00	reviewed draft response to Russells regarding claim for appeal costs /decision on same to be delayed pending judgement on FTI's remuneration claim
BRI	David Whyte	Partner	Trade On	8/04/2016	0.10	\$56.00	authorised payments
BRI	David Whyte	Partner	Trade On	11/04/2016	0.60	\$336.00	meeting with Eric Leeuwendal and John Somerville regarding status of litigation matters /work to be completed /preparation of management accounts /report to investors
BRI	David Whyte	Partner	Trade On	11/04/2016	0.20	\$112.00	reviewed correspondence from our solicitors and Russells regarding decision to be made on appeal costs /reviewed draft response /reviewed terms of 17 December 2015 court order /sent response
BRI	David Whyte	Partner	Trade On	11/04/2016	0.60	\$336.00	meeting with John Somerville and Nicola Kennedy regarding draft management accounts for the six months ended 31 December 2015 /issues raised by audit and other queries to be determined
BRI	David Whyte	Partner	Trade On	12/04/2016	0.10	\$56.00	reviewed draft correspondence to our solicitors regarding remuneration application /report to investors and narrations to be included

BRI	David Whyte	Partner	Trade On	12/04/2016	0.40	\$224.00	telecon with our solicitors regarding status of draft court order in respect of FTI's remuneration claim/reconciliation of amounts payable/FTI's indemnity claim/application to ASIC for relief from financial reporting obligations
BRI	David Whyte	Partner	Trade On	12/04/2016	0.10	\$56.00	reviewed correspondence from FTI and Russells regarding FTI's remuneration claim/draft court order/drafted response
BRI	David Whyte	Partner	Trade On	12/04/2016	0.10	\$56.00	reviewed correspondence from our solicitors and Russells regarding appeal costs/confirmed instructions in relation to same
BRI	David Whyte	Partner	Trade On	13/04/2016	0.10	\$56.00	accept service of court order in relation to FTI's residual powers application
BRI	David Whyte	Partner	Trade On	13/04/2016	0.20	\$112.00	telecon with our solicitors regarding response to FTI's claim for legal expenses in respect of appeal costs/letter to be drafted in response to claim
BRI	David Whyte	Partner	Trade On	13/04/2016	0.30	\$168.00	reviewed draft letter provided by our solicitors in relation to rejection of FTI's indemnity claim/telecon with our solicitors regarding finalising letter
BRI	David Whyte	Partner	Trade On	13/04/2016	0.20	\$112.00	authorised payments
BRI	David Whyte	Partner	Trade On	13/04/2016	0.80	\$448.00	reviewed management accounts for the half year ended 31 December 2015/amended same for final draft
BRI	David Whyte	Partner	Trade On	14/04/2016	0.10	\$56.00	reviewed draft email prepared by our solicitors to Russells and draft letter of rejection in respect of FTI's claim for indemnity for legal costs of appeal/confirmed instructions to send
BRI	David Whyte	Partner	Trade On	14/04/2016	0.10	\$56.00	email our solicitors in relation to FTI's indemnity claim and where notice of acceptance rejection to be issued by 22 April 2016
BRI	David Whyte	Partner	Trade On	18/04/2016	0.30	\$168.00	reviewed final version of management accounts for the half year ended 31 December 2015
BRI	David Whyte	Partner	Trade On	20/04/2016	0.30	\$168.00	reviewed correspondence from our solicitors and solicitors acting for insurer in respect of funding defence costs regarding two proceedings brought by the MPF. □
BRI	David Whyte	Partner	Trade On	21/04/2016	2.10	\$1,176.00	reviewed correspondence from our solicitors and Russells regarding FTI's indemnity claim/reviewed spreadsheet detailing claims to be accepted and rejected/reviewed supporting documentation and reasons for acceptance/rejection/reviewed draft letter
BRI	David Whyte	Partner	Trade On	21/04/2016	0.30	\$168.00	telecon with our solicitors regarding FTI's indemnity claim in respect of legal and other costs/further work to be done to complete review in order to finalise rulings on expenses
BRI	David Whyte	Partner	Trade On	22/04/2016	0.20	\$112.00	reviewed draft correspondence from our solicitors in relation to reasons for rejection of FTI's claim for indemnity for certain expenses
BRI	David Whyte	Partner	Trade On	22/04/2016	0.10	\$56.00	reviewed correspondence from Suncorp/reviewed and signed FATCA self certification form

BRI	David Whyte	Partner	Trade On	26/04/2016	0.20	\$112.00	reviewed/amended draft letter to FTI regarding reasons for rejection of certain claims/part claims for indemnity
BRI	David Whyte	Partner	Trade On	26/04/2016	0.70	\$392.00	planning meeting with Eric Leeuwendal and John Somerville regarding status of legal proceedings on foot/work to be undertaken/draft report to investors/ASIC financial reporting relief/FTI's indemnity claims
BRI	David Whyte	Partner	Trade On	26/04/2016	0.10	\$56.00	reviewed correspondence from Receivers and Managers regarding estimated outcome statement/drafted response in relation to potential outcome of legal proceedings on foot
BRI	David Whyte	Partner	Trade On	27/04/2016	0.10	\$56.00	reviewed/finalised letter to FTI regarding reasons for rejection of indemnity claims made pursuant to Justice Jackson's order of 17 December 2015
BRI	David Whyte	Partner	Trade On	27/04/2016	0.30	\$168.00	reviewed correspondence from our solicitors including draft court order and draft response to Russells regarding terms of order in relation to FTI's remuneration claim
BRI	David Whyte	Partner	Trade On	28/04/2016	0.30	\$168.00	telecon with our solicitors regarding court hearing this morning in respect of MPF claim and issues arising from same
BRI	David Whyte	Partner	Trade On	28/04/2016	0.10	\$56.00	reviewed letter to IT consultant seeking assistance with recording of investments in foreign currencies and transfer of same to AUD
BRI	David Whyte	Partner	Trade On	29/04/2016	1.10	\$616.00	telecon with our solicitors regarding various issues including ASIC application for reporting relief/FTI's indemnity claims/progress of legal proceedings
BRI	David Whyte	Partner	Trade On	29/04/2016	0.20	\$112.00	reviewed correspondence from FTI regarding potential indemnity claims/reviewed Justice Jackson's court order of 17 December 2015 regarding identification and notification of claims/drafted response/sent to our solicitors to review
BRI	David Whyte	Partner	Trade On	29/04/2016	0.30	\$168.00	reviewed correspondence from our solicitors regarding draft application to ASIC regarding request for financial reporting relief/email John Somerville in relation to same and to address queries raised
BRI	David Whyte	Partner	Trade On	29/04/2016	0.40	\$224.00	detailed review of application to ASIC for financial reporting relief/make final amendments
Audit	Craig Jenkins	Partner	Trade On	6/04/2016	1.00	\$490.00	Review management accounts for the half year ending 31 December 2015 for compliance and consider any issues
Audit	Craig Jenkins	Partner	Trade On	12/04/2016	1.00	\$490.00	Review of response to queries raised on the management accounts for the half year to 31 December 2015 and address discussions with Craig Jenkins and Murray Daniel regarding the status of the management accounts and on issues arising from the public examination
BRI	Eric Leeuwendal	Director	Trade On	04/11/2015	0.20	\$99.00	review email and letter from our solicitors on the timetable and issues for consideration on the remuneration application
BRI	Eric Leeuwendal	Director	Trade On	10/11/2015	0.10	\$49.50	discussion with our solicitors regarding the preparation for information for the affidavit for the remuneration application, prepare email to our solicitors attaching a draft outline
BRI	Eric Leeuwendal	Director	Trade On	11/11/2015	0.20	\$99.00	

BRI	Eric Leeuwendal	Director	Trade On	11/11/2015	2.30	\$1,138.50	continue the preparation of detailed information for the investigation section of the affidavit for the remuneration application to explain the extent of work undertaken
BRI	Eric Leeuwendal	Director	Trade On	12/11/2015	1.70	\$841.50	continue to update public examination section for the affidavit for the remuneration application, forward final first draft to Craig Jenkins and Clark Jarrold and to our solicitors
BRI	Eric Leeuwendal	Director	Trade On	13/11/2015	0.70	\$346.50	review email from Murray Daniel regarding a note to the management accounts regarding contingent liability for the litigation by MPF, draft the wording for the note
BRI	Eric Leeuwendal	Director	Trade On	19/11/2015	1.20	\$594.00	meeting with ASIC regarding status of winding up/legal proceedings on foot
BRI	Eric Leeuwendal	Director	Trade On	19/11/2015	0.20	\$99.00	discussion with our solicitors regarding our meeting with ASIC and discovery issues re Commvault and FTI forensic contact for ASIC
BRI	Eric Leeuwendal	Director	Trade On	19/11/2015	0.50	\$247.50	Review emails for details of Commvault files extracted to sample some emails for completeness, discussions with Nicola Kennedy regarding password for Commvault, review LM website and ASIC website for updating contact details for ASIC
BRI	Eric Leeuwendal	Director	Trade On	19/11/2015	0.40	\$198.00	start to prepare draft email to ASIC re Commvault password updated contact details for ASIC website, review emails for FTI forensic contact for ASIC re Commvault discovery, discussion with our solicitors to confirm contact at FTI, review email from our solicitors
BRI	Eric Leeuwendal	Director	Trade On	15/12/2015	0.60	\$297.00	meeting with John Somerville and Murray Daniel regarding status of litigation matters, work to be undertaken to comply with court orders for the MPF litigation claim against assets of FMIF, other court hearings and other investigation matters
BRI	Eric Leeuwendal	Director	Trade On	17/12/2015	0.10	\$49.50	discussion with Murray Daniel regarding status of response to queries by our solicitors for the preparation of the review hearing of FTI's residual powers application □
BRI	Eric Leeuwendal	Director	Trade On	21/12/2015	1.50	\$742.50	meeting with David Whyte regarding planning issues relating to proceedings against or brought by the MPF/residual powers application/other litigation matters
BRI	Eric Leeuwendal	Director	Trade On	21/12/2015	1.20	\$594.00	meeting with responsible entity of feeder fund regarding potential in specie distribution to investors/considerations in relation to same/potential claims against feeder fund
BRI	Eric Leeuwendal	Director	Trade On	04/01/2016	1.60	\$792.00	planning meeting with David Whyte and John Somerville regarding completion of various investigations, current status of winding up and key tasks to be completed within the next month
BRI	Eric Leeuwendal	Director	Trade On	05/01/2016	0.30	\$148.50	prepare work plan hardcopy and meet with David Whyte to review work plan to complete investigations on various litigation matters including Bellpac matters and proceedings brought by the

BRI	Eric Leeuwendal	Director	Trade On	05/01/2016	0.20	\$99.00	update and prepare January work plan hardcopy for meeting with David Whyte to review completion of investigations on various litigation matters including Bellpac matters and proceedings brought by the MPF
BRI	Eric Leeuwendal	Director	Trade On	11/01/2016	0.60	\$297.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors/potential claims against valuers
BRI	Eric Leeuwendal	Director	Trade On	02/02/2016	1.20	\$594.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors/potential claims against valuers
BRI	Eric Leeuwendal	Director	Trade On	03/02/2016	0.30	\$148.50	review email from Murray Daniel and from McGrath Nicol on cash flow preparation and estimated timing of litigation funds, prepare draft reply
BRI	Eric Leeuwendal	Director	Trade On	04/02/2016	0.10	\$49.50	review email response from David Whyte to draft email response to McGrath Nicol queries on the timing of receipt of litigation recoveries for their meeting with Korda Mentha, finalise email to McGrath Nicol
BRI	Eric Leeuwendal	Director	Trade On	05/02/2016	0.20	\$99.00	review emails from Nicola Kennedy and the attached FTI Form 524 receipts and payments, forward to and discussion with our solicitors re these Form 524's for the investigation of FTI's remuneration claim
BRI	Eric Leeuwendal	Director	Trade On	08/02/2016	1.80	\$891.00	meeting with our solicitors to discuss the various set off claims against LMIM, the nature of those claims, the claims LMIM are likely to make against the FMIF and the proposed communication of those claims to LMIM
BRI	Eric Leeuwendal	Director	Trade On	08/02/2016	1.00	\$495.00	planning meeting with David Whyte and John Somerville regarding status of and further work to be done for FTI's remuneration application, management accounts, valuer claims, litigation on foot with MPF and others, Bellpac \$8M bonds
BRI	Eric Leeuwendal	Director	Trade On	09/02/2016	0.50	\$247.50	start review of LM documents to investigate the loan management fees calculations and to whom these were paid, consider the audited accounts explanations and the timing of the payments
BRI	Eric Leeuwendal	Director	Trade On	10/02/2016	0.10	\$49.50	discussion with our solicitors, review LM records and prepare email and send Justice Jackson order re residual powers
BRI	Eric Leeuwendal	Director	Trade On	15/02/2016	0.90	\$445.50	planning meeting with David Whyte and John Somerville regarding status of and further work to be done for FTI's remuneration application, management accounts, litigation on foot with MPF and other claims
BRI	Eric Leeuwendal	Director	Trade On	18/02/2016	0.40	\$198.00	meeting with Ashleigh Simpson Wade regarding LM servers and methods to extract files and data from email servers
BRI	Eric Leeuwendal	Director	Trade On	25/02/2016	0.50	\$247.50	discussion with John Somerville regarding McGrath Nicol request for estimated costs on fees and litigation, prepare table of estimates

BRI	Eric Leeuwendal	Director	Trade On	25/02/2016	2.20	\$1,089.00	prepare schedule of estimated legal costs for all litigation for McGrath Nicol per their request for estimated costs, discussion with our solicitors regarding estimated compensation payable if lose a case
BRI	Eric Leeuwendal	Director	Trade On	26/02/2016	0.20	\$99.00	review emails from John Somerville and David Whyte on the draft summary on legal costs and fees, check previous update and respond re status of proceeding
BRI	Eric Leeuwendal	Director	Trade On	26/02/2016	1.00	\$495.00	review further emails from John Somerville and David Whyte on the draft summary on legal costs and fees, review the Austcorp pleadings and Bellpac valuations and prepare a summary email of the issues re the proceeding
BRI	Eric Leeuwendal	Director	Trade On	07/03/2016	0.40	\$198.00	planning meeting with David Whyte and John Somerville on the status of litigation on foot, deadlines and resourcing and planning outcomes, discussion regarding other investigations
BRI	Eric Leeuwendal	Director	Trade On	21/03/2016	0.90	\$445.50	planning meeting with David Whyte and John Somerville regarding litigation matters, investigations, preparation of management accounts and other operational matters
BRI	Eric Leeuwendal	Director	Trade On	11/04/2016	0.60	\$297.00	meeting with David Whyte and John Somerville regarding status of litigation matters/work to be completed/preparation of management accounts/report to investors
BRI	Eric Leeuwendal	Director	Trade On	13/04/2016	0.90	\$445.50	review email from Nicola Kennedy for wording to include in the management accounts on litigation matters, review litigation documents and orders and prepare updated wording for the accounts
BRI	Eric Leeuwendal	Director	Trade On	18/04/2016	0.20	\$99.00	discussion with David Whyte on amendment to the note to the management accounts and seek review by our solicitors, update note and call and prepare email to our solicitors for their review
BRI	Eric Leeuwendal	Director	Trade On	18/04/2016	0.20	\$99.00	review email correspondence with McGrath Nicol re potential retirement as Deutsche Bank receivers, prepare draft email to McGrath Nicol re the filing of the claim against the former auditors
BRI	Eric Leeuwendal	Director	Trade On	26/04/2016	0.70	\$346.50	planning meeting with David Whyte and John Somerville regarding status of legal proceedings on foot/work to be undertaken/draft report to investors/ASIC financial reporting relief/FIT's indemnity claims
BRI	Eric Leeuwendal	Director	Trade On	27/04/2016	0.50	\$247.50	review email from McGrath Nicol and advice on GST issues for the Fund, conduct preliminary research and forward to John Somerville for comment
BRI	John Somerville	Senior Manager	Trade On	02/11/2015	0.80	\$352.00	meeting with David Whyte and Murray Daniel regarding management accounts/operating and non operating costs/preparation of report to investors
BRI	John Somerville	Senior Manager	Trade On	04/11/2015	1.20	\$528.00	Meeting with Murray Daniel regarding accrual of expenses in the accounts, accounting for same and adjustments required thereto

BRI	John Somerville	Senior Manager	Trade On	04/11/2015	0.10	\$44.00	Instructions to Nicola Kennedy regarding payment processing issues
BRI	John Somerville	Senior Manager	Trade On	04/11/2015	0.20	\$88.00	Instructions to Murray Daniel regarding adjustments required to expense accounts to finalise the management accounts for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Trade On	05/11/2015	0.50	\$220.00	Review of accrued expenses and discussion with Murray Daniel regarding adjustments required to the management accounts for the year ending 30 June 2015 in relation to expense accounts
BRI	John Somerville	Senior Manager	Trade On	05/11/2015	0.80	\$352.00	Review of general journal adjustments to certain expense accounts for the year ending 30 June 2015 and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	06/11/2015	0.40	\$176.00	Review of expense accounts and adjustments required thereto in order to finalise the management account for the year ending 30 June 2015. Instructions to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	09/11/2015	0.70	\$308.00	meeting with David Whyte and Murray Daniel regarding draft management accounts for the year ending 30 June 2015/issues to resolve to finalise same/preparation of application for remuneration approval/other outstanding issues
BRI	John Somerville	Senior Manager	Trade On	10/11/2015	0.70	\$308.00	Meeting with Julia Pagcu and Murray Daniel regarding adjustments required to the notes to the accounts in relation to other expenses in order to finalise the management accounts for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Trade On	10/11/2015	0.20	\$88.00	Review and amendments to the other expenses note to the management accounts for the year ending 30 June 2015 and email to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	11/11/2015	0.20	\$88.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	11/11/2015	0.10	\$44.00	Review of email to former employee regarding AX accounts and investor management database and issues in relation to same for Nicola Kennedy
BRI	John Somerville	Senior Manager	Trade On	13/11/2015	0.30	\$132.00	Meeting with David Whyte and Murray Daniel regarding finalising of the management accounts for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Trade On	13/11/2015	0.10	\$44.00	Discussion with Murray Daniel regarding amendments to the notes to the management accounts for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Trade On	13/11/2015	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	19/11/2015	0.50	\$220.00	Draft letter to the liquidators of LMIM in relation to seeking an exemption from ASIC to audit annual financial statements
BRI	John Somerville	Senior Manager	Trade On	19/11/2015	0.30	\$132.00	Review of ASIC regulatory guide 174 and Statutory Instrument 2015/251 in relation to seeking an exemption for the requirement to prepare annual audited financial statements
BRI	John Somerville	Senior Manager	Trade On	19/11/2015	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	19/11/2015	0.40	\$176.00	Final review of the financial statements for the year ending 30 June 2015 and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	23/11/2015	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	23/11/2015	0.10	\$44.00	Discussion with Nicola Kennedy regarding supplier payment issues

BRI	John Somerville	Senior Manager	Trade On	25/11/2015	0.10	\$44.00	Instructions to Murray Daniel regarding scheme payments
BRI	John Somerville	Senior Manager	Trade On	25/11/2015	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	25/11/2015	0.50	\$220.00	Meeting with Murray Daniel and Nicola Kennedy regarding updating the process and procedures to account for transactions in the AX accounts database and for processing journals for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Trade On	26/11/2015	0.20	\$88.00	Review and amendments to email to McGrath Nicol regarding payment of legal invoices in response to a request for an update on the status and strategy in relation to the legal proceedings
BRI	John Somerville	Senior Manager	Trade On	27/11/2015	0.10	\$44.00	Review of email to McGrath Nicol regarding outstanding payments
BRI	John Somerville	Senior Manager	Trade On	27/11/2015	0.10	\$44.00	Discussion with Eric Leeuwendal regarding issues with accounting for the Belpac loan
BRI	John Somerville	Senior Manager	Trade On	30/11/2015	0.40	\$176.00	Review of updates and journal entries required to be posted to the AX accounts database
BRI	John Somerville	Senior Manager	Trade On	01/12/2015	0.20	\$88.00	Discussion with Nicola Kennedy regarding journal adjustments required to the AX accounts
BRI	John Somerville	Senior Manager	Trade On	01/12/2015	0.10	\$44.00	Discussion with Nicola Kennedy regarding journal adjustments required to the AX accounts
BRI	John Somerville	Senior Manager	Trade On	02/12/2015	0.40	\$176.00	Review of AX financial accounts and instructions to Nicola Kennedy regarding adjustments required to same
BRI	John Somerville	Senior Manager	Trade On	02/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	03/12/2015	0.40	\$176.00	Review of the AX finance and loan management databases and instructions to Nicola Kennedy regarding allocation and journal entries required
BRI	John Somerville	Senior Manager	Trade On	03/12/2015	0.30	\$132.00	Review of the AX finance and loan management databases and instructions to Nicola Kennedy regarding allocation and journal entries required
BRI	John Somerville	Senior Manager	Trade On	04/12/2015	0.20	\$88.00	Review and consider updated ASIC regulatory guide on financial reporting relief
BRI	John Somerville	Senior Manager	Trade On	04/12/2015	0.10	\$44.00	Review of email to a former employee regarding AX financial accounts issues
BRI	John Somerville	Senior Manager	Trade On	07/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	09/12/2015	0.10	\$44.00	Instructions to Nicola Kennedy regarding updating the AX finance accounts
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.20	\$88.00	Review of adjustments required to year end accounts in AX and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.10	\$44.00	Review of accounts payable and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.20	\$88.00	Discussion with Nicola Kennedy regarding adjustments required to the AX accounts
BRI	John Somerville	Senior Manager	Trade On	10/12/2015	0.20	\$88.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	11/12/2015	0.10	\$44.00	Instructions to Murray Daniel regarding updating the cash flow

BRI	John Somerville	Senior Manager	Trade On	11/12/2015	0.10	\$44.00	Review of updated cash flow
BRI	John Somerville	Senior Manager	Trade On	11/12/2015	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	14/12/2015	0.10	\$44.00	Review of costs in relation to the FI server to allow its release by FTI's solicitors to Law in Order to interrogate and instructions to Nicole Flashman regarding same
BRI	John Somerville	Senior Manager	Trade On	14/12/2015	0.10	\$44.00	Review and amendments to payment requisitions for McGrath Nicol
BRI	John Somerville	Senior Manager	Trade On	14/12/2015	0.10	\$44.00	Discussion with Nicola Kennedy regarding AX and Composer database issues and engaging a former employee to assist
BRI	John Somerville	Senior Manager	Trade On	14/12/2015	0.10	\$44.00	Discussion with Craig Jenkins regarding obtaining quotes to audit the financial accounts of the Fund and scope of works in relation to same
BRI	John Somerville	Senior Manager	Trade On	15/12/2015	0.60	\$264.00	meeting with Eric Leeuwendal and Murray Daniel regarding status of litigation matters, work to be undertaken to comply with court orders for the MPF litigation claim against assets of FMIF, other court hearings and other investigation matters
BRI	John Somerville	Senior Manager	Trade On	15/12/2015	0.10	\$44.00	Instructions to Murray Daniel regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	15/12/2015	0.10	\$44.00	Amended Request for Quotation document in relation to an audit of the financial accounts
BRI	John Somerville	Senior Manager	Trade On	16/12/2015	0.20	\$88.00	Discussion with Nicola Kennedy regarding accounting for certain transactions in the AX accounts
BRI	John Somerville	Senior Manager	Trade On	16/12/2015	0.20	\$88.00	Review of payment requisitions and allocation to accounts in AX database
BRI	John Somerville	Senior Manager	Trade On	17/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	18/12/2015	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	18/12/2015	0.10	\$44.00	Instructions to Nicola Kennedy regarding AX financial accounts issues
BRI	John Somerville	Senior Manager	Trade On	18/12/2015	0.10	\$44.00	Discussion with Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	04/01/2016	1.60	\$704.00	planning meeting with David Whyte and Eric Leeuwendal regarding completion of various investigations, current status of winding up and key tasks to be completed within the next month
BRI	John Somerville	Senior Manager	Trade On	04/01/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding loan management database issues and processing of transactions in the AX accounts
BRI	John Somerville	Senior Manager	Trade On	04/01/2016	0.10	\$44.00	Review of email to McGrath Nicol regarding payment processing issues and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	04/01/2016	0.10	\$44.00	Instructions to Julia Mayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	05/01/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding processing of year end journal adjustments in the AX management accounts
BRI	John Somerville	Senior Manager	Trade On	05/01/2016	0.60	\$264.00	Review of year end journal adjustments and discussion with Nicola Kennedy in relation to issues with processing same in the AX management accounts
BRI	John Somerville	Senior Manager	Trade On	05/01/2016	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	06/01/2016	0.10	\$44.00	Review and approval of payment requisitions

BRI	John Somerville	Senior Manager	Trade On	06/01/2016	0.50	\$220.00	Review of year end adjusting journal entries for processing in the AX management accounts. Review of reconciliation and obtain further information from Nicola Kennedy in relation to same
BRI	John Somerville	Senior Manager	Trade On	06/01/2016	0.20	\$88.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	06/01/2016	0.10	\$44.00	Review of email from Nicola Kennedy regarding year ending journal processing in AX management accounts and respond to same
BRI	John Somerville	Senior Manager	Trade On	07/01/2016	0.20	\$88.00	Review of year end journal adjustments before posting in the AX management accounts
BRI	John Somerville	Senior Manager	Trade On	07/01/2016	0.10	\$44.00	Review of year end journal adjustments for processing in the AX management accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	07/01/2016	0.10	\$44.00	Review of year end journal adjustments for processing in the AX management accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	07/01/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	08/01/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	08/01/2016	0.20	\$88.00	Review of issues in relation to the AX loan management module and discussion with Nicola Kennedy in relation to accruing
BRI	John Somerville	Senior Manager	Trade On	08/01/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	11/01/2016	0.60	\$264.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors/potential claims against valuers
BRI	John Somerville	Senior Manager	Trade On	12/01/2016	0.20	\$88.00	Review of updated cash flow forecast and instructions to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	12/01/2016	0.20	\$88.00	Discussion with Nicola Kennedy regarding issues in relation to the AX finance and loan modules
BRI	John Somerville	Senior Manager	Trade On	12/01/2016	0.10	\$44.00	Instructions to Murray Daniel regarding preparation of an updated cash flow forecast
BRI	John Somerville	Senior Manager	Trade On	13/01/2016	0.30	\$132.00	meeting with Nicola Kennedy to discuss the financial accounts of the fund and file note prepared in relation to loan journals. Confirm process for entry in the LM database going forward.
BRI	John Somerville	Senior Manager	Trade On	13/01/2016	0.10	\$44.00	Review of file note prepared by Nicola Kennedy in relation to processing of loan draws in the AX loan module database
BRI	John Somerville	Senior Manager	Trade On	14/01/2016	0.50	\$220.00	meeting with David Whyte regarding payments made by the fund to LMIM/LMA/documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	14/01/2016	0.30	\$132.00	meeting with Nicola Kennedy regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	18/01/2016	0.90	\$396.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors
BRI	John Somerville	Senior Manager	Trade On	19/01/2016	0.20	\$88.00	Review of journal entries and transactions for processing by Nicola Kennedy in the AX accounts

BRI	John Somerville	Senior Manager	Trade On	20/01/2016	0.40	\$176.00	Review of allocation of journal entries in AX accounts for the month of July 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	20/01/2016	0.40	\$176.00	Review of general journal entries in the AX accounts for the 6 months to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	20/01/2016	0.20	\$88.00	Discussion with Nicola Kennedy regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	20/01/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	20/01/2016	0.10	\$44.00	Discussion with Murray Daniel regarding service requirements on investors as ordered by the Court in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	21/01/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	21/01/2016	0.20	\$88.00	Discussion with Nicola Kennedy regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	John Somerville	Senior Manager	Trade On	21/01/2016	0.60	\$264.00	Investigation into AX ledger accounts in relation to the payments made by the fund to LMIM/LMA and discussion with Nicola Kennedy in relation to same
BRI	John Somerville	Senior Manager	Trade On	22/01/2016	0.20	\$88.00	Discussion with David Whyte in relation to the payments made by the fund to LMIM/LMA and further analysis required in relation to same
BRI	John Somerville	Senior Manager	Trade On	22/01/2016	0.10	\$44.00	Instructions to Nicola Kennedy in relation to further analysis required into the payments made by the fund to LMIM/LMA
BRI	John Somerville	Senior Manager	Trade On	22/01/2016	1.20	\$528.00	Meeting with Nicola Kennedy in relation to a further analysis of the payments made by the fund to LMIM/LMA. Analysis of AX ledger accounts, invoices and supporting documentation
BRI	John Somerville	Senior Manager	Trade On	22/01/2016	0.60	\$264.00	Meeting with David Whyte and Nicola Kennedy in relation to an analysis of the payments made by the fund to LMIM/LMA and further documentation required to substantiate the position
BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.10	\$44.00	Instructions to Julia Wayne regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.20	\$88.00	Call from our solicitors regarding payments made to LMIM/LMA and investigations in relation to same
BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.10	\$44.00	Call to our solicitors regarding payments to LMA/LMIM and FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.60	\$264.00	Review of journal entries and allocation of payments in the AX accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.40	\$176.00	Draft email to our solicitors regarding payments made to LMA and LMIM post the appointment of FTI

BRI	John Somerville	Senior Manager	Trade On	25/01/2016	0.50	\$220.00	Further investigations regarding payments made to LMA and LMIM post the appointment of FTI, instructions to Nicola Kennedy regarding same, email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.20	\$88.00	Review of a request from a solicitor of a former borrower for a release of security over a property and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.70	\$308.00	Review of loan files to determine the position of a loan to respond to a borrower seeking a release of mortgage and PPSR interests. Discussion with Nicola Kennedy in relation to same
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.40	\$176.00	Review and consider affidavit of the liquidators of LMIM seeking to be indemnified for their outstanding fees and expenses from the assets of the Fund
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.10	\$44.00	Review of allocation of payments in relation to the receivers fees for the period 1 May to 31 October 2015
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.20	\$88.00	Review of our solicitors current matters schedule and follow up on outstanding issues
BRI	John Somerville	Senior Manager	Trade On	28/01/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding further analysis required in relation to payments to LMIM and LMA in the context of reviewing FTI's claim for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	29/01/2016	0.30	\$132.00	Review of further analysis regarding payments made to LMIM and LMA prior to the receivers appointment in relation to management fees, loan management fees and expense reimbursements and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/01/2016	0.20	\$88.00	Review and approval of payment requisitions and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/01/2016	0.10	\$44.00	Review of letter to our IT consultant regarding trading account
BRI	John Somerville	Senior Manager	Trade On	29/01/2016	0.20	\$88.00	Review and amendments to letter to our IT consultant regarding outstanding account and ongoing trading terms. Discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding allocation of transactions in the AX management accounts
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding summarising the outstanding queries in relation to payments made to LMIM and LMA for management fees, loan management fees and expense reimbursements
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.40	\$176.00	Review of correspondence from our solicitors in relation to further notice to be provided to members for FTI's application for remuneration approval and instructions to Julia Mayne and Dermot O'Brien regarding same
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.20	\$88.00	Discussion with Nicola Kennedy regarding analysis of payments made to LMA and LMIM in relation to management fees, loan management fees and expense reimbursements and brief to our solicitors in relation to same

BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding analysis of payments made to LMA and LMIM in relation to management fees, loan management fees and expense reimbursements and brief to our solicitors in relation to same
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.20	\$88.00	Review and amendments to email to our solicitors regarding analysis of payments made to LMIM and LMA in relation to management fees, loan management fees and reimbursement of expenses
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.10	\$44.00	Email to our solicitors regarding notice to members in relation to John Park's affidavit filed in the proceedings for approval of FTI's remuneration
BRI	John Somerville	Senior Manager	Trade On	01/02/2016	0.40	\$176.00	Further analysis of payments made to LMA and LMIM in relation to management fees, loan management fees and expense reimbursements and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	02/02/2016	0.10	\$44.00	Review of correspondence from our solicitors and instructions to Murray Daniel regarding preparing summary of service of notice to members in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	02/02/2016	1.30	\$572.00	Meeting with David Whyte and Eric Leeuwendal regarding application by FTI for remuneration approval, status of various legal proceedings, status of guarantor claims
BRI	John Somerville	Senior Manager	Trade On	02/02/2016	0.10	\$44.00	Review of email to our IT consultant regarding AX database issues and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Trade On	02/02/2016	0.10	\$44.00	Review and consider email from McGrathNicol requesting further information to update cash flow forecast
BRI	John Somerville	Senior Manager	Trade On	02/02/2016	0.40	\$176.00	Review of AX financial accounts and brief Nicola Kennedy regarding preparation of management accounts for the half year ending 31 December 2016
BRI	John Somerville	Senior Manager	Trade On	03/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding information requested from McGrath Nicol to update a cash flow
BRI	John Somerville	Senior Manager	Trade On	03/02/2016	0.10	\$44.00	Review of accounts payable and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	03/02/2016	0.40	\$176.00	Review of account allocation issues in the AX accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	03/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding allocation of expenses in AX accounts
BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.80	\$352.00	meeting with David Whyte and Nicola Kennedy regarding further information and documentation to be included in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit

BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.30	\$132.00	Review of file note and supporting documentation in relation to a request for a discharge of mortgagor over a property held by a former guarantor. Draft letter to solicitor for former guarantor regarding same
BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.20	\$88.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.20	\$88.00	Review of table of remuneration claimed by FTI and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.20	\$88.00	Review of legal invoices and payment requisition. Instructions to Nicola Kennedy regarding allocation in the AX accounts
BRI	John Somerville	Senior Manager	Trade On	04/02/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding further analysis of payments to LMIM and LMA and summary of fee approval obtained by liquidators
BRI	John Somerville	Senior Manager	Trade On	05/02/2016	0.20	\$88.00	Analysis of LMIM recharge amounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	05/02/2016	0.20	\$88.00	Review of updated cash book and bank reconciliations from McGrath Nicol and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	05/02/2016	0.30	\$132.00	Review of draft schedules and tables to be included in a response to FTI's application for remuneration approval and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	05/02/2016	0.20	\$88.00	Review of draft schedules and tables to be included in a response to FTI's application for remuneration approval and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	05/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding draft schedules and tables to be included in response to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	1.00	\$440.00	planning meeting with Eric Leeuwendal and David Whyte regarding status of and further work to be done for FTI's remuneration application, management accounts, valuer claims, litigation on foot with MPF and others, Bellpac \$8M bonds
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.60	\$264.00	Meeting with Nicola Kennedy to review schedules relating to a summary of FTI's remuneration claim, payments to LMIM/LMA, amounts due from LMIM to be reimbursed to the Fund
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.40	\$176.00	Review of updated outcome statement and cash flow forecast and email to McGrath Nicol regarding same
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.60	\$264.00	Review of AX accounts in preparation for the completion of the half year accounts to 31 December 2015. Instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.20	\$88.00	review schedules relating to a summary of FTI's remuneration claim, payments to LMIM/LMA, amounts due from LMIM to be reimbursed to the Fund and instructions to Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.10	\$44.00	review schedules relating to a summary of FTI's remuneration claim, payments to LMIM/LMA, amounts due from LMIM to be reimbursed to the Fund and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.10	\$44.00	Review of allocation of fee payment and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.10	\$44.00	Review of correspondence from our solicitors in relation to claim from Russells for their costs in the residual powers proceedings
BRI	John Somerville	Senior Manager	Trade On	08/02/2016	0.30	\$132.00	Review of updated cash flow forecast and outcome statement
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.80	\$352.00	meeting with David Whyte and Nicola Kennedy regarding management fees and loan recovery costs payable to LMA/cash payments to FTI/resource fee charged/information to be included in affidavit for FTI's remuneration claim
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.10	\$44.00	Review of tables regarding management fees and loan recovery costs payable to LMA/cash payments to FTI/resource fee charged and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.10	\$44.00	Review of tables regarding management fees and loan recovery costs payable to LMA/cash payments to FTI/resource fee charged and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.10	\$44.00	Review of tables regarding management fees and loan recovery costs payable to LMA/cash payments to FTI/resource fee charged and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.80	\$352.00	Review and preparation of loan impairment schedule for the management accounts for the half year ending 21 December 2015
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.50	\$220.00	Review of allocations in the AX accounts in preparation for the management accounts for the half year ending 21 December 2015
BRI	John Somerville	Senior Manager	Trade On	09/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding amendments to tables required for affidavit material to respond to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.10	\$44.00	Discussion with David Whyte regarding further analysis required of amounts to be reimbursed by LMIM for LMA costs
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.20	\$88.00	Review of further material for a response to FTI's application for remuneration approval and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.20	\$88.00	Review of draft affidavit for service of the notice of FTI's remuneration application and instructions to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.10	\$44.00	Email to McGrath Nicol regarding further information required in relation to asset balances for the preparation of the management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.10	\$44.00	Review of expense allocations in the AX accounts database and instructions to Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.30	\$132.00	Review and reconcile cash balances as at 31 December 2015 in preparation of the management accounts
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.60	\$264.00	Review and update asset realisation schedule. Review of updated valuations and contracts of sale provided by McGrath Nicol
BRI	John Somerville	Senior Manager	Trade On	11/02/2016	0.60	\$264.00	Preparation of loan impairment schedule and calculate write-offs for the half year accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding allocation of legal expenses in the AX accounts
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.70	\$308.00	Review and update asset realisation schedule for the half year accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	1.30	\$572.00	Review and update impairment schedule for the half year accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.40	\$176.00	Review and reconciliation of valuations and contracts of sale and reconcile to updated cash flow. Review of allocation to asset and impairment schedule for the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.10	\$44.00	Email to McGrath Nicol regarding asset valuations as at 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding schedules for response to FTI's application for remuneration
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.80	\$352.00	Review and update note 6(a) and (b) to the draft management accounts for the half year ending 31 December 2015 (provisions for impairment and movement in default loans)
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.50	\$220.00	Review of foreign currency accounts as at 31 December 2015 (management accounts preparation) and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.70	\$308.00	Review of allocation of accrued expenses for the management accounts for the half year to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	12/02/2016	0.60	\$264.00	Review of notes to the management accounts for the year ending 30 June 2015 and adjustments required for the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.20	\$88.00	Review of draft affidavit regarding service of the notice to members in relation to FTI's application for remuneration approval and email to our solicitors regarding same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.80	\$352.00	planning meeting with Eric Leeuwendal and David Whyte regarding status of litigation/further work to be done for claims against the MPF and auditors/management accounts
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.50	\$220.00	Set up of Microsoft excel trial balance template for processing of half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Email to our IT consultant to update the www.lmfmf.com website
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding allocation of expenses in the AX accounts database

BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Review of email from McGrath Nicol regarding LMA costs to be reimbursed and timesheets required in relation to same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Call to David Clout & Associates regarding LMA costs to be reimbursed and timesheets required in relation to same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.50	\$220.00	Review of email from our solicitors regarding further information required to respond to FTI's application for remuneration approval and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.30	\$132.00	Review of staff timesheets for the period July to December 2014 to calculate the reimbursement of LMA costs due from the other funds and email to McGrath Nicol regarding same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Email to our IT consultant regarding website update
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.10	\$44.00	Review of further material to respond to FTI's application for remuneration approval and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.60	\$264.00	Review of AX accounts transactions for expense and loan draw allocations in preparation for the management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	15/02/2016	0.20	\$88.00	Review of AX accounts transactions for expense and loan draw allocations in preparation for the management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Review of accounts payable and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.30	\$132.00	Review of revised table of amounts paid by the FMIF to LMA, LMIM and FTI to respond to FTI's application for remuneration approval and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding revised table of amounts paid by the FMIF to LMA, LMIM and FTI to respond to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Email to PTAL regarding outstanding invoices
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Discussion with David Whyte regarding FTI's indemnity claim and email to McGrath Nicol regarding same
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.20	\$88.00	Call to our solicitors regarding further information required to respond to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Call from McGrath Nicol regarding apportionment of LMA expense reimbursements
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Email to McGrath Nicol regarding staff timesheets for the apportionment of LMA expense reimbursements
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.20	\$88.00	Review of revised table to support the response to FTI's application for remuneration approval and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.40	\$176.00	Review of revised table to support the response to FTI's application for remuneration approval and discussion with Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.40	\$176.00	Review of further data required in relation to accruals, impairments, write-offs and for the preparation of the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.10	\$44.00	Email to our solicitors regarding further information required to respond to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	16/02/2016	0.30	\$132.00	Review of bank account reconciliations and foreign currency accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.60	\$264.00	Review of adjustments required to the half year management accounts ending 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.20	\$88.00	Review and amendments to the service affidavits in relation to FTI's application for remuneration approval and instructions to Dermot O'Brien regarding same
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.30	\$132.00	Review of further material required to respond to the application of FTI for remuneration approval and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.10	\$44.00	Review of insurance policies and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.20	\$88.00	Email to our solicitors regarding service affidavits on members in response to FTI's application for remuneration approval. Review of affidavits and exhibits
BRI	John Somerville	Senior Manager	Trade On	17/02/2016	0.10	\$44.00	Review of email to our solicitors regarding further information required to respond to FTI's application for remuneration
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.10	\$44.00	Call from our solicitors regarding service affidavits in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.10	\$44.00	Instructions to Dermot O'Brien regarding service affidavits in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.10	\$44.00	Final review of service affidavits in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.20	\$88.00	Review of updated loan impairment schedule for the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.20	\$88.00	Emails to our IT consultant to update the www.lmfimf.com website
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.20	\$88.00	Review of payment requisitions and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.10	\$44.00	Review of email to our IT consultant regarding AX database issues and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.20	\$88.00	Review of loan allocation issues in the AX accounts and instructions to Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.50	\$220.00	Review of loan draw and loan reduction schedule for completion of the impairment calculations for the half year management accounts to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.40	\$176.00	Review and consider FTI's indemnity claim against the assets of the fund
BRI	John Somerville	Senior Manager	Trade On	22/02/2016	0.30	\$132.00	Review of accruals for the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.20	\$88.00	Review of loan draws and loan reduction schedule for calculating impairment as at 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	2.30	\$1,012.00	meeting with our solicitors regarding FTI's claims for indemnity/further information to be requested to assist in considering claims
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.20	\$88.00	Discussion with David Whyte regarding FTI's claims for indemnity/further information to be requested to assist in considering claims
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.30	\$132.00	Review of accruals work papers and instructions to Nicola Kennedy regarding adjustments required to the trial balance in preparation of the half year management accounts to 31
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.10	\$44.00	Review of email to McGrath Nicol regarding further information required for the preparation of the half year management accounts for the period ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding further investigations and documentation required to substantiate the indemnity claim submitted by FTI
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding updating the impairments schedule
BRI	John Somerville	Senior Manager	Trade On	23/02/2016	0.40	\$176.00	Investigations into further documentation in relation to FTI's indemnity claim and draft email to our solicitors regarding same
BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.10	\$44.00	Review of draft letter to FTI regarding indemnity claim for appeal costs
BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.60	\$264.00	Review of further documentation to response to indemnity claim by FTI. Draft email to our solicitors regarding same.
BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.50	\$220.00	Review of pre-paid management fees ledger account and prepare summary to our solicitors explaining the position to respond to FTI's claim for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.30	\$132.00	Instructions to Nicola Kenney regarding further analysis and schedule required to prepare for meeting with FTI in relation to their remuneration claim
BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.10	\$44.00	Instructions to Julia Mayne regarding reconciling accounts

BRI	John Somerville	Senior Manager	Trade On	24/02/2016	0.70	\$308.00	Review and update impairment schedule for loan draws and reductions. Calculation of the impairment for the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding amendments required to schedule to consider FTI's remuneration claim and set offs
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.30	\$132.00	Review and adjustments to trial balance and discussion with Nicola Kennedy regarding adjustments required to the trial balance in preparation of the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding schedule of FTI's remuneration and set off amounts for settlement discussion purposes
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to queries raised by investors
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.30	\$132.00	Review of adjustments to trial balance for the preparation of the management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding the foreign currency accounts
BRI	John Somerville	Senior Manager	Trade On	25/02/2016	0.40	\$176.00	Review and preparation of a summary of estimated costs to retirement of the receiver as requested by McGrath Nicol for the purposes of effecting their retirement
BRI	John Somerville	Senior Manager	Trade On	26/02/2016	0.30	\$132.00	Review of schedule of FTI's remuneration claim and set offs for discussion purposes and instructions to Nicola Kennedy regarding amendments required to the schedule
BRI	John Somerville	Senior Manager	Trade On	26/02/2016	0.10	\$44.00	Review of update to McGrath Nicol regarding status of legal matters to assist with their retirement and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	26/02/2016	0.30	\$132.00	Review of adjustments to the trial balance for the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	26/02/2016	0.20	\$88.00	Review of summary of schedule in relation to FTI's remuneration claim and set offs for discussion purposes and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.10	\$44.00	Review of foreign currency accounts and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.40	\$176.00	Review of adjustments to the trial balance for preparation of the management accounts for the half year to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.10	\$44.00	Review of Western Union account and instructions to Nicola Kennedy regarding treatment in the half year management accounts for the period ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.20	\$88.00	Review and consider email from our solicitors regarding FTI's indemnity claim. Review of draft letter to FTI seeking further information in relation to FTI's indemnity claim

BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.10	\$44.00	Call from our solicitors regarding FTI's indemnity claim
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.30	\$132.00	Further amendments to the letter to FTI in response to their indemnity claim
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.80	\$352.00	Review and amendments to letter to FTI in response to their indemnity claim seeking further information
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.80	\$352.00	Review and update impairment schedule for the half year management accounts for the period ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.10	\$44.00	Finalise letter in relation to FTI's indemnity claim and email
BRI	John Somerville	Senior Manager	Trade On	29/02/2016	0.20	\$88.00	Review of adjustments to trial balance and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	01/03/2016	1.20	\$528.00	Calculation of loan write offs and provisions for the half year management accounts to 31 December 2015 and update impairment schedule
BRI	John Somerville	Senior Manager	Trade On	01/03/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding general journals required to account for the loan write offs and provisions for the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	01/03/2016	0.20	\$88.00	Review of adjustments to trial balance for the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	02/03/2016	0.40	\$176.00	Review of trial balance adjustments for income and expense accounts. Discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	02/03/2016	0.10	\$44.00	Review of email to PTAL regarding outstanding accounts
BRI	John Somerville	Senior Manager	Trade On	03/03/2016	0.80	\$352.00	Meeting with Nicola Kennedy regarding the trial balance and general journal adjustments required for the preparation of the management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	03/03/2016	0.20	\$88.00	Review of accruals for the half year management accounts to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	04/03/2016	0.60	\$264.00	Review of adjusted trial balance in relation to accruals, provisions and profit & loss items in preparation of the half year management accounts to 31 December 2015. Discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	04/03/2016	0.50	\$220.00	Further review of adjusted trial balance in relation to accruals, provisions and profit & loss items in preparation of the half year management accounts to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	04/03/2016	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	07/03/2016	0.80	\$352.00	planning meeting with Eric Leeuwendal (part) and David Whyte regarding status of litigation matters/further work being undertaken/preparation of management accounts/maintaining investor database/potential claims against valuers
BRI	John Somerville	Senior Manager	Trade On	07/03/2016	1.00	\$440.00	Meeting with Nicola Kennedy and Julie Pagcu regarding adjustments to the management accounts for the half year ending 31 December 2015

BRI	John Somerville	Senior Manager	Trade On	07/03/2016	0.70	\$308.00	Review of trial balance and adjustments thereto. Review of journal entries and reconciliation. Preparation of management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	07/03/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable and loan account allocations
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.20	\$88.00	Review of accounts payable and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.10	\$44.00	Email to our solicitors regarding an outstanding account
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.50	\$220.00	Review of queries from BDO audit in relation to the trial balance as at 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.80	\$352.00	Review and amendments to the management accounts for the half year ending 31 December 2015 and notes to the accounts
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.40	\$176.00	Review of queries from Julie Pagcu - BDO Audit regarding loan valuations for the management accounts at 31 December 2015. Email response
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.30	\$132.00	Review of queries from BDO audit in relation to trial balance items for the 31 December 2015 management accounts and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	08/03/2016	0.80	\$352.00	Review of trial balance and adjustments thereto. Review of notes to the management accounts for the half year ending 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/03/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding amendments to the impairment note to the management accounts for the half year to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	09/03/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding amendments to the accruals and expenses note to the management accounts for the half year to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	09/03/2016	0.40	\$176.00	Review of further queries from BDO Audit in relation to the draft management accounts for the half year to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/03/2016	0.20	\$88.00	Review of allocations in the AX accounts and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	09/03/2016	0.50	\$220.00	Review of further queries from BDO Audit in relation to the draft management accounts for the half year to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	10/03/2016	0.20	\$88.00	Review of email from Julie Pagcu - BDO Audit regarding further queries in relation to the impairment for the management accounts for the half year ending 31 December 2015. Prepare response

BRI	John Somerville	Senior Manager	Trade On	10/03/2016	0.30	\$132.00	Review and consider further queries from Julie Pagcu - BDO Audit in relation to the draft management accounts for the half year ending 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.40	\$176.00	Discussion with David Whyte in relation to further information to finalise affidavit to respond to FTI's remuneration claim.
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.20	\$88.00	Discussion with Eric Leeuwendal regarding loan impairment issues for Whyte's affidavit. Review of impairment schedules to provide Call from our solicitors in relation to further information required to respond to FTI's remuneration application. Instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.30	\$132.00	Review of further queries from Julia Pagcu - BDO Audit regarding accrued expenses booked to the 31 December 2015 management accounts and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.10	\$44.00	Review of status of valuations for loan impairment calculation for the 31 December 2015 management accounts and email to McGrath Nicol regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.20	\$88.00	Review of loan recovery costs applied to certain loans to respond to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.50	\$220.00	review of issues processing foreign exchange adjustments in the AX accounts database and email to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.20	\$88.00	Review of pre-appointment tax position and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/03/2016	0.70	\$308.00	Review and update impairment schedule for the half year management accounts to 31 December 2015. Instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	14/03/2016	0.40	\$176.00	Review of further queries from Julie Pagcu - BDO audit in relation to the trial balance as at 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	14/03/2016	0.50	\$220.00	Investigation into treatment of foreign currency units in the half year management accounts to 31 December 2015. Review of AX database and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	14/03/2016	0.20	\$88.00	Discussion with Nicola Kennedy regarding finalising draft management accounts for the half year to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	14/03/2016	0.80	\$352.00	Review and amendments to the management accounts for the half year to 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	14/03/2016	0.20	\$88.00	Review of affidavit of David Whyte in relation to a response to FTI's application for remuneration approval and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	15/03/2016	0.80	\$352.00	Review of trial balance and journal adjustments supporting the half year management accounts for the period ending 31 December 2015. Review and cross check supporting schedules and allocations

BRI	John Somerville	Senior Manager	Trade On	15/03/2016	1.40	\$616.00	Review and amendments to the draft management accounts for the half year ending 31 December 2015. Review and amendments to notes to the accounts. Review and reconciliation of tables to the trial balance
BRI	John Somerville	Senior Manager	Trade On	15/03/2016	0.50	\$220.00	Review and amendments to the draft management accounts for the half year ending 31 December 2015. Review and amendments to notes to the accounts. Review and reconciliation of tables to the trial balance
BRI	John Somerville	Senior Manager	Trade On	15/03/2016	0.30	\$132.00	Discussion with Nicola Kennedy regarding trial balance adjustments and account allocations
BRI	John Somerville	Senior Manager	Trade On	16/03/2016	0.20	\$88.00	Review and approval of payment requisitions (legal invoices, consultants fees and IT expenses)
BRI	John Somerville	Senior Manager	Trade On	16/03/2016	0.30	\$132.00	Review of AX accounts allocation issues and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	16/03/2016	0.50	\$220.00	Discussion with Nicola Kennedy regarding amendments to the impairment schedule. Review of amended impairment schedule and effect on trial balance as at 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	16/03/2016	0.20	\$88.00	Instructions to Nicola Kennedy regarding write-offs to be booked to the management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	17/03/2016	0.40	\$176.00	Further review of the management accounts for the half year ending 31 December 2015 and email to Nicola Kennedy regarding amendments required thereto
BRI	John Somerville	Senior Manager	Trade On	17/03/2016	0.40	\$176.00	Further review of amended trial balance and journals and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	21/03/2016	0.90	\$396.00	planning meeting with Eric Leeuwendal and David Whyte regarding litigation matters, investigations, preparation of management accounts and other operational matters
BRI	John Somerville	Senior Manager	Trade On	22/03/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding finalising the management accounts for the half year to 31 December 2016
BRI	John Somerville	Senior Manager	Trade On	22/03/2016	0.20	\$88.00	Review and consider queries from BDO audit in relation to the draft management accounts for the half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	22/03/2016	0.50	\$220.00	Review of further draft management accounts for the half year ended 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	22/03/2016	0.40	\$176.00	Review of further queries from BDO Audit in relation to the management accounts for the half year to 31 December 2015. Review of Nicola Kennedy's response - make amendments thereto to clarify various movements in account balances
BRI	John Somerville	Senior Manager	Trade On	23/03/2016	0.30	\$132.00	Review of distributions payable account in the AX accounts and discussion with Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	23/03/2016	0.30	\$132.00	Review of further queries from BDO audit in relation to the draft accounts for the half year to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	23/03/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	23/03/2016	0.20	\$88.00	Review of final draft management accounts for the half year to 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	29/03/2016	0.30	\$132.00	Review of issues in relation to the AX ledger account and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	1/04/2016	0.20	\$88.00	Review of AX accounts allocation issues and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	4/04/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	4/04/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	5/04/2016	0.20	\$88.00	Review of AX account allocation issues and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	5/04/2016	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	5/04/2016	0.10	\$44.00	Review of accounts payable and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	5/04/2016	0.20	\$88.00	Review of account allocations in AX accounting database for transactions processed during January to March 2016
BRI	John Somerville	Senior Manager	Trade On	6/04/2016	0.50	\$220.00	Review and amendments to response to queries raised by BDO audit in relation to the draft management accounts as at 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	6/04/2016	0.10	\$44.00	Email to McGrath Nicol regarding status of property settlements
BRI	John Somerville	Senior Manager	Trade On	6/04/2016	0.50	\$220.00	Review of comments from BDO audit in relation to the management accounts for the half year to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	7/04/2016	0.30	\$132.00	Review of enquiry from borrower of fund. Review of LM server to obtain further information in relation to loan and draft response
BRI	John Somerville	Senior Manager	Trade On	7/04/2016	0.40	\$176.00	Review of response from FTI's solicitor in relation to our request for further and better particulars to support their claim for an indemnity against the fund's assets
BRI	John Somerville	Senior Manager	Trade On	7/04/2016	0.60	\$264.00	Review and adjudication of further documentation provided by FTI to support their indemnity claim
BRI	John Somerville	Senior Manager	Trade On	11/04/2016	0.60	\$264.00	Meeting with Eric Leeuwendal and David Whyte regarding status of litigation matters/work to be completed/preparation of management accounts/report to investors
BRI	John Somerville	Senior Manager	Trade On	11/04/2016	0.60	\$264.00	Meeting with David Whyte and Nicola Kennedy to finalise the half year management accounts to 31 December 2015 and to respond to queries raised by BDO audit
BRI	John Somerville	Senior Manager	Trade On	11/04/2016	0.20	\$88.00	Review of payment requisitions and instructions to Nicola Kennedy regarding same

BRI	John Somerville	Senior Manager	Trade On	11/04/2016	0.60	\$264.00	Review and amendments of response to BDO Audit addressing outstanding queries in relation to the half year management accounts to 31 December 2015 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	11/04/2016	0.20	\$88.00	Review of further queries from BDO audit in relation to the management accounts for the half year to 31 December 2016 and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	12/04/2016	0.10	\$44.00	Review and amendments to cover letter to management accounts for half year ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	13/04/2016	0.10	\$44.00	Review and amendments to the investor units note to the half year management accounts ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	13/04/2016	0.10	\$44.00	Review and amendments to the distributions payable note to the half year management accounts ending 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	14/04/2016	0.10	\$44.00	Review of email to McGrath Nicol regarding accounts payable and accounting issues
BRI	John Somerville	Senior Manager	Trade On	14/04/2016	0.60	\$264.00	Review and consider further material submitted by FTI to support their claim for an indemnity against the assets of the Fund
BRI	John Somerville	Senior Manager	Trade On	15/04/2016	0.40	\$176.00	Review of adjustments required to the AX accounts in relation to distributions payable and units and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	18/04/2016	0.60	\$264.00	Review and update unit price calculation as at 31 March 2016
BRI	John Somerville	Senior Manager	Trade On	18/04/2016	0.10	\$44.00	Call to our solicitors regarding status of FTI indemnity claim
BRI	John Somerville	Senior Manager	Trade On	18/04/2016	0.10	\$44.00	Review and approval of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	19/04/2016	0.10	\$44.00	Review and consider email from our solicitors regarding FTI's indemnity claim
BRI	John Somerville	Senior Manager	Trade On	19/04/2016	1.10	\$484.00	meeting with Nicola Kennedy in relation to outstanding matters regarding foreign investors, distributions payable and accounts payable balances in financial accounts, consider reporting functions in AX accounts database
BRI	John Somerville	Senior Manager	Trade On	19/04/2016	0.30	\$132.00	Final review of the management accounts for the half year ending 31 December 2015 and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Trade On	20/04/2016	1.30	\$572.00	Adjudication of FTI's indemnity claim against the Fund. Review of supporting documentation and consider against Court orders handed down during the course of the receivership. Review and update adjudication schedule
BRI	John Somerville	Senior Manager	Trade On	21/04/2016	0.20	\$88.00	Review and amendments to draft letter and schedule to FTI re indemnity claim
BRI	John Somerville	Senior Manager	Trade On	21/04/2016	0.30	\$132.00	Finalise review of FTI's indemnity claim and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	22/04/2016	0.60	\$264.00	Review and amendments to letter to FTI setting out reasons for the rejection of their indemnity claim
BRI	John Somerville	Senior Manager	Trade On	22/04/2016	0.40	\$176.00	Finalise review and amendments to FTI setting out reasons for the rejection of their indemnity claim

BRI	John Somerville	Senior Manager	Trade On	22/04/2016	0.20	\$88.00	Review and amendments to adjudication schedule for FTIs indemnity claim and discussion with David Whyte regarding same
BRI	John Somerville	Senior Manager	Trade On	22/04/2016	0.10	\$44.00	Call to our solicitors regarding reasons for rejecting/accepting FTI's indemnity claim
BRI	John Somerville	Senior Manager	Trade On	26/04/2016	0.70	\$308.00	planning meeting with Eric Leeuwendal and David Whyte regarding status of legal proceedings on foot/work to be undertaken/draft report to investors/ASIC financial reporting relief/FTI's indemnity claims
BRI	John Somerville	Senior Manager	Trade On	27/04/2016	0.60	\$264.00	Review of server issues in relation to error alerts in AX and liaise with our IT consultants regarding same
BRI	John Somerville	Senior Manager	Trade On	27/04/2016	0.20	\$88.00	Review and amendments to letter to FTI regarding indemnity claim and finalise
BRI	John Somerville	Senior Manager	Trade On	27/04/2016	0.20	\$88.00	Review and consider GST treatment at Fund level and email to Eric Leeuwendal regarding same
BRI	John Somerville	Senior Manager	Trade On	27/04/2016	0.10	\$44.00	Instructions to Sarah Cunningham regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	28/04/2016	0.10	\$44.00	Review of accounts payable and email to McGrath Nicol regarding outstanding payments
BRI	John Somerville	Senior Manager	Trade On	28/04/2016	0.30	\$132.00	Review of half year end adjusting journals to be processed in the AX accounts at 31 December 2015
BRI	John Somerville	Senior Manager	Trade On	28/04/2016	1.20	\$528.00	Review and finalise application to ASIC for relief from financial reporting obligations. Review of schedule of documents to support application
BRI	John Somerville	Senior Manager	Trade On	28/04/2016	0.20	\$88.00	Email to our IT consultant regarding AX accounts issues
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.30	\$132.00	Finalise application to ASIC for relief from financial reporting obligations
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Email to team regarding LM server and AX issues
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.20	\$88.00	Call from our IT consultant regarding LM server and AX issues
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.80	\$352.00	Review and amendments to application to ASIC for relief from financial reporting obligations
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Review of payment requisitions
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Review of email from our IT consultant regarding LM server and AX issues. Email response
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Call from our IT consultant regarding AX issues
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Instructions to Nicola Kennedy regarding accounts payable
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.90	\$396.00	Review of application to ASIC seeking relief from financial reporting obligations. Review of 53 documents supporting application. Email to ASIC regarding same
BRI	John Somerville	Senior Manager	Trade On	29/04/2016	0.10	\$44.00	Call to our solicitors regarding application to ASIC for relief from financial reporting obligations
Audit	Julie Pagcu	Senior Manager	Trade On	10/11/2015	0.30	\$109.50	30 June 2015 financial statements: Review file note from Murray Daniel in relation to amendments to other expenses.
Audit	Julie Pagcu	Senior Manager	Trade On	10/11/2015	0.80	\$292.00	30 June 2015: meeting with Murray Daniel and John Somerville in relation to amendments to certain expenses accounts
Audit	Julie Pagcu	Senior Manager	Trade On	11/11/2015	0.70	\$255.50	30 June 2015: Review of proposed changes to expenses accounts

Audit	Julie Pagcu	Senior Manager	Trade On	19/11/2015	0.60	\$219.00	30 June 2015 financial statements: rechecking financial statements draft 6 for all adjustments made since the last version reviewed
Audit	Julie Pagcu	Senior Manager	Trade On	07/03/2016	1.00	\$375.00	31 December 2015 financial statements- meeting with John Somerville & Nicola Kennedy to help out in adjusting loans in the trial balance
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	1.40	\$525.00	31 December 2015 financial statements- review of trial balance (including the adjusting entries) and email queries to Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	1.90	\$712.50	31 December 2015 financial statements- review of trial balance (including the adjusting entries) and email queries to Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	0.30	\$112.50	31 December 2015 financial statements- review of trial balance (including the adjusting entries) and email queries to Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	0.80	\$300.00	31 December 2015 financial statements- review of loans & impairments work papers
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	0.30	\$112.50	31 December 2015 financial statements- review of loans work papers
Audit	Julie Pagcu	Senior Manager	Trade On	08/03/2016	1.20	\$450.00	31 December 2015 financial statements- review of loans work papers and email loan queries to Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	09/03/2016	1.40	\$525.00	31 December 2015 financial statements- review of further information provided by Nicola Kennedy relating to trial balance queries
Audit	Julie Pagcu	Senior Manager	Trade On	09/03/2016	1.00	\$375.00	31 December 2015 financial statements- review of further information provided by Nicola Kennedy relating to trial balance queries
Audit	Julie Pagcu	Senior Manager	Trade On	10/03/2016	1.40	\$525.00	31 December 2015 financial statements- review of further information provided by Nicola Kennedy relating to loans queries
Audit	Julie Pagcu	Senior Manager	Trade On	10/03/2016	0.30	\$112.50	31 December 2015 financial statements - email to Nicola Kennedy relating to loans review requesting further information/clarifications
Audit	Julie Pagcu	Senior Manager	Trade On	10/03/2016	0.50	\$187.50	31 December 2015 financial statements - answering Nicola Kennedy's queries on accruals
Audit	Julie Pagcu	Senior Manager	Trade On	11/03/2016	0.70	\$262.50	31 December 2015 financial statements: answering queries on further adjustments on trial balance
Audit	Julie Pagcu	Senior Manager	Trade On	11/03/2016	0.70	\$262.50	31 December 2015 financial statements- review of further adjustments on the trial balance processed by Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	22/03/2016	1.20	\$450.00	31 December 2015 financial statements: Reviewed version 3 trial balance (including checking appropriateness of the additional adjustments made, movements are still reasonable, and emailed further information required)

Audit	Julie Pagcu	Senior Manager	Trade On	22/03/2016	1.40	\$525.00	31 December 2015 financial statements: Reviewed version 1 financial statements (including checking to the trial balance, adds check, references check, previous year's numbers check, proposing changes etc)
Audit	Julie Pagcu	Senior Manager	Trade On	22/03/2016	0.80	\$300.00	31 December 2015 financial statements: prepared statement of cash flows
Audit	Julie Pagcu	Senior Manager	Trade On	23/03/2016	0.40	\$150.00	31 December 2015 financial statements: reviewing revised trial balance v4 including the revised loans impairment working papers
Audit	Julie Pagcu	Senior Manager	Trade On	23/03/2016	0.30	\$112.50	31 December 2015 financial statements: reviewing financial statements v3
Audit	Julie Pagcu	Senior Manager	Trade On	23/03/2016	0.50	\$187.50	31 December 2015 financial statements: reviewed Nicola Kennedy's responses to queries on the revised trial balance and updated the work papers. Responded to Nicola Kennedy
Audit	Julie Pagcu	Senior Manager	Trade On	23/03/2016	0.70	\$262.50	31 December 2015 financial statements: reviewing financial statements v2 and email to Nicola Kennedy on changes to be made
Audit	Julie Pagcu	Senior Manager	Trade On	6/04/2016	0.90	\$337.50	31 December 2015 management accounts: review of amended financial statements and trial balance. Discussion with Craig Jenkins regarding same
Audit	Julie Pagcu	Senior Manager	Trade On	11/04/2016	1.40	\$525.00	31 December 2015 management accounts: reviewing responses from Nicola Kennedy to queries raised by Craig Jenkins (including supporting documents) in relation to certain trial balance accounts. Prepare response
Audit	Julie Pagcu	Senior Manager	Trade On	12/04/2016	0.80	\$300.00	31 December 2015 management accounts: updated work papers and sent email to Nicola Kennedy regarding noted variance on accruals
Audit	Julie Pagcu	Senior Manager	Trade On	12/04/2016	1.90	\$712.50	31 December 2015 management accounts: performed reconciliation of accruals and other trial balance accounts
BRI	Ashleigh Simpson-Wade	Supervisor	Trade On	23/11/2015	0.30	\$108.00	Assist Nicola Kennedy with generating reports from Composer database and discuss with Eric Leeuwendal the system and access requirements for ASIC
BRI	Ashleigh Simpson-Wade	Supervisor	Trade On	23/11/2015	0.10	\$36.00	call from our IT consultants following up payment for invoice, follow up status with Nicola Kennedy and Sarah Cunningham
BRI	Ashleigh Simpson-Wade	Supervisor	Trade On	15/02/2016	0.80	\$288.00	Interrogate LM Server and former staff members inbox for copies of timesheets for LMA Staff for July 2014 to December 2014 to quantify reimbursement due from LMIM, email through timesheets located to John Somerville.
BRI	Ashleigh Simpson-Wade	Supervisor	Trade On	15/02/2016	1.40	\$504.00	Interrogate LM Server and former staff members email inbox for copies of timesheets for LM Staff for July 2014 to December 2014 to quantify reimbursement due from LMIM
BRI	Ashleigh Simpson-Wade	Supervisor	Trade On	16/02/2016	0.40	\$144.00	Interrogate LM Server and former staff members inbox for copies of timesheets for LMA Staff for July 2014 to December 2014 to quantify reimbursement due from LMIM, email through timesheets located to John Somerville.

BRI	Murray Daniel	Supervisor	Trade On	02/11/2015	1.30	\$468.00	review of operational and non-operational costs / allocate invoices between loan accounts in the AX finance database.
BRI	Murray Daniel	Supervisor	Trade On	02/11/2015	0.80	\$288.00	meeting with John Somerville and David Whyte regarding management accounts/operating and non operating costs/preparation of report to investors
BRI	Murray Daniel	Supervisor	Trade On	04/11/2015	1.20	\$432.00	Meeting with John Somerville regarding adjustments required for management accounts. review of accruals for Receivership fees and preparation of schedule in relation to same.
BRI	Murray Daniel	Supervisor	Trade On	04/11/2015	1.20	\$432.00	management accounts for the year ending 30 June 2015 - review of expenses to go against loan accounts, review and preparation of trial balance and general journal transactions for year end adjustments.
BRI	Murray Daniel	Supervisor	Trade On	04/11/2015	1.10	\$396.00	management accounts for the year ending 30 June 2015 - review of expenses to go against loan accounts, review and preparation of trial balance and general journal transactions for year end adjustments.
BRI	Murray Daniel	Supervisor	Trade On	04/11/2015	0.70	\$252.00	management accounts for the year ending 30 June 2015 - review of expenses to go against loan accounts, review and preparation of trial balance and general journal transactions for year end adjustments.
BRI	Murray Daniel	Supervisor	Trade On	04/11/2015	0.50	\$180.00	management accounts for the year ending 30 June 2015 - review of expenses to go against loan accounts, review and preparation of trial balance and general journal transactions for year end adjustments.
BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	1.10	\$396.00	review of legal fees ledger and review of invoices for financial year ending 30 June 2015 to allocate legal expenses to loan accounts in the AX accounts and loan management databases
BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	0.90	\$324.00	review of legal fees ledger and review of invoices for financial year ending 30 June 2015 to allocate legal expenses to loan accounts in the AX accounts and loan management databases
BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	0.90	\$324.00	review of legal fees ledger and review of invoices for financial year ending 30 June 2015 to allocate legal expenses to loan accounts in the AX accounts and loan management databases
BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	0.40	\$144.00	review of legal fees and receivership fees incurred during the year ending 30 June 2015, review of AX ledger statements and supporting information in preparation of the 30 June 2015 management accounts. review general journal transactions and allocations.
BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	1.10	\$396.00	review of legal fees and receivership fees incurred during the year ending 30 June 2015, review of AX ledger statements and supporting information in preparation of the 30 June 2015 management accounts. review general journal transactions and allocations.

BRI	Murray Daniel	Supervisor	Trade On	05/11/2015	0.60	\$216.00	review of legal fees and receivership fees incurred during the year ending 30 June 2015, review of AX ledger statements and supporting information in preparation of the 30 June 2015 management accounts. review general journal transactions and allocations.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.30	\$108.00	prepare for planning meeting with John Somerville & David Whyte.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.30	\$108.00	discussions with Julie Pagcu (BDO Audit) regarding managements accounts and updates required, organising time to review legal fees and receivership costs.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.20	\$72.00	Draft correspondence to our Solicitors regarding Western Union matter
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.70	\$252.00	meeting with John Somerville and David Whyte regarding draft management accounts for the year ending 30 June 2015/issues to resolve to finalise same/preparation of application for remuneration approval/other outstanding issues
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.50	\$180.00	Preparation and update of trial balance for the year ending 30 June 2015 in preparation for meeting with BDO Audit. Review and update of legal expenses.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.60	\$216.00	Preparation and update of trial balance for the year ending 30 June 2015 in preparation for meeting with BDO Audit. Review and update of legal expenses.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.50	\$180.00	Prepare and finalise file note regarding explanation of legal fees and remuneration expenses, adjustments required and general journal entries required.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.50	\$180.00	Prepare and finalise file note regarding explanation of legal fees and remuneration expenses, adjustments required and general journal entries required.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.20	\$72.00	Prepare and finalise file note regarding explanation of legal fees and remuneration expenses, adjustments required and general journal entries required.
BRI	Murray Daniel	Supervisor	Trade On	09/11/2015	0.30	\$108.00	Prepare and update trial balance for as at 30 June 2015 in preparation for meeting with BDO Audit. Review and update of legal expenses.
BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	1.10	\$396.00	review and update of management accounts for the year ending 30 June 2015 following discussions with BDO Audit (Julie Pagcu). Prepare notes to the accounts in relation to accrued expenses
BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	0.70	\$252.00	Meeting with BDO Audit (Julie Pagcu) and John Somerville regarding preparation of the management accounts for the year ending 30 June 2015
BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	1.10	\$396.00	Prepare and update managements accounts for the year ending 30 June 2015 in preparation for meeting with BDO Audit

BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	1.40	\$504.00	review of impairment schedule and include legal fees and controller fees to be accounted for against loan accounts, ensure formulas flow to trial balance and reconcile
BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	0.50	\$180.00	Prepare and update trial balance as at 30 June 2015 in preparation for meeting with BDO Audit. Review and update of legal expenses.
BRI	Murray Daniel	Supervisor	Trade On	10/11/2015	0.60	\$216.00	Prepare and update trial balance as at 30 June 2015 in preparation for meeting with BDO Audit. Review and update of legal expenses.
BRI	Murray Daniel	Supervisor	Trade On	11/11/2015	1.20	\$432.00	review of loan impairment schedule and update for legal fees and controller fees to be accounted for against loan accounts, ensure formulas flow to trial balance and reconcile
BRI	Murray Daniel	Supervisor	Trade On	11/11/2015	1.20	\$432.00	review of impairment schedule and include legal fees and controller fees to be accounted for against loan accounts, ensure formulas flow to trial balance and reconcile
BRI	Murray Daniel	Supervisor	Trade On	12/11/2015	0.40	\$144.00	Prepare email correspondence to David Whyte regarding management accounts for the year ending 30 June 2015 and explanation of closing balances for certain accounts
BRI	Murray Daniel	Supervisor	Trade On	12/11/2015	0.30	\$108.00	review of invoice received from our solicitors regarding work incurred, review of WIP listings against quote received.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.30	\$108.00	Provide information to Eric Leeuwendal regarding note required for management accounts specifically in relation to contingent liability and claim by the MPF.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.30	\$108.00	review of emails received from our solicitors regarding Western Union and correspondence from Western Union's solicitor in relation to money held and offer to settle.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.40	\$144.00	draft email to be sent to our solicitors requesting their review of management accounts notes.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.30	\$108.00	further review of emails received from our solicitors regarding Western Union and correspondence from Western Union's solicitor in relation to money held and offer to settle.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.50	\$180.00	Prepare contingent liability note and expenses note to the management accounts for the year ending 30 June 2015.
BRI	Murray Daniel	Supervisor	Trade On	13/11/2015	0.50	\$180.00	Continue preparation of contingent liability note and expenses note to the management accounts for the year ending 30 June 2015.
BRI	Murray Daniel	Supervisor	Trade On	16/11/2015	0.30	\$108.00	Discussions with Nikola Gibson (BDO IT) regarding email service requirements for BDO fee application, review of email received regarding email service provider
BRI	Murray Daniel	Supervisor	Trade On	16/11/2015	0.30	\$108.00	Email to our solicitors to review the contingent liability note to the management accounts for the year ending 30 June 2015
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.60	\$216.00	Prepare bank account listings, update controllerships bank account balances as at 30 October 2015 and calculate updated

BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.40	\$144.00	review of contingent liability note to be included in management accounts for June 2015.
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.60	\$216.00	review of bank reconciliations as at 30 October 2015 and receipts & payments for October provided by McGrathNicol in relation to 12 controller bank accounts and restricted account.
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.50	\$180.00	Review & update of management accounts following BDO Audit review of notes, review and update formatting of tables.
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.50	\$180.00	Review & update of management accounts following BDO Audit review of notes, review and update formatting of tables.
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.40	\$144.00	discussions with Julie Pagcu (BDO audit) regarding review of financial statements.
BRI	Murray Daniel	Supervisor	Trade On	17/11/2015	0.50	\$180.00	Review of general journal adjustments for 30 June 2015 management accounts and provide further notes to support the adjustments
BRI	Murray Daniel	Supervisor	Trade On	18/11/2015	0.50	\$180.00	Prepare file note for David Whyte regarding Western Union matter and options available regarding settlement offer
BRI	Murray Daniel	Supervisor	Trade On	18/11/2015	0.90	\$324.00	Review and update management accounts for the year ending 30 June 2015 following feedback from BDO Audit. Review of impairment schedule and loan assets schedules.
BRI	Murray Daniel	Supervisor	Trade On	18/11/2015	0.80	\$288.00	Further review and update management accounts for the year ending 30 June 2015 following feedback from BDO Audit. Review of impairment schedule and loan assets schedules.
BRI	Murray Daniel	Supervisor	Trade On	18/11/2015	0.30	\$108.00	Further review and update management accounts for the year ending 30 June 2015 following feedback from BDO Audit. Review of impairment schedule and loan assets schedules.
BRI	Murray Daniel	Supervisor	Trade On	18/11/2015	0.70	\$252.00	Review of general journal adjustments for 30 June 2015 management accounts and provide further notes to support the adjustments
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.60	\$216.00	review and prepare further information for general journal adjustments for the management accounts for the year ending 30 June 2015. Collate supporting documentation
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.60	\$216.00	review and prepare further information for general journal adjustments for the management accounts for the year ending 30 June 2015. Collate supporting documentation
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.80	\$288.00	Final review of Management accounts for the year ending 30 June 2015 before lodgement on website.
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.40	\$144.00	discussions with BDO IT & IT service provider regarding settings for LM enquires mailbox and permission required to send emails to investors/advisors
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.30	\$108.00	discussions with Julie Pagcu (BDO Audit) regarding updates required to the management accounts as at 30 June 2015
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.30	\$108.00	review of payment requisitions
BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.70	\$252.00	Review and update of investor's contact details for postal and email addresses in the members register in AX database

BRI	Murray Daniel	Supervisor	Trade On	19/11/2015	0.50	\$180.00	Review and update of investor's contact details for postal and email addresses in the members register in AX database
BRI	Murray Daniel	Supervisor	Trade On	20/11/2015	0.70	\$252.00	Planning Meeting with Nikola Gibson regarding service requirements to be setup with external email service provider in relation to notices to investors
BRI	Murray Daniel	Supervisor	Trade On	20/11/2015	0.70	\$252.00	Prepare and file working papers for 2015 management accounts and organise AX reports.
BRI	Murray Daniel	Supervisor	Trade On	20/11/2015	0.60	\$216.00	Prepare and file working papers for 2015 management accounts and organise AX reports.
BRI	Murray Daniel	Supervisor	Trade On	23/11/2015	0.30	\$108.00	Prepare agenda for planning meeting with David Whyte & John Somerville
BRI	Murray Daniel	Supervisor	Trade On	23/11/2015	0.40	\$144.00	Review of Notice to Members for BDO 4th Fee Application. Forward copy to our solicitors.
BRI	Murray Daniel	Supervisor	Trade On	25/11/2015	0.50	\$180.00	Meeting with John Somerville and Nicola Kennedy regarding updating the process and procedures to account for transactions in the AX accounts database and for processing journals for the year ending 30 June 2015.
BRI	Murray Daniel	Supervisor	Trade On	25/11/2015	0.30	\$108.00	Prepare for meeting with John Somerville & Nicola Kennedy regarding AX accounts database processing of journals for 30 June 2015.
BRI	Murray Daniel	Supervisor	Trade On	25/11/2015	0.30	\$108.00	discussions with our solicitors regarding Western Union matter and correspondence from Western Union's solicitors.
BRI	Murray Daniel	Supervisor	Trade On	27/11/2015	0.70	\$252.00	Review of AX investor reports regarding reinvestment and redemptions for June 2014 and June 2015 accounts.
BRI	Murray Daniel	Supervisor	Trade On	27/11/2015	0.70	\$252.00	Further review of AX investor reports regarding reinvestment and redemptions for June 2014 and June 2015 accounts.
BRI	Murray Daniel	Supervisor	Trade On	27/11/2015	0.60	\$216.00	meeting with Eric Leeuwendal and John Somerville to provide an update on the status of investigations and issues that may arise during December requiring action
BRI	Murray Daniel	Supervisor	Trade On	03/12/2015	0.40	\$144.00	review of general journal entries prepared by Nicola Kennedy regarding June adjustments.
BRI	Murray Daniel	Supervisor	Trade On	03/12/2015	0.40	\$144.00	review of invoices received from our solicitors, review matters and allocation to loan accounts and forward to BDO staff members to process
BRI	Murray Daniel	Supervisor	Trade On	04/12/2015	0.70	\$252.00	Meeting with John Somerville regarding investor queries for units redeemed, units reinvested for class A & B unitholders, review of foreign exchange gain on investor funds.
BRI	Murray Daniel	Supervisor	Trade On	04/12/2015	0.60	\$216.00	Review of management accounts for previous years in relation to unit holdings for class a, b and c. Review of notes to the accounts and also reports generated from the AX database in relation to investor's accounts.
BRI	Murray Daniel	Supervisor	Trade On	05/12/2015	0.50	\$180.00	Review of management accounts for previous years in relation to unit holdings for class a, b and c. Review of notes to the accounts and also reports generated from AX.

BRI	Murray Daniel	Supervisor	Trade On	05/12/2015	0.50	\$180.00	Review of management accounts for previous years in relation to unit holdings for class a, b and c. Review of notes to the accounts and also reports generated from AX.
BRI	Murray Daniel	Supervisor	Trade On	05/12/2015	0.50	\$180.00	Generate investor reports within AX in relation to investor's accounts for previous years in relation to redemption and reinvestment queries. Review of unit holdings balances.
BRI	Murray Daniel	Supervisor	Trade On	05/12/2015	0.70	\$252.00	Generate investor reports within AX in relation to investor's accounts for previous years to investigate redemption and reinvestment queries.
BRI	Murray Daniel	Supervisor	Trade On	05/12/2015	0.70	\$252.00	Generate investor reports within AX in relation to investor's accounts for previous years to investigate redemption and reinvestment queries.
BRI	Murray Daniel	Supervisor	Trade On	08/12/2015	0.20	\$72.00	meeting with John Somerville and David Whyte regarding court hearing yesterday in respect of proceedings brought by the MPF/draft court order and requirement to provide summary of cash payments from the FMIF
BRI	Murray Daniel	Supervisor	Trade On	08/12/2015	0.90	\$324.00	Prepare email correspondence regarding investor register query from solicitors, provide further information regarding redemptions, reinvestment of units and discrepancy regarding units issued.
BRI	Murray Daniel	Supervisor	Trade On	08/12/2015	0.40	\$144.00	review of information regarding assets fully realised from affidavit in relation to directions hearing and provide update to David Whyte and John Somerville.
BRI	Murray Daniel	Supervisor	Trade On	10/12/2015	0.20	\$72.00	Email correspondence to McGrath Nicol regarding Term Deposit information.
BRI	Murray Daniel	Supervisor	Trade On	11/12/2015	0.40	\$144.00	Prepare updated cashflow forecast to June 2016 to provide to McGrath Nicol
BRI	Murray Daniel	Supervisor	Trade On	14/12/2015	0.30	\$108.00	Prepare draft email to IT consultant regarding updates required for LM website.
BRI	Murray Daniel	Supervisor	Trade On	14/12/2015	0.30	\$108.00	Draft email correspondence to McGrathNicol regarding payment requisitions
BRI	Murray Daniel	Supervisor	Trade On	14/12/2015	0.60	\$216.00	review & update of invoices to be paid against fees approved by the court. Prepare summary of all invoices and reconcile against APS.
BRI	Murray Daniel	Supervisor	Trade On	14/12/2015	0.20	\$72.00	email correspondence to a former employee following up on outstanding issues and information required in relation to the AX database
BRI	Murray Daniel	Supervisor	Trade On	14/12/2015	0.40	\$144.00	review of mail correspondence and action accordingly. Review of email from AFSA regarding guarantor who went Bankrupt, review of email from solicitors regarding taxation of costs.

BRI	Murray Daniel	Supervisor	Trade On	15/12/2015	0.60	\$216.00	meeting with John Somerville and Eric Leeuwendal regarding status of litigation matters, work to be undertaken to comply with court orders for the MPF litigation claim against assets of FMIF, other court hearings and other investigation matters review of write off schedule and WIP listings for BDO Fee Application
BRI	Murray Daniel	Supervisor	Trade On	15/12/2015	0.40	\$144.00	discussion with Eric Leeuwendal regarding status of response to queries by our solicitors for the preparation of the review hearing of FTI's residual powers application
BRI	Murray Daniel	Supervisor	Trade On	17/12/2015	0.10	\$36.00	Call to our solicitors regarding the Western Union matter.
BRI	Murray Daniel	Supervisor	Trade On	18/12/2015	0.10	\$36.00	review of journal entry queries from Nicola Kennedy and loan account balances for processing in the AX accounts
BRI	Murray Daniel	Supervisor	Trade On	21/12/2015	0.40	\$144.00	review of journal entry queries from Nicola Kennedy and loan account balances for processing in the AX accounts
BRI	Murray Daniel	Supervisor	Trade On	21/12/2015	0.30	\$108.00	review of journal entry queries from Nicola Kennedy and loan account balances for processing in the AX accounts
BRI	Murray Daniel	Supervisor	Trade On	22/12/2015	0.40	\$144.00	Prepare agenda for meeting with former employee in relation to AX and Composer database queries, review of previous queries and email correspondence.
BRI	Murray Daniel	Supervisor	Trade On	23/12/2015	0.20	\$72.00	Email correspondence to Suncorp regarding further request for bank statements to be provided.
BRI	Murray Daniel	Supervisor	Trade On	11/01/2016	0.60	\$216.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors/potential claims against valuers.
BRI	Murray Daniel	Supervisor	Trade On	12/01/2016	0.30	\$108.00	Finalise cashflow forecast for McGrathNicol and email same
BRI	Murray Daniel	Supervisor	Trade On	12/01/2016	0.30	\$108.00	Preparation of cashflow for McGrathNicol showing expected cash inflows/outflows for next 6 months, review of previous cash flow provided and provide additional notes. Review of outstanding legal fees and other supplies
BRI	Murray Daniel	Supervisor	Trade On	12/01/2016	0.30	\$108.00	Draft email correspondence to McGrathNicol regarding information to be provided for management accounts and report to investors.
BRI	Murray Daniel	Supervisor	Trade On	12/01/2016	0.80	\$288.00	Preparation of cashflow for McGrathNicol showing expected cash inflows/outflows for next 6 months, review of previous cash flow provided and provide additional notes. Review of outstanding legal fees and other supplies
BRI	Murray Daniel	Supervisor	Trade On	12/01/2016	0.50	\$180.00	Review of management accounts and trial balance to check whether any further liabilities need to be allowed for. Prepare note to cashflow regarding provision for FTI Indemnity to be allowed for.
BRI	Murray Daniel	Supervisor	Trade On	13/01/2016	0.40	\$144.00	Generate reports from AX server for Management Fees, prepaid Management Fees, Loan Management expenses, Loan Management Fees payable.
BRI	Murray Daniel	Supervisor	Trade On	13/01/2016	0.40	\$144.00	review of documents received from ASIC lodgements x 8, print out and save to file, provide to David Whyte.

BRI	Murray Daniel	Supervisor	Trade On	14/01/2016	0.70	\$252.00	Preparation of email correspondence to be sent to McGrathNicol regarding their request for an update of legal matters to discuss with the secured creditor
BRI	Murray Daniel	Supervisor	Trade On	15/01/2016	0.30	\$108.00	discussions with McGrathNicol regarding information to be provided for their meeting with the secured creditor
BRI	Murray Daniel	Supervisor	Trade On	15/01/2016	0.40	\$144.00	Review of WIP schedules for BDO Audit staff Members for preparation of management accounts for June 2015 for application to ASIC for financial reporting relief.
BRI	Murray Daniel	Supervisor	Trade On	15/01/2016	0.60	\$216.00	Review of WIP schedules for staff Members for preparation of management accounts for June 2015 for application to ASIC for financial reporting relief.
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.30	\$108.00	Discussions with McGrathNicol regarding outstanding payments to be processed, receipts and payments & asset listing to be provided
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.90	\$324.00	planning meeting in relation to litigation matters/further investigations/allocation of work/report to investors/potential claims against valuers/FTI remuneration application.
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.30	\$108.00	review bank reconciliations prepared by Sarah Cunningham regarding accounts that she looks after.
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.30	\$108.00	Arrangements for bank reconciliations to be completed by Dale Ludwig (Private Clients) print out bank statements, review of bank statements and reconciliations
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.30	\$108.00	review bank reconciliations prepared by Dale Ludwig regarding bank accounts that she looks after.
BRI	Murray Daniel	Supervisor	Trade On	18/01/2016	0.30	\$108.00	review of email from our Solicitors regarding Notification to members of the residual powers application by FTI and notice to be issued. Review of notice to be issued.
BRI	Murray Daniel	Supervisor	Trade On	19/01/2016	0.30	\$108.00	discussions with our solicitors regarding service to members regarding FTI's residual powers application
BRI	Murray Daniel	Supervisor	Trade On	19/01/2016	0.10	\$36.00	Provide email update to David Whyte regarding discussions with our solicitors in relation to service on members
BRI	Murray Daniel	Supervisor	Trade On	20/01/2016	0.10	\$36.00	Email correspondence to our IT consultant regarding updating of website.
BRI	Murray Daniel	Supervisor	Trade On	20/01/2016	0.40	\$144.00	Draft email to Investors regarding notice of FTI's application for approval of their remuneration to be heard in February 2016.
BRI	Murray Daniel	Supervisor	Trade On	21/01/2016	0.40	\$144.00	Prepare instructions to Julia Mayne regarding email to be sent to investors regarding FTI's remuneration application, details of notice and service requirements on investors.
BRI	Murray Daniel	Supervisor	Trade On	22/01/2016	0.30	\$108.00	Instructions to Julia Mayne regarding bounce back emails received into LM enquiries mailbox following email sent to investors regarding notice of FTI's application for remuneration

BRI	Murray Daniel	Supervisor	Trade On	22/01/2016	0.30	\$108.00	Review bounce back emails received into LM enquiries mailbox following email sent to investors in relation to notice of FTI's remuneration application and detail service requirements with Julia Mayne
BRI	Murray Daniel	Supervisor	Trade On	28/01/2016	0.20	\$72.00	Arrangements with Nicole Jackson for Report to Investors to include Remuneration tables and convert to PDF.
BRI	Murray Daniel	Supervisor	Trade On	29/01/2016	0.30	\$108.00	Provide assistance to Nicola Kennedy regarding receipts and payment information regarding bank reconciliations for Restricted account and term deposit.
BRI	Murray Daniel	Supervisor	Trade On	04/02/2016	0.30	\$108.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	05/02/2016	0.40	\$144.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	05/02/2016	0.80	\$288.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	09/02/2016	0.50	\$180.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	12/02/2016	0.30	\$108.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	17/02/2016	0.10	\$36.00	Prepare information for my affidavit of service in relation to the notice sent to investors regarding FTI's application for remuneration approval
BRI	Murray Daniel	Supervisor	Trade On	17/02/2016	0.30	\$108.00	Provide assistance to Eric Leeuwendal regarding generating AX loan statement reports and transactions.
BRI	Murray Daniel	Supervisor	Trade On	18/02/2016	0.30	\$108.00	Provide assistance to Julia Mayne regarding investor correspondence to be drafted in response to queries from notice of FTI's application for remuneration approval.
BRI	Murray Daniel	Supervisor	Trade On	22/02/2016	0.50	\$180.00	Review of my affidavit confirming service to investors in relation to notice of FTI's application for remuneration approval. Prepare exhibits for 5 copies and arrange for Eric Leeuwendal to witness.
BRI	Murray Daniel	Supervisor	Trade On	25/02/2016	0.20	\$72.00	review of working papers for 30 June 2015 management accounts and provide further information regarding FTI fees and expenses accruals.
BRI	Murray Daniel	Supervisor	Trade On	09/03/2016	0.20	\$72.00	Provide assistance to Nicola Kennedy regarding management accounts for the half year ending 31 December 2015.
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/11/2015	0.40	\$112.00	review file to confirm whether payment for legal fees has previously been paid, confirm unpaid, prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/11/2015	0.10	\$28.00	review and forward payments for legal fees and storage costs to Sarah Cunningham

BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/11/2015	0.20	\$56.00	phone call to Receivers and Managers regarding update on status of urgent payment, email Eric Leeuwendal for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/11/2015	0.20	\$56.00	review and forward email from former staff member to John Somerville, respond to email regarding queries in relation to LM database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.10	\$28.00	email Receivers and Managers for an update on the status of certain payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.10	\$28.00	review email from Receivers and Managers to Secured Creditor in relation to status of payments, forward to Eric Leeuwendal for update
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.50	\$140.00	review email from Secured Creditor and bank account for payments to be uploaded for release, amend ABA files and upload 6 x ABA files of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.10	\$28.00	review emails from Custodian in relation to payment process and cheque template, respond to same, discussion with Eric Leeuwendal in relation to status of payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.20	\$56.00	review email from John Somerville and Murray Daniel in relation to invoices to be paid, review file and confirm reason for funds held in trust account of solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/11/2015	0.20	\$56.00	obtain 5 x scanned invoices and email Sarah Cunningham to prepare payment, review emails from Murray Daniel in relation to payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	log into bank account to confirm whether urgent payment has been released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	scan payment and save to file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.20	\$56.00	check bank account to confirm funds released, email Custodian and Eric Leeuwendal in relation to urgent payment not released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	review payment listing spread sheet for status of payment, email John Somerville re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	email to Receivers and Managers to confirm when cheque for GST payments will be forwarded to Custodian
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	email Receivers and Managers payment and update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.30	\$84.00	review email from Eric Leeuwendal, log into bank account and confirm urgent payment released, print, scan and email same as confirmation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.10	\$28.00	update payment listing spread sheet for payments released from account, email Julia Mayne confirmation of payment to send to supplier
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/11/2015	0.20	\$56.00	review email from Murray Daniel in relation to transaction in financial database, obtain supporting documentation and discuss same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/11/2015	0.50	\$140.00	review email from Murray Daniel in relation to transaction entered into financial database, review file notes to confirm nature. email Receivers and Managers to obtain copy of invoice and transaction listing
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/11/2015	0.40	\$112.00	review email from Murray Daniel with query regarding payment and obtaining supporting documentation, review file, log into financial accounts and obtain same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/11/2015	0.10	\$28.00	review email from Receivers and Managers in relation to urgent payments to be signed for the ATO, respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/11/2015	0.20	\$56.00	log into bank account, confirm payments released and reconcile payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/11/2015	0.20	\$56.00	review email from Receivers and Managers in relation to payments and status of ATO cheques, respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/11/2015	0.40	\$112.00	review email from John Somerville in relation to exporting contract notes for investors from LM database, prepare email to former staff member in relation to same, update John Somerville on loan management
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/11/2015	0.50	\$140.00	review email from Receivers and Managers in relation to receipts and payments listing, log into bank account and review deposits in account, review file for supporting documentation to assist with entry into accounts, email John Somerville & Murray Daniel email Receivers and Managers in relation to nature of 3 x deposits, attach relevant supporting documents
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/11/2015	0.20	\$56.00	review email from John Somerville in relation to exporting contract notes for investors from LM database, prepare email to former staff member in relation to same, update John Somerville on loan management
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.10	\$28.00	review, consider and forward payment to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.40	\$112.00	review and consider 2 x payments for advertising costs and costs to mail out investor report (11th update), obtain supporting documentation from file and prepare file note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.90	\$252.00	review and consider 6 x payments for legal fees for various matters, obtain supporting documentation from file, print, attach and prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.30	\$84.00	review and consider 2 x payments for IT support and maintenance, obtain supporting documentation from file and prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.20	\$56.00	review and consider 1 x payment for storage costs, obtain supporting documentation from file and prepare file note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.40	\$112.00	review and consider payment for 10 x legal fee invoices
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/11/2015	0.50	\$140.00	obtain supporting documentation for 10 x legal fee invoices to support, summarise matters on each invoice for file note confirming appropriate to pay

BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/11/2015	0.20	\$56.00	review payment comments from John Somerville, discussion with Eric Leeuwendal in relation to loan allocations for various payments for entry into financial database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/11/2015	0.20	\$56.00	discussion with Murray Daniel in relation to status of payment and confirm reasonable to pay, email Sarah Cunningham payment to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/11/2015	0.20	\$56.00	update schedule for loan allocations when entering receipts and payments into financial database, note matters, payees and relevant loans
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for IT expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for advertising expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for printing expenses (investor mailout) to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for printing expenses (investor mailout) to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	scan and save payment for legal expenses to file, re-collate for filing, add to table in email to Receivers and Managers requesting review and authorisation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.30	\$84.00	enter notes into payment listing spread sheet with payments to be allocated to particular loans on the financial database

BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.40	\$112.00	update payment listing spread sheet for payments forwarded to Receivers and Managers, review email from Receivers and Managers to Secured Creditor, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.50	\$140.00	review receipts and payments for the period 1 July 2015 to present, separate payments requested by BDO to be processed in respect of legal fees, review file for payments awaiting authorisation and add to spread sheet, total costs for the period/email Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.50	\$140.00	review receipts and payments for the period 1 July 2015 to present, separate payments requested by Receivers and Managers to be processed in respect of legal fees, total costs for the period/email Murray Daniel re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.20	\$56.00	discussion with Murray Daniel in relation to spread sheet detailing legal costs to date
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.10	\$28.00	email to IT service provider advising of status of payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.40	\$112.00	log into bank account and export receipts and payments to Microsoft excel, discussion with Murray Daniel in relation to total legal expenses to date for Receivership
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/11/2015	0.40	\$112.00	update spread sheet for Murray Daniel in relation to legal costs for the period 1 July 2015 to present, review invoices to confirm the period each invoice relates to, email same to Murray Daniel with total
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/11/2015	0.10	\$28.00	review email from Eric Leeuwendal in relation to status of payment, review payment listing spread sheet and confirm payment sent to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.50	\$140.00	scan and save 2 x payments, prepare email to Receivers and Managers attaching same, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.10	\$28.00	email Murray Daniel receipts and payments for October after discussion re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.40	\$112.00	discussion with Murray Daniel in relation to costs of the Fund, calculate average costs for contract employee for the period July to October 2015, email same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.20	\$56.00	review email from Receivers and Managers with Receipts and Payments for the period July to October 2015 included, forward to team, respond to same email
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.30	\$84.00	review email from John Somerville and IT support in relation to investor email address and website. email internal IT to assist with issues regarding sending emails, email Julia Mayne to confirm whether test email received from external IT support
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.20	\$56.00	review email from external IT support in relation to issues with emails, email internal IT support with further information to assist in addressing issue with sending emails

BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.20	\$56.00	review email from Secured Creditor with receipts and payments to be released by Custodian, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.40	\$112.00	review emails between Custodian and Receivers and Managers regarding cheques for processing, respond to emails, attach relevant emails to assist in authorisation of urgent cheques
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.30	\$84.00	liaise with internal IT support in relation to issue with emails, advise external IT support of resolution
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.10	\$28.00	review 2 x emails from external IT support and request Julia Mayne to respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/11/2015	0.20	\$56.00	review email from Receivers and Managers regarding payment to be uploaded for release, email Sarah Cunningham for same, respond to email
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/11/2015	0.20	\$56.00	review and consider payment for legal fees, prepare file note for same and discuss with Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/11/2015	0.30	\$84.00	review and consider payment for IT services, prepare file note for same and discuss with Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/11/2015	0.20	\$56.00	review email from Custodian in relation to payment template to use going forward, confirm with Sarah Cunningham cheques to be requested on same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/11/2015	0.10	\$28.00	update payment listing spread sheet for payments released from account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/11/2015	0.50	\$140.00	review and consider 2 x payments for legal fees, obtain 3 x invoices from file to support file note and prepare file notes for same, log into bank account to confirm enough funds held in account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.50	\$140.00	scan, save, file 2 x payments, prepare email to Receivers and Managers, add payments to historical table and update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.30	\$84.00	review emails in relation to outstanding payment, confirm status of payment in authorisation process, email Receivers and Managers to confirm when payment will be authorised
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.10	\$28.00	email John Somerville in relation to payment outstanding and providing a response to payee
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.20	\$56.00	meeting with Ashleigh Simpson-Wade in relation to access to Commvault and email Eric Leeuwendal for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.30	\$84.00	review payments forwarded to Secured Creditor, email Receivers and Managers for payments not sent, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/11/2015	0.10	\$28.00	meeting with Ashleigh Simpson-Wade and Eric Leeuwendal in relation to Commvault system and access for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/11/2015	0.40	\$112.00	scan and save 2 x payments to file, add to table for authorisation by Receivers and Managers, update payment listing spread sheet for same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.20	\$56.00	review and consider 2 x emails from Custodian and Secured Creditor in relation to payments, email Sarah Cunningham to advise status of payments and forward additional invoice for payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.50	\$140.00	review email from Secured Creditor to Custodian, update and upload 10 ABA files for release, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.10	\$28.00	emails with Julia Mayne regarding advice to payee that payment will be released today
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.40	\$112.00	review email from Receivers and Managers in relation to providing further details for legal fee invoices going forward, email John Somerville and Eric Leeuwendal with method for same, attach draft template
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.50	\$140.00	Meeting with Murray Daniel and John Somerville regarding updating the process and procedures to account for transactions in the AX accounts database and for processing journals for the year ending 30 June 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.30	\$84.00	review email in relation to late payment, email Julia Mayne and prepare response for same, log into bank account and attach confirmation receipt
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.40	\$112.00	review payment export from MYOB from Receivers and Managers, highlight payments which will require an attachment as a supporting document when entered into the AX accounts database, liaise with Brooke Cleveland re instructions to file softcopies
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.30	\$84.00	review email from Brooke Cleveland, review spread sheet of payments from July 2015 to present, review emails and obtain supporting documentation to be attached in financial database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/11/2015	0.20	\$56.00	update payment listing spread sheet for payments released from account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/11/2015	0.30	\$84.00	prepare email to Receivers and Managers in relation to payment process and providing detail for legal fee invoices, review relevant sections of report and advise of same, include table with report references
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/11/2015	0.10	\$28.00	review email from Eric Leeuwendal and provide bank account details
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/11/2015	0.10	\$28.00	review document from Eric Leeuwendal with invoices to be applied against loan account, discuss same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/11/2015	0.10	\$28.00	review email from John Somerville in relation to legal fee detail, update same and send to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/11/2015	0.10	\$28.00	review email with legal fee invoice, confirm not paid and email to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/11/2015	0.10	\$28.00	update payment listing spread sheet

BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/11/2015	0.10	\$28.00	review email and invoice from Murray Daniel, confirm unpaid, forward to Eric Leeuwendal to confirm ok to pay
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/11/2015	0.80	\$224.00	review journal entries prepared by Murray Daniel for 30 June 2015 year end, log into financial database and enter journals for same (approximately 20 line items, type narrations)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/11/2015	1.80	\$504.00	log into LM financial database (AX), review year end journal entries prepared by Murray Daniel enter approximately 40 journal adjustments by entering ledger code, narration and amount, ensure no GST is allocated, validate journals to ensure amounts balance
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/11/2015	0.70	\$196.00	log into LM financial database (AX), review year end journal entries prepared by Murray Daniel enter approximately 25 journal adjustments by entering ledger code, narration and amount, ensure no GST is allocated, validate journals to ensure amounts balance
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/11/2015	0.10	\$28.00	email to Murray Daniel regarding year end journal entries entered into AX database for 30 June 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/11/2015	0.30	\$84.00	print and collate 13 reports with adjustment journals for Murray Daniel to review, ensure reports contain all information such as narration, debit and credit amount, loan allocation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/12/2015	0.20	\$56.00	review email prepared by Julia Mayne responding to external IT service company regarding status of payment, review file to confirm previous invoice paid, amount outstanding, amend response to same and request November 2015 invoice
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/12/2015	0.70	\$196.00	prepare and sort spread sheet containing all receipts and payments from the Restricted working account for 4 x months July - October as work paper for entering payments into financial database, add columns to calculate correct GST amount to claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/12/2015	0.50	\$140.00	review and consider legal fees to be entered into financial database, review accruals to enter for same, discuss with John Somerville correct way to record in accounts, allocating payments to vendors. Print work paper prepared by Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.10	\$28.00	review email from John Somerville and respond to same regarding remuneration application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.20	\$56.00	prepare email to former LM staff member regarding database queries, send same, email John Somerville re alternative action if response not received
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.20	\$56.00	print accrual invoices to enter into financial database and discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.30	\$84.00	review email from Receivers and Managers regarding payment, forward urgent payments to Sarah Cunningham to process, confirm availability for review and authorisation, respond to email for same, assist with file note preparation process

BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.30	\$84.00	review email from David Whyte regarding legal fee invoice status, review status on file and respond to same, emails with David Whyte and Receivers and Managers to ensure payment is processed this week
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.40	\$112.00	obtain authorisation to pay 2 x invoices from David Whyte, scan, save and email to Receivers and Managers, add to historical table of payments awaiting authorisation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.20	\$56.00	review email prepared by Julia Mayne to external IT consultant and amend, email John Somerville re advising of payment status
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.80	\$224.00	review 6 x loan transactions to be allocated to Borrower, log into database and review transactions on the Borrower's account. Confirm date interest was last calculated. Review process for entering transactions by former LM staff and consider same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.90	\$252.00	prepare file note with process to raise a loan related transaction in the accounts payable module of the database, and then the loan management module. Review accounts impacted and year end journals entered. Prepare email to John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.30	\$84.00	update loan balance spread sheet for Borrower, review payment listing spread sheet for legal fee payments requiring allocation and enter same into spread sheet, generate loan balance report from database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/12/2015	0.10	\$28.00	review and consider payment for storage costs, email to Sarah Cunningham to process payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/12/2015	0.10	\$28.00	review and forward payment to Sarah Cunningham to process, email John Somerville re status of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/12/2015	0.20	\$56.00	prepare and send email to former staff member requesting contact details for loan module and financial module staff, attach relevant correspondence and email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/12/2015	0.10	\$28.00	update payment listing spread sheet for payments sent to Secured Creditor
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/12/2015	0.10	\$28.00	prepare follow up email to Secured Creditor regarding release of payments timeframe
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/12/2015	0.10	\$28.00	review and respond to email from Secured Creditor re status of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/12/2015	0.10	\$28.00	email Sarah Cunningham in relation to uploading payments for release by Custodian
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/12/2015	0.20	\$56.00	log into bank account, review status of payments and update spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/12/2015	0.10	\$28.00	email Sarah Cunningham to follow up payment being processed for settlement
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/12/2015	0.40	\$112.00	review and consider payment for settlement of legal fees, prepare payment for same, provide instructions to vacationer Jordan D'Arcy to assist with review and consideration and files notes of 5 x payments

BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/12/2015	0.60	\$168.00	instructions to Brooke Cleveland regarding preparation of a break down of payments, review file for supporting documents, assist with queries, review file note prepared in respect of 9 x invoices review and consider payment for 10 x legal fee invoices, 1 x storage payment, 1 x IT expense payment, 1 x consultant payment, 1 x print relevant supporting documents (obtain previous payments) and collate for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/12/2015	0.80	\$224.00	scan, save and email urgent payment to Receivers and Managers to authorise
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/12/2015	0.20	\$56.00	review signed payment, respond to email from Receivers and Managers, email David Whyte to confirm nature of payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/12/2015	0.30	\$84.00	obtain supporting documents for payments and attach same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/12/2015	0.30	\$84.00	review email from former LM staff member and email John Somerville in relation to arranging a meeting for the AX database and Composer database. Discuss same with Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/12/2015	0.10	\$28.00	review and forward payment to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/12/2015	0.20	\$56.00	review email from Murray Daniel and call former LM staff member to arrange time to have a meeting in relation to the database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.30	\$84.00	discussion with John Somerville regarding ASIC form 524s (receipts and payments accounts) for Responsible Entity, obtain ASIC document numbers and conduct searches, email to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.40	\$112.00	scan and save 4 x payments to file, file physical copies, enter accounts to debit and credit for each payment, note legal matter and report reference in spread sheet, email Eric Leeuwendal to confirm same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.10	\$28.00	review and forward payment to Sarah Cunningham to process, confirm not yet paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.10	\$28.00	email to former LM staff confirming date for meeting to assist with database queries
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.10	\$28.00	email Sarah Cunningham advice to update cheque template with new address for bank
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/12/2015	0.10	\$28.00	discussion with Julia Wayne regarding status of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/12/2015	0.50	\$140.00	email Eric Leeuwendal to discuss payment status, discuss report references for legal fee invoices, discuss status of payment with Julia Wayne, confirm which payments require disbursement invoices, instruct to obtain same, discuss loan balance adjustments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/12/2015	1.20	\$336.00	update payment listing spread sheet, include detail of matter for invoice, account to debit, account to credit, look up chart of account codes and include, provide loan allocation information for review, collate payments for John Somerville to review

BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/12/2015	0.10	\$28.00	email to Sarah Cunningham regarding additional step in payment process to be conducted to assist when entering payments into the financial database and for the Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/12/2015	0.40	\$112.00	review email from John Somerville in relation to invoice to be processed, confirm payment being prepared, review email from Julia Wayne and supplier re timeframe for payment, review payment listing spread sheet and email Receivers and Managers for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.20	\$56.00	review and respond to former LM staff member re meeting, arrange meeting room
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.20	\$56.00	discuss with Eric Leeuwendal status of settlement payment, respond to email and attach correspondence
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.10	\$28.00	review email to supplier prepared by Julia Wayne and amend slightly
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.10	\$28.00	update payment listing spread sheet for payments with Secured Creditor
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.10	\$28.00	second email to former LM staff member in relation to meeting next Tuesday to discuss database queries after discussion with Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/12/2015	0.20	\$56.00	log into LM database and review chart of accounts, print relevant pages for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	0.70	\$196.00	scan, collate and save 7 x payments to email to Receivers and Managers for authorisation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	0.30	\$84.00	phone call to payee to confirm balance of trust account for legal matters, email David Whyte in relation to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	1.20	\$336.00	review and consider journal entries for year ended 30 June 2015, prepare excel spread sheet with journals to enter, review GST amount claimable, discuss with Murray Daniel status of journal entries
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	0.10	\$28.00	review email from Eric Leeuwendal in relation to payment via EFT or cheque, confirm same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	0.50	\$140.00	prepare email to Receivers and Managers with payments attached, prepare table summarising same, review report to investors dated 3 November 2015 and allocate report reference to legal fee invoices for Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/12/2015	0.10	\$28.00	discussion with Murray Daniel in relation journal entries for year ended 30 June 2015, review accruals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/12/2015	0.40	\$112.00	scan, save and email 3 x payments to Receivers and Managers for authorisation, highlight priority payment, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/12/2015	0.10	\$28.00	review email from Custodian in relation to payment to be released, draft response for David Whyte to review

BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.50	\$140.00	review email from Secured Creditor with payments released, update payment listing spread sheet for same, emails with Sarah Cunningham to confirm payments uploaded for Custodian to release
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.30	\$84.00	emails with David Whyte in relation to payment status, call Custodian to confirm balance of funds from term deposit to be transferred to main account for payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.30	\$84.00	emails with Eric Leeuwendal and Sarah Cunningham in relation to status of payment, print and scan confirmation receipt and email to Eric Leeuwendal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.70	\$196.00	review and consider 3 x payments, prepare file notes for same, obtain previous payments as supporting document, ask Sarah Cunningham to amend account details on form, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.20	\$56.00	review relevant report section references to provide to Receivers and Managers for authorisation of payments, update payment listing spread sheet with same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.20	\$56.00	emails with Custodian and David Whyte regarding balance of main working account, advise Custodian to proceed with forms to be lodged for release of term deposit funds
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	0.70	\$196.00	meeting with former LM staff member to discuss export process of contract notes from investor database to assist with foreign investor review matter
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22./12./2015	1.00	\$280.00	meeting with former LM staff member to discuss loan management data entry process to record transactions on loans, review interest calculations and consider most effective way to record entries on loans
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23./12./2015	0.20	\$56.00	review email from Receivers and Managers re payment status, email David Whyte and Eric Leeuwendal for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23./12./2015	0.20	\$56.00	review emails from Receivers and Managers regarding payment process, review payments forwarded to Secured Creditor, update David Whyte for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/01/2016	0.30	\$84.00	discussion with David Whyte regarding balance of funds in account and payment, prepare email to Custodian regarding future release of payment, review previous correspondence for
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/01/2016	0.20	\$56.00	review email from Custodian regarding steps to release term deposit to restricted working account, prepare email response
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/01/2016	0.10	\$28.00	review and forward multiple payments to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/01/2016	0.20	\$56.00	emails and discussion with Sarah Cunningham re payment to be raised from account in control of Receivers and Managers, review email from Custodian and provide details for same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.60	\$168.00	Review of year end journal adjustments and discussion with John Somerville in relation to issues with processing same in the AX management accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	1.20	\$336.00	prepare excel spread sheet with year end journal adjustments to enter into AX noting the debit and credit for each invoice across multiple accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	1.30	\$364.00	Review of year end journal adjustments and discussion with John Somerville in relation to processing accrued expenses items in the AX management accounts, consider accounts payable and journals for next financial year
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.40	\$112.00	collate and mark up work papers for journals entered in respect of accrued expenses for the financial year ended 30 June 2015, note comments in relation to particular line items where GST was split and additional entries were required
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.20	\$56.00	enter journal entries for accrued expenses into financial database - 4 lines for printing invoices, print GST report and journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.80	\$224.00	enter journal entries for accrued expenses into financial database - 18 lines for Receiver invoices, print GST report and journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	1.50	\$420.00	enter journal entries for accrued expenses into financial database - 28 lines for legal fee invoices, print GST report and journal, review invoices with no GST and calculate split
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.40	\$112.00	enter journal entries for accrued expenses into financial database - 12 lines for consulting invoices, print GST report and journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/01/2016	0.20	\$56.00	review payment processed by Sarah Cunningham, print and collate supporting documentation for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.10	\$28.00	assist Julia Mayne with query regarding loan allocation for payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.50	\$140.00	discussion with John Somerville in relation to journals to post, confirm further adjustments to be made subsequent to these journals to reflect closing balances of accounts as at 30 June 2015, email re same and confirm ok to prepare final adjusting journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.40	\$112.00	review payments forwarded to Custodian for release, email Sarah Cunningham for same, update payment listing spread sheet, email Custodian to advise payments have been uploaded
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.10	\$28.00	review email prepared by Julia Mayne to Receivers and Managers with payments and respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.50	\$140.00	print and collate final adjusting journal entries entered into LM financial database for review by John Somerville before posting for the financial year ended 30 June 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	06/01/2016	0.20	\$56.00	discussion with David Whyte re payment with future release date, discuss with Sarah Cunningham amendment for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	0.10	\$28.00	review updated payment and collate for review and authorisation by David Whyte

BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	0.10	\$28.00	email Nicole Jackson re payment authorised, obtain signature for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	0.20	\$56.00	review and forward 2 x payments to Sarah Cunningham to process, review emails and payment listing spread sheet to confirm not yet paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	0.40	\$112.00	print signed payment, scan and save to file, attach to email to Receivers and Managers with all payments outstanding, confirm letter to be sent to bank to release term deposit funds, update payment listing spread sheet and email David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	0.90	\$252.00	enter and post adjusting journal entries for the year ended 30 June 2015, generate profit and loss report and compare with trial balance, review line item discrepancies
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/01/2016	2.40	\$672.00	review discrepancies in journal entries for the year ended 30 June 2015 compared with excel trial balance, generate profit and loss report and trial balance in AX database, reverse relevant entries and review difference between net profit, enter journals log into AX database, generate balance sheet and print, compare line item balances to excel trial balance prepared by Murray Daniel, confirm line items correct and discuss with John
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/01/2016	0.80	\$224.00	email John Somerville regarding email to Receivers and Managers with priority payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/01/2016	0.20	\$56.00	review and consider email from former LM staff in relation to recording loan transactions, email John Somerville re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/01/2016	0.20	\$56.00	review notes to roll over accounts at year end in AX database, print same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/01/2016	0.10	\$28.00	review status of payments, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	0.30	\$84.00	review payments forwarded by Murray Daniel, review file to confirm whether paid, forward to Sarah Cunningham to process, review email from Receivers and Managers re timeframe for payments to be authorised
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	0.10	\$28.00	review and forward email to Julia Mayne and instructions to prepare response re payment status
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	0.10	\$28.00	email Murray Daniel to confirm status of payments, review payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	0.20	\$56.00	review process to roll over financial accounts at year end and discuss with John Somerville impact on loan module in AX
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	1.50	\$420.00	log into LM database and review the loan management and general ledger modules, consider loan transactions not posted in the loan module, and document impact on general ledger module in a file note, review ledger codes, screenshot same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/01/2016	1.20	\$336.00	review the loan management documents provided by former LM staff, review notes from site, consider and document steps to process a loan transaction, prepare file note on impact of recording loan transactions during financial year on financial account balances
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/01/2016	0.20	\$56.00	review email from Receivers and Managers and obtain invoices and respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/01/2016	0.20	\$56.00	update file note re loan journals after meeting with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/01/2016	0.30	\$84.00	meeting with John Somerville to discuss the financial accounts of the fund and file note prepared in relation to loan journals. Confirm process for entry in the LM database going forward.
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/01/2016	0.20	\$56.00	discussion with Murray Daniel in relation to finalisation of accounts for the financial year ended 30 June 2015, review trial balance for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/01/2016	0.30	\$84.00	meeting with John Somerville regarding payments made by the fund to LMIM/LMA and documentation required in relation to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/01/2016	1.10	\$308.00	log into LM financial database, review vendor codes discussed with John Somerville to confirm fees paid to administrators and obtain payment documentation for approximately 15 transactions, save to file, prepare word document for file note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/01/2016	0.20	\$56.00	enter year end journal entry into LM financial accounts in preparation for account roll over
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.10	\$28.00	roll over financial period 30 June 2015 in LM financial database, general ledger module
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.70	\$196.00	review email from John Somerville and David Whyte, review LM loan management module and conduct searches to ascertain whether there is a balance owing in relation to a borrower of the fund, print documents identified
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.70	\$196.00	prepare spread sheet for July 2015 transactions to be entered into financial database, review accrued expense invoices at year end and identify which payments for July relate to same, calculate GST amount
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.70	\$196.00	prepare spread sheet for July 2015 transactions to be entered into financial database, review chart of accounts and include vendor codes/expense codes next to payments, begin entering transactions released from account on 31 July 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.50	\$140.00	begin entering transactions released from account on 29 July 2015, copy invoices as supporting documents to server, attach to general journals in financial database

BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	1.50	\$420.00	review bank account transactions for July, reconciled accounts from Receivers and Managers, enter transactions for July 2015 in accounts payable and general ledger modules in LM Database, attach supporting documentation (approx. 140 line entries total)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.50	\$140.00	review bank account transactions for July, reconciled accounts from Receivers and Managers, enter transactions for July 2015 in accounts payable and general ledger modules in LM Database, attach supporting documentation (approx. 140 line entries total)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/01/2016	0.50	\$140.00	review bank account transactions for July, reconciled accounts from Receivers and Managers, enter transactions for July 2015 in accounts payable and general ledger modules in LM Database, attach supporting documentation (approx. 140 line entries total)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/01/2016	0.70	\$196.00	log into bank account and print work papers for transactions entered into LM financial database for July 2015, attach to journals, amend 2 x journals and collate for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/01/2016	0.10	\$28.00	discussion with John Somerville re review of journals for July
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/01/2016	0.20	\$56.00	emails with Eric Leeuwendal regarding payment from bank account and held in trust with Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/01/2016	0.30	\$84.00	review email from Receivers and Managers regarding payment to be processed, respond to same with payment still awaiting authorisation, review email from Receiver and Manager to Custodian confirming what is required for release
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/01/2016	0.10	\$28.00	instructions to Julia Mayne to reconcile payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/01/2016	0.20	\$56.00	update and reconcile payment listing spread sheet for payments sent to Secured Creditor
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/01/2016	0.30	\$84.00	review emails forwarded to Custodian, email Sarah Cunningham for same, review emails to confirm correct instructions sent through for payments to be released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/01/2016	0.10	\$28.00	review email from Sarah Cunningham and payment listing spread sheet to confirm status of payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/01/2016	1.40	\$392.00	log into AX database and review vendor code for payments, review 65 transactions and supporting documents attached, save documents to file and copy to G Drive
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/01/2016	1.20	\$336.00	log into AX database and review vendor code for payments, review 38 transactions and supporting documents attached, save documents to file and copy to G Drive
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.40	\$112.00	phone call with Custodian re payments released from account, review bank account and reconcile payment listing spread sheet, provide payments to Ryan Whyte to review with instructions for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.20	\$56.00	review payment file notes prepared by Ryan Whyte, complete file note and obtain supporting documentation

BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.20	\$56.00	review file note prepared by Ryan Whyte, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.20	\$56.00	review email from Receivers and Managers regarding payments, prepare email response to advise of payments to be sent through review Composer and AX loan management module to confirm whether loan was repaid in full for John Somerville, sort through files, review correspondence, discuss with John Somerville and Ashleigh Simpson-Wade
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.60	\$168.00	log into AX database and review vendor code for payments, review 18 transactions and supporting documents attached, save documents to file and copy to G Drive
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.40	\$112.00	discussion with John Somerville re drilling down bank accounts to identify specific payments for legal action, export 2 x bank accounts to excel, review invoices saved and highlight transaction in the bank accounts to confirm paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.80	\$224.00	review all bank codes in bank module of AX database, sort and filter transactions by amount, date and payee to identify payments for a legal action as requested by John Somerville and David Whyte, export same and highlight key payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.70	\$196.00	review general ledger chart of accounts in AX database in relation to a fund expense paid, review all source documents for specific payments to reconcile with an email/invoices forwarded to me by David Whyte, review notes for reversals and print
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	1.10	\$308.00	review accounts payable module in AX database for transactions which relate to the reversal of an invoice in the general ledger code, review source documents and emails included in same to ascertain whether an excess amount was paid for a legal action
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.80	\$224.00	discussion with John Somerville in relation to findings from a review conducted in the AX database for specific transactions in the accounts prior to our appointment which should not have been paid, email David Whyte summary of findings and discuss
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/01/2016	0.30	\$84.00	review email prepared by Julia Mayne and update same to Receivers and Managers re sending urgent payment across, review payment listing spread sheet, reconcile same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	0.20	\$56.00	prepare email to Julia Mayne regarding urgent payment, advise of status and provide details to ensure payment is released by Custodian next week
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	0.20	\$56.00	log into financial database and post multiple journals entered for July 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	0.30	\$84.00	in accounts payable in financial database, apply payment after posting invoices raised, ensure fund code is selected, settle accounts (approx. 8 transactions)

BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	0.50	\$140.00	in accounts payable in financial database, apply payment after posting invoices raised, ensure fund code is selected, settle accounts (approx. 12 transactions)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	2.30	\$644.00	review specific ledger code after discussion with David Whyte and obtain documentation for 18 journal entries, prepare documents with all information relating to journals and consider movements in account for pre-appointment payments which should not have been paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/01/2016	0.70	\$196.00	print and collate documentation in relation to prepayments ledger code, confirm in bank account module specific line item journals were paid from account, discuss same with John
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	0.30	\$84.00	reconcile bank account in financial module of database for July 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	0.90	\$252.00	generate and print 4 x ledger codes to identify payments made from account in 2013, review movements in accounts and consider whether payee was entitled to be paid for those funds, update spread sheet with transactions from bank account in question
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	0.80	\$224.00	print and collate over 50 invoices obtained from LM database for review in relation to potential recovery action for overpayments from fund account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	1.20	\$336.00	Meeting with John Somerville in relation to a further analysis of the payments made by the fund to LMIM/LMA. Analysis of AX ledger accounts, invoices and supporting documentation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	1.10	\$308.00	print and collate over 50 invoices obtained from LM database for review in relation to potential recovery action for overpayments from fund account, conduct analysis of payments made by the fund to LMIM/LMA, review accounts payable ledger
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	0.60	\$168.00	Meeting with David Whyte and John Somerville in relation to an analysis of the payments made by the fund to LMIM/LMA and further documentation required to substantiate the position
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/01/2016	1.40	\$392.00	review ASIC form 524s (receipts and payments accounts) to confirm payments received by LMA, reconcile with payment schedule, collate documentation to prepare email to liquidators of LMIM, prepare email for same and discuss with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.20	\$56.00	review and forward payments to Sarah Cunningham to process, email regarding uploading payments for release
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.30	\$84.00	emails with Custodian and Receivers and Managers regarding payment process, cheque templates and value dates on same, confirm payment processed to David Whyte and John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.60	\$168.00	review AX database and Composer for documentation regarding secured property to confirm whether borrower file paid out, obtain documentation for same, discuss with John Somerville and Ashleigh Simpson-Wade, conduct title search

BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.40	\$112.00	prepare file note regarding review of AX database and Composer for documentation regarding secured property to confirm whether borrower file paid out and can be released, email John review email from Custodian and forward documentation to Ashley Richardson to collect cheque
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.10	\$28.00	review email from Receivers and Managers and Dale Ludwig regarding general ledger, amend general ledger and email to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.20	\$56.00	review ASIC form 524 payments and discuss further investigation into specific transactions with John Somerville to be conducted in the LM database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.70	\$196.00	review ASIC form 524 payments and bank transaction listing to confirm whether specific transactions in form 524 left bank account, prepare excel spread sheet reconciling same as work paper
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.40	\$112.00	review correspondence from John Somerville obtained from LM database in relation to secured property. Log into server with Ashleigh Simpson-Wade, review email files saved in remote desktop, conduct process to export same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.50	\$140.00	review multiple invoices for allocation of payment for fees and spread sheet for same, email John Somerville with queries and discuss same with Murray Daniel
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.40	\$112.00	review email from Murray Daniel re outstanding invoice, review payment listing spread sheet and emails, forward to Receivers and Managers again to authorise, prepare response to payee re
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.70	\$196.00	review bank accounts in AX database and ASIC form 524s (receipts and payments accounts) of LMM and LMA to reconcile specific transactions in relation to loan management fees and management fees charged, update spread sheet reconciliation of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	27/01/2016	0.30	\$84.00	review and amend letter to supplier re late payment of invoices prepared by Julia Mayne
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.10	\$28.00	review bank accounts on balance sheet and email John Somerville to confirm whether a review of same is to be conducted in relation to management fee payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.40	\$112.00	log into bank account and generate and print bank statement for August 2015, click through and expand transactions to obtain additional details of payments to enter journals into AX database, review MYOB listing received from Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	1.30	\$364.00	insert 3 columns into transaction listing for August and enter additional invoices from further detail obtained from bank account, review Vendor Codes and Chart of Accounts and enter same into spread sheet for preparation of entering journals in accounts

BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.90	\$252.00	insert 3 columns into transaction listing for August and enter additional invoices from further detail obtained from bank account, review Vendor Codes and Chart of Accounts and enter same into spread sheet for preparation of entering journals in accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.30	\$84.00	prepare transaction listing for August journals to enter into financial database, review GST and calculate 55% which can be claimed
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	1.40	\$392.00	enter journals in the general ledger of the financial database for August 2015, review GST allocation, Fund allocation, amounts, vendor and ledger code details to ensure correct, review and post journals (approximately 30 journals)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.50	\$140.00	reconcile bank account in financial database for August 2015, adjust transactions where necessary
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.50	\$140.00	review 5 x bank account transactions in LM database and prepare email to John Somerville summarising whether any transactions in relation to management fee payments in 2013 were identified
BRI	Nicola Kennedy	Senior Accountant II	Trade On	28/01/2016	0.10	\$28.00	review invoice for private client fees to confirm whether included in remuneration application, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.80	\$224.00	log into bank account and generate bank statement for period September 2015, print further documents for transactions containing multiple payments, review Vendor codes and Income/Expense ledger codes and note on bank statement for entry into database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.40	\$112.00	review email from Receivers and Managers requesting information and bank reconciliations, email Dale Ludwig and Julia Mayne to obtain same, email Receivers and Managers transaction query and request bank reconciliations for Fund accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.10	\$28.00	email and discussion with John Somerville re allocation of transaction in financial database and recalling boxes from storage
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.20	\$56.00	review reconciliations of controllership accounts from Julia Mayne, review unpresented cheques and email to Receivers and
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.40	\$112.00	review payments identified in ASIC form 524 of LMIM and ledger code for management fees, prepare schedule of items identified in both
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.80	\$224.00	cross reference and review payments identified in bank transaction listing with ASIC form 524 for LMIM and ledger code for management fees, prepare schedule of items identified in all three areas
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.50	\$140.00	print invoices found in LM financial database for management fee payments in 2013, update schedule of reconciliation between bank account, ASIC form 524 and ledger code for invoices obtained, highlight invoices required

BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.30	\$84.00	review WIP listing generated by Julia Mayne and compare to fees approved by Court, email John Somerville with summary of differences
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.20	\$56.00	review email from Receivers and Managers re nature of transaction, phone call re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	0.20	\$56.00	log into financial database and enter 3 x transactions into general ledger for September 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/02/2016	1.20	\$336.00	prepare email to solicitors regarding remuneration legal matter, prepare 3 x tables and review with John Somerville, collate supporting documentation to attach, prepare email summarising inclusions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.10	\$28.00	review and forward payment to Sarah Cunningham to pay email Receivers and Managers regarding bank account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.40	\$112.00	transaction query and review response received and apply to journal in LM database for financial accounts for September 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	1.20	\$336.00	enter 8 x payments into accounts payable invoice journal, review fund code/GST/ledger code allocations and confirm correct, apply payment to same in payments journal for September 2015 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	1.50	\$420.00	enter 8 x payments into accounts payable invoice journal, review fund code/GST/ledger code allocations and confirm correct, apply payment to same in payments journal for September 2015 transactions, enter 2 x transactions into general journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.80	\$224.00	enter 6 x payments into general journal , review fund code/GST/ledger code allocations and confirm correct, for September 2015 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	1.20	\$336.00	enter 11 x payments into accounts payable invoice journal, review fund code/GST/ledger code allocations and confirm correct, apply payment to same in payments journal for September 2015 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.30	\$84.00	bank module of AX database, conduct reconciliation of accounts for September 2015, enter payment journal and apply payment to payments missing, finalise reconciliation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.10	\$28.00	phone call to receivers and managers regarding reconciliation for bank accounts of the Fund, request same for accounts unable to view online
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/02/2016	0.50	\$140.00	prepare email to Julia Mayne with relevant attachments for foreign investor review, log into Composer database and AX database to attach supporting documents for an example of a foreign investor and a contract note that was issued on commencement
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.20	\$56.00	review email from Receivers and Managers regarding cash flow assumptions, phone call re same, discuss assumptions with Eric Leeuwendal

BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.10	\$28.00	review and forward 2 x invoices to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.10	\$28.00	review mail and forward payment to Sarah Cunningham to
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.50	\$140.00	log into AX database and generate 2 x ledger reports for John Somerville, save to server and copy to G Drive, email John Somerville regarding same, generate additional report for further details to be obtained
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.50	\$140.00	review transactions for October 2015, review vendor codes and chart of accounts, allocate same next to each transaction (approximately 27 lines) for entry into financial database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.30	\$84.00	log into bank account and generate bank statement for October 2015, print and collate further details to support transactions which include multiple payments in preparation for entry into the financial database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	1.50	\$420.00	enter financial database accounts payable module and raise payment for invoices for various supplier transactions in October 2015 (approximately 15 journal lines), apply payment to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.60	\$168.00	enter general journals into general ledger payment for invoices for various supplier transactions in October 2015 (approximately 12 journal lines), apply payment to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.40	\$112.00	reconcile bank account for October 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.10	\$28.00	reconcile payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/02/2016	0.40	\$112.00	log into bank account and generate bank statement for November 2015, print and collate further details to support transactions which include multiple payments in preparation for entry into the financial database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.80	\$224.00	meeting with John Somerville and David Whyte regarding further information and documentation to be included in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	1.20	\$336.00	prepare documentation to be included in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit, table summary of costs claimed
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.40	\$112.00	review table summary of costs claimed by FTI and update to include amount already paid, check periods are correct in table for inclusion in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.20	\$56.00	review email prepared by Julia Wayne with 5 x payments attached, review attachments and add to historical table of payments in email
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.40	\$112.00	review AX database for information in relation to an amount paid to FTI to be included in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit

BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.60	\$168.00	review minutes of creditors meeting for LMA and prepare table of approved remuneration fees to be included in David Whyte's affidavit in respect of FTI's claim for remuneration in response to John Park's affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.30	\$84.00	review correspondence from the Receivers and Managers to FTI in relation to their costs to be reimbursed, review annexures
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.40	\$112.00	log into investor database in Composer to confirm whether investments for foreign investors were recorded in the AUD equivalent, review email from John Somerville and respond to same with screen shot of findings
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.20	\$56.00	write ledger and vendor codes on 4 x transactions in November, review invoice to confirm allocation for cost and discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/02/2016	0.10	\$28.00	email to supplier re late payment of invoice, advise timeframe for payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.10	\$28.00	phone call to Receivers and Managers in relation to receipts and payments since their appointment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.90	\$252.00	review LMIM structure and appointment details for various stakeholders, update structure in excel for Nicole Jackson to prepare up to date structure in preparation for David Whyte's affidavit in response to FTI's claim for remuneration
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.10	\$28.00	email Receivers and Managers re earlier voicemail requesting receipts and payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	1.60	\$448.00	review ledger code 14000 in AX database for prepaid management fees, prepare table summarising movements in accounts, review and consider same and confirm which movements in ledger relate to cash paid from FMIF account for the affidavit of David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.10	\$28.00	review update structure of LMIM and email John Somerville to confirm whether details are correct
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.40	\$112.00	review LMIM structure and appointment details for various stakeholders prepared by Nicole Jackson and amend for David Whyte's affidavit in response to FTI's claim for remuneration approval
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.50	\$140.00	review receipts and payments received from Receivers and Managers and extract payments in relation to LMIM/LMA and FTI
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.20	\$56.00	liaise with Nicole Jackson and John Somerville in relation to updating the LMIM structure document, confirm amendments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.40	\$112.00	review email from John Somerville, search for 3 x borrowers in AX database, confirm paid out prior to AX, review Composer for date paid out
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.10	\$28.00	discuss further amendments to LMIM structure chart with Nicole Jackson and print for David Whyte's review re affidavit in response to FTI's remuneration application

BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.60	\$168.00	review payments highlighted by John Somerville from main working account in relation to LMIM fees, obtain supporting documentation for payments from file (approximately 6)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.20	\$56.00	review ASIC form 524 of LMA and confirm payments relate to internal transfers between LMIM and LMA, update spread sheet for same re FTI's remuneration application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	05/02/2016	0.10	\$28.00	discussion with John Somerville regarding payments to LMIM and LMA in relation to management fees
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.30	\$84.00	print and collate payments in relation to LMIM for period after appointment of Receivers and Managers for John Somerville's review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.30	\$84.00	print and collate payments in relation to LMIM for period after appointment of Receivers and Managers for John Somerville's review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.40	\$112.00	log into AX database and print vouchers for 2 x transactions of the same amount, print ledgers and summary of amounts paid to FTI for reimbursement of expenses and management fees
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.60	\$168.00	Meeting with John Somerville to review schedules relating to a summary of FTI's remuneration claim, payments to LMIM/LMA, amounts due from LMIM to be reimbursed to the Fund
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	1.30	\$364.00	prepare a multi tab spread sheet to send to solicitors regarding FTI's remuneration application, collate all documentation to date and prepare 9 tabs with information, collate invoices to support tabs and draft email to John Somerville regarding same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.70	\$196.00	review transactions for November 2015 and enter ledger codes next to each line item, review legal fee invoices to confirm whether allocations to loans to be made
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.30	\$84.00	collate affidavit documentation for David Whyte to review for inclusion in his affidavit in response to FTI's remuneration claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.90	\$252.00	review figures in table prepared to reflect FTI's claimed remuneration, review FTI affidavit to confirm table is accurate for the amounts claimed, discuss same with John Somerville for category 1 and 2 claims, calculate differences and note same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/02/2016	0.20	\$56.00	review email and attachment from Julia Mayne with payment, review payment listing spread sheet and update same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.20	\$56.00	search for Funds Under Management from former LM website in historical website search tool
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.80	\$224.00	meeting with John Somerville and Nicola Kennedy regarding management fees and loan recovery costs payable to LMA/cash payments to FTI/resource fee charged/information to be included in affidavit in response to FTI's remuneration claim

BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.90	\$252.00	prepare annotation notes to ledger account 14000 after meeting with David Whyte and John Somerville, include details for 17 notes/line items in running balance ledger for affidavit in response to FTI's remuneration claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.40	\$112.00	prepare details for payments to FTI outside of ledger code 14000 after meeting with David Whyte and John Somerville to include in David Whyte's affidavit in response to FTI's remuneration claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.40	\$112.00	review journal vouchers for a payment of \$368k to FTI for management fees to ascertain whether journal entries relate to payments from bank account re affidavit of David Whyte in response to FTI's remuneration application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	1.20	\$336.00	obtain voucher screenshots for 17 x journals in prepaid management fee ledger account, include names of ledger codes offset against this account for solicitors in preparation of David Whyte's affidavit in response to FTI's remuneration application, update annotations
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	1.10	\$308.00	update table reproduced from FTI affidavit in alternative layout to include sub totals comparing before and after appointment of Receivers and Managers, insert subtotals and notes to table, enter new details for category 1 claim from affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/02/2016	0.40	\$112.00	obtain email from AX database from former LM staff member re cost reimbursement calculations, collate invoices and email John Somerville in relation to affidavit material re FTI remuneration claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.30	\$84.00	review file for receipts and payments documentation, 2 x emails to John Somerville and Eric Leeuwendal regarding allocation to borrowers and accounting for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.60	\$168.00	review ledger codes and transactions for November 2015, note ledger codes for entry into financial database for preparation of financials for year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.90	\$252.00	enter 8 x journals into accounts payable from transactions for November 2015 for preparation of financials for year ended 31 December 2015, review coding and attach invoices as supporting document to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.50	\$140.00	add extra column to fees amount for David Whyte's affidavit in response to FTI's remuneration application to show comparison of amount claimed, update additional table and email same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.50	\$140.00	apply payment to 8 x journals raised in accounts payable from transactions for November 2015 for preparation of financials for year ended 31 December 2015, review coding and attach invoices as supporting document to journals

BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.80	\$224.00	enter 7 x journals into accounts payable from transactions for November 2015 for preparation of financials for half-year ended 31 December 2015, review coding and attach invoices as supporting document to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.40	\$112.00	apply payment to 7 x journals raised in accounts payable from transactions for November 2015 for preparation of financials for half-year ended 31 December 2015, review coding and attach invoices as supporting document to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.60	\$168.00	enter 7 x journals into general ledger from transactions for November 2015 for preparation of financials for half-year ended 31 December 2015, review coding, set up new ledger codes and attach invoices as supporting document to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	1.60	\$448.00	enter multiple journals/accounts payable (approx. 25) transactions for November 2015 for preparation of financials for half-year ended 31 December 2015, review coding, set up new ledger codes and attach invoices as supporting document to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.20	\$56.00	reconcile account for November 2015 for preparation of financials for half-year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/02/2016	0.40	\$112.00	email David Whyte re documents to include in affidavit in response to FTI's remuneration claim, collate same for review after updating to include additional table per email from John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	1.10	\$308.00	review financial reports in relation to Funds under Management, number of units on issue, for various funds within LMIM structure to include in notes for affidavit in response to FTI's remuneration application, update LMIM structure chart for Nicole Jackson to finalise
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.60	\$168.00	discussion with David Whyte in relation to LMIM structure, review email with queries and comments regarding same, update structure, liaise with Nicole Jackson for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.50	\$140.00	review affidavit of John Park dated 5 April 2013 for information regarding the LM Australian Income Fund Currency Protection Fund - LUX to ascertain its position in the LMIM structure, email David Whyte with extracts in relation to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.50	\$140.00	review David Whyte's amendments to LMIM structure chart and amend with Nicole Jackson, prepare email to solicitors and attach same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.10	\$28.00	email Julia Mayne regarding obtaining bank statements for Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.80	\$224.00	review and identify documents to determine net assets of 7 x funds, update spread sheet for same noting source
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/02/2016	0.40	\$112.00	review and identify documents to determine net assets of 7 x funds, update spread sheet for same noting source

BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	1.60	\$448.00	review documents and minutes of meetings, update spread sheet regarding comparison of funds, include Funds under management and date for same, include details of sources, prepare email to David Whyte regarding same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	0.40	\$112.00	print December 2015 transactions from bank account to enter into financial database, print transactions with further detail, note ledger codes for transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	0.20	\$56.00	log into bank account and obtain bank statements for Receivers and Managers, email same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	0.80	\$724.00	obtain and save financials for 7 funds to file, review same and update spread sheet regarding comparison of funds to include the number of units in funds to prepare affidavit in response to FTI's remuneration application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	0.80	\$724.00	print and collate documentation regarding costs allocation to respond to FTI's remuneration application, review figures in spread sheet to confirm correct, email Dermot O'Brien to assist in obtaining information for spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	1.10	\$308.00	enter multiple journals and accounts payables (approximately 15) for December 2015, review GST coding, ensure correct vendor is selected, review dimension and post same, attach invoices to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/02/2016	1.20	\$336.00	enter multiple journals and accounts payables (approximately 15) for December 2015, review GST coding, ensure correct vendor is selected, review dimension and post same, attach invoices to journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.70	\$196.00	log into AX database and enter 7 x transactions for fees for December 2015, check GST codes and post
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.90	\$252.00	reconcile December 2015 transactions in the finance module of the AX database, review issues with reconciliation, go into payments journal and apply payment to multiple vendors with invoices raised but payment not yet applied, finalise reconciliation of accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	1.70	\$476.00	generate balance sheet for half-year ended 31 December 2015, review line items, identify lines which appear to be overstated/understated. Generate ledger transaction listing for same, review vouchers and journals for adjustments for term deposits
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.10	\$28.00	review email from Receivers and Managers and email John Somerville for same re receipts and payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.10	\$28.00	review email from solicitors, respond with timeframe for review process to create a new financial period, review process to bring forward opening balances, conduct process in AX database for financials for half-year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.60	\$168.00	

BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	1.30	\$364.00	review ledger codes in AX database and update name of accounts for 3 x bank accounts to reflect term deposit account numbers, review issue with ledger code for restricted account not matching bank module balance, review invoice duplicated and reverse review email from solicitors in relation to adding further detail to a table for David Whyte's affidavit in response to FTI's remuneration application claim, discuss same with John Somerville and copy to excel and format same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.40	\$112.00	review documents under various fund vendor codes, group into categories by fund and payee to prepare information to add further detail to a table for David Whyte's affidavit in response to FTI's remuneration application claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.90	\$252.00	review ASIC form 524s (receipts and payments accounts) of LMA and LMM for administration periods, update table from solicitors for David Whyte's affidavit in response to FTI Consulting's remuneration application claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/02/2016	0.60	\$168.00	update/prepare table received from solicitors for David Whyte's affidavit re FTI remuneration, analyse AX database in various modules including bank, general ledger and loan management to include details in table for payments in relation to FTI
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	1.20	\$336.00	insert columns into a table for solicitors and include figures for loan management/management fees/FTI/controllership fees etc for David Whyte's affidavit re FTI remuneration claim, prepare folders with supporting documentation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	1.70	\$476.00	review receipts and payments from Receivers and Managers and loan management ledger code, reconcile payments between ledger code and loan module to ascertain nature of loan recovery costs, update table re FTI remuneration claim for David Whyte's affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.70	\$196.00	prepare email to solicitors re table detailing payments to various fund stakeholders, discuss figures and source documents in table with John Somerville and review notes from solicitors. Obtains documents for folder with source documentation for each note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.60	\$168.00	prepare updated email to solicitors in relation David Whyte's affidavit in response to FTI remuneration application, include new attachments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.20	\$56.00	prepare and send email and excel export of receipts and payments for which source documents from the Receivers and Managers are required
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.50	\$140.00	review spread sheet prepared by Dermot O'Brien with information regarding sizes of LMM funds, compile into one table for David Whyte to review to assist solicitors in relation to his affidavit re FTI remuneration application, email John Somerville same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.70	\$196.00	review loan management ledger code and emails for 3 x Journals. Update table for inclusion in David Whyte's affidavit re FTI remuneration claim, review and crosscheck figures from solicitors with source documentation, discuss table with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.90	\$252.00	review table detailing journals and payments to various appointees of LMIM and LMA, finalise figures in table, print and note comments on specific amounts included for David Whyte's
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/02/2016	0.30	\$84.00	review email from Eric Leeuwendal and request for funding, email Sarah Cunningham for same and obtain bank account details from file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.20	\$56.00	set up excel spread sheet for loan impairment summary for preparation of accounts for the half-year ended 31 December 2015, discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.40	\$112.00	review correspondence/attachments from solicitors requesting further information from FTI re David Whyte's affidavit, review email from Eric Leeuwendal and discuss ledger for prepaid management fees and invoice found which relates to offset journal of \$230k
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.30	\$84.00	discuss ledger for prepaid management fees and invoice found which relates to offset journal of \$230k with Eric Leeuwendal and draft an email to solicitors advising of same, attach relevant documents
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.80	\$224.00	review receipts and payments from July to October 2015 and copy transactions to borrower tabs for impairment of borrowers for financials for 31 Dec 2015 (conduct same for 6 borrowers)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.20	\$56.00	phone call with solicitors in relation to ledger to be obtained and sent for David Whyte's affidavit re FTI remuneration, obtain same from database and send
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	1.00	\$280.00	review email from David Whyte and update table to send to solicitors in relation to affidavit for FTI remuneration claim, review email from Receivers and Managers and source documents for table, update table to include amount paid to LMIM
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.30	\$84.00	email John Somerville in relation to proposed journal entry for discrepancy of bank balance and ledger balance for main working account, attach screenshots and review ledger code to try and identify the specific journal causing discrepancy
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.50	\$140.00	review email from Receivers and Managers with LMA expense reimbursement allocation for the period 26 July 2013 to 23 December 2014, update table for David Whyte's affidavit and prepare email for same to solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.20	\$56.00	review email from solicitors and obtain 2 x ledgers from AX database, email same re David Whyte's affidavit for FTI remuneration claim

BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.50	\$140.00	log into AX database and review email from John Somerville in relation to tasks for preparation of financial accounts as at 31 December 2015, review discrepancy between ledger and bank for main working account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.30	\$84.00	discussion with Eric Leeuwendal in relation to quantifying amount owing by FTI, provide documents in an email for same and discuss movements in ledger accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.80	\$224.00	review email from solicitors regarding affidavit for David Whyte, and confirming amounts paid to appointees in table, review bank transactions and attach, prepare a draft response, discuss same with John Somerville and amend response
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/02/2016	0.50	\$140.00	with Eric Leeuwendal reviewing vouchers in AX database for loan management payments to quantify amount owing by FTI, discuss same, email Eric documentation for same, review and consider various invoices
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.80	\$224.00	prepare spread sheet with comparison of Funds Under Management per FTI's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit, send same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.70	\$196.00	prepare spread sheet with comparison of Funds Under Management per FTI's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit, send same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	2.20	\$616.00	prepare spread sheet with comparison of Funds Under Management per FTI's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit, send same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	1.20	\$336.00	review loan draws from receipts and payments of Receivers and Managers, prepare schedule for 3 x borrowers with draws and reductions for 1 July 2015 to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.20	\$56.00	meeting with David Whyte to discuss recalculating Funds Under Management amounts for affidavit re FTI remuneration application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.20	\$56.00	prepare spread sheet with comparison of Funds Under Management per FTI's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit, send same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.30	\$84.00	prepare spread sheet with comparison of Funds Under Management per FTI's invoice (obtain invoice from server) and recalculate with value of fund at effective date per David Whyte's draft affidavit, send same to David Whyte

BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.20	\$56.00	email Julia Mayne to prepare schedule summarising Funds Under Management variance per FTI's resource fee invoices and recalculated resource fees at effective date per David Whyte's draft affidavit, review same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	0.10	\$28.00	discussion with Eric Leeuwendal in relation to preparing a Proof of Debt for Bellpac liquidators
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/02/2016	1.10	\$308.00	review payment listing spread sheet and invoices in same which relate to borrower, review invoices saved to file and allocate amounts to loans for 1 July 2015 to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	1.30	\$364.00	review email from David Whyte in relation to 2 x invoices, discuss same, review ASIC form 524s (receipts and payments accounts) and AX database for ledger codes/bank transactions/vendor payments which relate to the invoices for the court hearing re FTI remuneration claim
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	0.50	\$140.00	prepare excel spread sheet summarising ASIC form 524 receipts and payments in relation to LMA resource fees paid, reconcile same with LMIM 524
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	0.20	\$56.00	email David Whyte re LMA resource fee invoice review in database, email spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	1.60	\$448.00	review loan draws from receipts and payments of Receivers and Managers, prepare schedule for 3 x borrowers with draws and reductions for 1 July 2015 to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	0.90	\$252.00	review spread sheet with all payments allocated to borrowers, transfer payments to tabs in loan impairment spreadsheet summarising loan draws and reductions for 2 x borrowers for the half year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	1.20	\$336.00	review loan draws from receipts and payments of Receivers and Managers, prepare schedule for 3 x borrowers with draws and reductions for 1 July 2015 to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/02/2016	0.30	\$84.00	review loan draws from receipts and payments of Receivers and Managers, prepare schedule for 1 x borrowers with draws and reductions for 1 July 2015 to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.10	\$28.00	email Sarah Cunningham to upload payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.10	\$28.00	reconcile payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.80	\$224.00	discussion with John Somerville regarding loan impairment spread sheet, include source references for each loan draw and reduction in same, email Eric Leeuwendal regarding expense loan
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.40	\$112.00	review payment prepared by Sarah Cunningham with 6 x invoices attached, print comparable payment from prior period, consider payment and prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.50	\$140.00	review and consider payment for 4 x invoices, obtain previous payment and prepare file note for payments

BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.70	\$196.00	review and consider 10 x payments in payment listing spread sheet, note nature of payments in spread sheet and ledger/bank codes for entry into database, calculate amounts to enter as an accrual in December 2015 financials, email Julia Mayne re payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.30	\$84.00	review email from John Somerville in relation to insurance, phone call to insurance broker in relation to same, email John Somerville re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.10	\$28.00	email Sarah Cunningham re amending payment requisition
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.20	\$56.00	reconcile payment listing spread sheet and email supplier to confirm payment paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.40	\$112.00	prepare spread sheet with payments which are to be entered as accruals for 31 December 2015 financial year end, review invoices for payments and confirm same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.10	\$28.00	email Receivers and Managers re noting David Whyte on insurance policies
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.50	\$140.00	prepare spread sheet with payments which are to be entered as accruals for 31 December 2015 financial year end, review invoices for payments and confirm same, email John Somerville spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.50	\$140.00	review payment listing spread sheet for payments which relate to borrower, enter payments into Loan Impairment spread sheet for preparation of financial accounts, adjust formatting
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	1.60	\$448.00	review receipts and payments from Receivers and Managers for November and December 2015, highlight payments relating to borrowers and include in Loan Impairment spread sheet for financials for 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/02/2016	0.20	\$56.00	emails and phone calls with solicitors in relation to LMIM structure chart, email Nicole Jackson for same and send to email Receivers and Managers to obtain further details relating to transactions for half year ended 31 December 2015 for those which relate to loans, email John Somerville loan impairment spread sheet and include link to file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.70	\$196.00	review email from Receivers and Managers regarding allocation of transactions to loans for financial year ended 31 December 2015, update loan impairment spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	1.20	\$336.00	review approximately 60 payments in accruals spread sheet and enter periods for the invoices to identify transactions to be accrued for half-year ended 31 December 2015, email to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.10	\$28.00	print amended payment requisition from Sarah Cunningham, stamp for signatories and re-collate for review by John Somerville

BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.20	\$56.00	review email from solicitors with LMIM structure chart, email Nicole Jackson to convert same to Microsoft word, email same to solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.50	\$140.00	review payments in January and enter draws on Belpac borrower into spread sheet to calculate loan balance as at February 2016
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.20	\$56.00	phone call with Receivers and Managers in relation to obtaining notice to exercise power of sale for a borrower in AX database and on file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.50	\$140.00	review draws and reductions on Belpac loan account, generate and print loan balance statement, review interest rates used for Eric Leeuwendal to complete a proof of debt for liquidators
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.50	\$140.00	discussion with John Somerville re including accrued expenses in loan impairment spread sheet, review payment listing spread sheet and allocate to borrowers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.50	\$140.00	review accrued expenses and remove those which relate to loans, discuss same with John Somerville, allocate to ledger code
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.70	\$196.00	review AX database to search for Notice to Execute Power of Sale for a borrower as requested by the Receivers and Managers, review documents and prepare 2 x emails to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.10	\$28.00	discussion with Eric Leeuwendal in relation to interest rate and current loan balance for Belpac for completion of proof of debt
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.30	\$84.00	discussion with John Somerville in relation to insurance costs paid by Fund re FTI affidavit, review emails and database to confirm same, email John Somerville 2 x invoices
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.40	\$112.00	prepare schedule for sub total/line items of accruals and calculate GST amounts (net of 55% GST) for journal entries for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.10	\$28.00	sub total line items in accruals spread sheet and calculate GST amounts for journal entries for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.30	\$84.00	add 8 x legal fee invoices from Custodian into accruals spread sheet as separate source tab and calculate GST amounts (net of 55% GST) for journal entries for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/02/2016	0.10	\$28.00	email Murray Daniel in relation to status of FX accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.30	\$84.00	review email from John Somerville and update loan impairment spread sheet for amount advised by Receivers and Managers, review asset summary spread sheet to ensure adjustment carried through
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.20	\$56.00	review email from Receivers and Managers regarding unprinted cheques at half year ended 31 December 2015, respond to same requesting reconciliation, review file and confirm only receipts and payments have been received

BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.70	\$196.00	review accrued expenses spread sheet for half year ended 31 December 2015, update same and prepare debit and credit journals for accounts, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.20	\$56.00	discussion with Eric Leeuwendal in relation to Belpac proof of debt, review invoices to ensure transactions are included in loan balance, adjust same and print
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.30	\$84.00	search modules of AX database to confirm whether it was LMIM or LMA that received 3 x cash top ups from prepaid management fee ledger code, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.40	\$112.00	review financial database to obtain source document for payment detailed in John Park's affidavit re FTI remuneration application, consider internal emails and correspondence regarding invoices approved after re-categorising to professional fees
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.10	\$28.00	generate and print financial statement for year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.10	\$28.00	review email from Sarah Cunningham, print and collate payments for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.40	\$112.00	phone call with Receivers and Managers regarding estimate of costs until retirement, discuss same with John Somerville, review correspondence between David Whyte, solicitors and Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.50	\$140.00	transpose figures from AX database balance sheet to excel trial balance spread sheet for preparation of the half year accounts to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.60	\$168.00	log into AX database and generate profit and loss, transpose figures from same to excel trial balance spread sheet for preparation of the half year accounts to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.10	\$28.00	review email from John Somerville in relation to invoice received, review email correspondence trail and forward to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.20	\$56.00	discussion with Eric Leeuwendal and John Somerville in relation to estimate of costs going forward to 2017 for Receivers and Managers to prepare update to their appointor
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.20	\$56.00	review email from Receivers and Managers with reconciliation, email John Somerville and confirm no unpresented cheques
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.80	\$224.00	review accruals for period and discuss with John Somerville amounts already included as accrued in previous financial year, amend journals, transpose figures to trial balance for Dec 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.30	\$84.00	email Murray Daniel in relation to accrual work papers for financial accounts for 31 December 2015, review journals with John Somerville, consider adjustments to be made
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/02/2016	0.50	\$140.00	scan and save 4 x payments to file and add to table in email to Receivers and Managers, update payment listing spread sheet

BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	0.40	\$112.00	meeting with John Somerville in relation to preparation of amounts claimed and amounts due from LMA/LMIM to respond to FTI's remuneration application, discuss preparation of accounts for 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	0.70	\$196.00	discuss with Murray Daniel Travelex and foreign exchange bank calculations re spot rate, review correspondence from Receivers and Managers in relation to FX accounts, email John Somerville review affidavit of John Park and further amended originating application, prepare and review spread sheets prepare in relation to Court hearing, prepare summary of outcomes for fees claimed less amounts due from LMIM/LMA
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	1.30	\$364.00	conduct review of loan impairment spread sheet and journals through AX general ledger account for mortgage loans, reconcile transactions in loan impairment spread sheet to identify payments to be accounted for in the loan clearing account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	1.50	\$420.00	prepare summary of FTI's remuneration claim for meeting between BDO and FTI, review affidavit and email Dermot O'Brien to update table figures, review various loan management fee source documents and include in tables
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	1.10	\$308.00	prepare notes and collate supporting invoices for FTI remuneration claim in preparation for meeting between BDO and FTI, review affidavit, discuss amounts included with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	0.70	\$196.00	prepare adjusted journal entries to allocate mortgage loan account journals for 6 month period to loans AP clearing account, approximately 40 journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	1.20	\$336.00	review loan impairment spreadsheet and specific transaction vouchers to ascertain the debit code posted, note journals which need to be allocated to loans AP clearing for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	25/02/2016	0.40	\$112.00	review loan impairment spreadsheet and specific transaction vouchers to ascertain the debit code posted, remove transactions posted to accrued expenses from loan impairment spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.20	\$56.00	review email from David Whyte with amendments to be made and update spread sheet with summary tables for FTI meeting re remuneration application, email back to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.90	\$252.00	review email from David Whyte in relation to summary for meeting with FTI, review comments and prepare same to include split of category 1 and 2 costs
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.70	\$196.00	review email from David Whyte in relation to summary for meeting with FTI, review comments and prepare table summarising 14 x invoices claimed by FTI, include split for funds, check figures

BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.50	\$140.00	review email from David Whyte in relation to summary for meeting with FTI, review comments and prepare table summarising 14 x invoices claimed by FTI, include split for funds, check figures
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.30	\$84.00	review email from David Whyte in relation to summary for meeting with FTI, prepare additional table summarising resource fees paid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.80	\$224.00	enter 11 x journals into AX database to correctly allocate funds expensed to loans AP clearing account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	1.40	\$392.00	reconcile loan impairment spread sheet for each borrower with loans AP clearing account to ensure loan transactions were correctly included in loans AP clearing account and impairment spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.70	\$196.00	finalise summary tables for FTI meeting and review figures to ensure correct, email David Whyte with details of table, attach relevant documents, add table by Receivers and Managers for recharges
BRI	Nicola Kennedy	Senior Accountant II	Trade On	26/02/2016	0.60	\$168.00	update loan impairment spread sheet work papers for all borrowers for BDO audit to review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.10	\$28.00	prepare and send email to Receivers and Managers in relation to the status of foreign exchange accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.30	\$84.00	review and consider email from Murray Daniel in relation to Liquidator costs to be accrued in financial accounts at 31 December 2015, update accrual spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.40	\$112.00	email Eric Leeuwendal to confirm borrower allocation for payment, review and consider payment for legal fees, complete file note, enter into payment listing spread sheet, print previous payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.60	\$168.00	phone call from David Whyte in relation to period of invoices for fees claimed by FTI for category 2, review file and summarise periods, email David Whyte information relating to costs charged to FMIF
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.20	\$56.00	review email from Receivers and Managers and respond with timeframe for information to be sent re estimated costs until finalisation, email John Somerville regarding foreign exchange accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.60	\$168.00	review foreign exchange bank accounts, download foreign exchange rates, prepare journal entries for Travelex accounts after obtaining value at spot rate
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.30	\$84.00	review email from David Whyte, review affidavit of John Park in relation to LMA resource fees, review invoices saved to file and confirm amounts

BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	1.20	\$336.00	review loan impairment spread sheet and prepare summary of variance between AX database and spread sheet, obtain screen shots of GST coding to confirm net GST amounts in AX contribute to the variance and include accrual amounts to be entered at 31 Dec 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.20	\$56.00	email John Somerville regarding Western Union bank account to confirm journal entries required at 31 December 2015, review correspondence saved to file and consider same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.40	\$112.00	review email from Sarah Cunningham regarding 524 for Fund, review remuneration details and value of assets and summarise details for 524 to be completed
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.40	\$112.00	review accrued expenses included in Loan Impairment spread sheet, update accrued expenses at 31 Dec 2015 journal to include journals which relate to borrowers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.80	\$224.00	review accrued expenses included in Loan Impairment spread sheet, update accrued expenses at 31 Dec 2015 journal to include journals which relate to borrowers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.10	\$28.00	email Murray Daniel in relation to FX journals at 30 June 2015 to ascertain whether the FX accounts are to be restated at spot rate at 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.60	\$168.00	generate profit and loss and balance sheet for financial year ended 30 June 2015 and half year ended 31 December 2015, transpose figures to trial balance for 31 December 2015 and include year end journals for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.10	\$28.00	email Receivers and Managers regarding payment to be forwarded to Secured Creditor for authorisation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.10	\$28.00	update word document for financials for the half year to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/02/2016	0.20	\$56.00	review 524 prepared by Sarah Cunningham, print and collate supporting documentation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	review status of HIFX account and email Julia Mayne with documents to confirm status and close if necessary
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.50	\$140.00	review and update details in financial report for the half year ended 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	restate foreign exchange bank accounts of Receivers and Managers at spot rate at 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	emails with Sarah Cunningham, Julia Mayne and Eric Leeuwendal in relation to invoice and payment to be made, confirm same with Sarah Cunningham
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.50	\$140.00	review and consider loan impairment schedule prepared by John Somerville and previous journals for financial year ended 30 June 2015, email Murray Daniel in relation to 2 x loan journals

BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.90	\$252.00	prepare loan journals for 31 December 2015 based on impairment schedule, link journals to spread sheet for review by BDO audit, review GST refund and payment codes to ensure journals coded correctly and not required to be reallocated review email from David Whyte and print and collate A3 documents re FTI remuneration affidavit
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.10	\$28.00	discussion with Eric Leeuwendal regarding bank statements for July 2015 to present, obtain same after logging into online banking system and email to Eric Leeuwendal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	review email from David Whyte in relation to spread sheet with summary by month for 2013 remuneration sort by FTI, prepare same, format cells to obtain totals and email same to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.10	\$28.00	phone call with Receivers and Managers regarding timeframe for response in relation to estimated costs until finalisation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	review emails and call Custodian in relation to obtaining invoices, prepare email for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.70	\$196.00	review bank accounts on balance sheet and collate work papers for BDO audit review of accounts at 31 December 2015, review term deposit which matured in January and email John Somerville in relation to proposed journals for funds to be received, consider same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.70	\$196.00	review term deposit account balance at 31 December 2015 and consider transaction on ledger, review 30 June 2015 year end journal entered and consider interest accrued, email John Somerville summary of transactions in financial accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	log into AX database and obtain ledger journals for Eric Leeuwendal in relation to loan draws, note borrowers on bank statements
BRI	Nicola Kennedy	Senior Accountant II	Trade On	01/03/2016	0.20	\$56.00	update word document for half year management accounts to 31 December 2015 for loan impairment figures
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.20	\$56.00	review email from John Somerville in relation to transfer from controllership to term deposit, email Receivers and Managers to confirm controller
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.80	\$224.00	review email from John Somerville in relation to transfer from controllership to term deposit, consider impact on loan impairment and review receipts and payments for FMIF account and Controllership, review bank statements/prepare journal entries for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.80	\$224.00	discuss year end journals with John Somerville in relation to term deposit accounts and accrued interest, prepare spread sheet tab of adjusting journal entries to record accrued interest and correct double counted interest, review chart of accounts

BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.20	\$56.00	transpose journals from adjustment tabs to trial balance for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.30	\$84.00	scan, save and email 2 x payments to Receivers and Managers for authorisation, update payment listing spread sheet, review coding in spread sheet for journals and update same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.20	\$56.00	review and update Proof of Debt for Belpac for Eric Leeuwendal, add transaction and include further detail
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.40	\$112.00	review half year end journals at 31 December 2015 and ensure posted in trial balance for same with links to cells
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.80	\$224.00	organise work papers for 31 December 2015 financial accounts, print 4 x journal tabs from spread sheet and collate, insert account type and ledger code and account names into spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	02/03/2016	0.10	\$28.00	discussion with Eric Leeuwendal in relation to composer transaction and recognising in AX loan management module
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.60	\$168.00	review bank accounts on balance sheet and confirm whether closed, prepare journal entry to write off balance, prepare email to Receivers and Managers with queries regarding Travellex accounts and deposit account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	1.10	\$308.00	review and consider transactions between controllership account and FMIF working account, extract line item transactions and consider nature of same for 31 December 2015 account and loan impairment spread sheet, review trial balance, prepare email
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.20	\$56.00	review calculations for accrued expenses in relation to fees, review WIP, confirm opening balance to be deducted from amount and email John Somerville re 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.60	\$168.00	adjust trial balance for loan journals, review coding and reallocate to appropriate cells, reconcile ledger account 'mortgage loans' for \$3,000 understatement, prepare journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.40	\$112.00	correct Travellex foreign exchange journals for half year ended 31 December 2015, post to trial balance spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.10	\$28.00	assist Eric Leeuwendal in Composer database with chart of accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.50	\$140.00	review and consider file note regarding loan transactions, print same, review loan journals entered for half year ended 31 December 2015 and note loan journals to be entered
BRI	Nicola Kennedy	Senior Accountant II	Trade On	03/03/2016	0.60	\$168.00	sub total trial balance for 31 December 2015, review outstanding tasks for preparation of financials, email John Somerville regarding same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/03/2016	0.80	\$224.00	review email from John Somerville in relation to BDO fees, consider amounts to be included at year end, prepare work paper for BDO audits review of 31 December 2015 accounts and recalculate amount to be included

BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/03/2016	1.10	\$308.00	review and consider accrued expenses journals for 31 December 2015 financial accounts, review liquidator fees to be accrued, amount expensed in previous periods, discuss same with John Somerville, calculate amount to be accrued, review ledger code for expense
BRI	Nicola Kennedy	Senior Accountant II	Trade On	04/03/2016	0.50	\$140.00	reconcile trial balance for assets, revenue, liabilities, expenses and equity, ensure all figures transposed, email John Somerville regarding accrued expenses
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.30	\$84.00	review AX database for loan agreement in respect of borrower for Liquidators, search same in various folders, obtain same and email to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.70	\$196.00	meeting with John Somerville to discuss trial balance for half year ended 31 December 2015, review loan journals, call Julie Pagcu to arrange meeting
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.10	\$28.00	review and forward multiple payments to Sarah Cunningham to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	1.30	\$364.00	review trial balance for 31 December 2015, sum totals for balance sheet and profit and loss, perform balance checks, generate current balance sheet and profit and loss and confirm opening balances correct
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.90	\$252.00	review half-year end journals and ensure adjustments are transposed correctly and confirm journals are increasing/decreasing accounts as required, review trial balance checks
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.70	\$196.00	discussion with John Somerville in relation to balance of payables account, discuss same with Murray Daniel, review work papers relating to accruals for prior financial years and email John Somerville summary
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.40	\$112.00	generate and print balance sheets and profit and loss for meeting with John Somerville and Julie Pagcu, print loan impairment documents, print trial balance for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.10	\$28.00	prepare for meeting with Julie Pagcu and John Somerville re 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	1.00	\$280.00	meeting with Julie Pagcu and John Somerville re 31 December 2015 accounts, discuss loan journals and term deposit, prepare journal entries for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	07/03/2016	0.90	\$252.00	adjust trial balance after meeting with Julie Pagcu and John Somerville re 31 December 2015 accounts, total adjustment columns, review notes to financials, discuss operating costs and legal fee breakdowns with John Somerville, generate ledger for same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.50	\$140.00	review outstanding invoices for legal fees, email Sarah Cunningham to process same, provide status update for John Somerville, email Receivers and Managers, prepare file note for payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.70	\$196.00	separate legal costs of Receivers and Managers and Court Appointed Receiver for 31 December 2015 financials
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.40	\$112.00	finalise amendments to notes to financials for 31 December 2015, print document and note comments for John Somerville's review regarding balances of accounts and figures used
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.30	\$84.00	prepare notes to financials for 31 December 2015, review trial balance figures and transpose figures to report
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.90	\$252.00	prepare notes to financials for 31 December 2015, review trial balance figures and transpose figures to report, calculate figures in word document to confirm correct and match to trial balance
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.40	\$112.00	review BDO WIP and separate non-operating costs of Fund for 31 December 2015 financials, save work papers, calculate amounts and enter into financial report
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.10	\$28.00	review email from Receivers and Managers regarding status of payments, email John Somerville regarding same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.20	\$56.00	scan, save and email payment to Receivers and Managers for urgent processing, update payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.40	\$112.00	update payment listing spread sheet to include nature of invoices to be reviewed and sent to Receivers and Managers, include accounts to journal transactions to, ask Julia Mayne to obtain invoices for disbursements
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	1.00	\$280.00	review email from Julie Pagcu regarding queries for 31 December 2015 accounts, respond to queries, review trial balance variances, adjust same, attach relevant documents for her review, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.50	\$140.00	review queries from Julie Pagcu with John Somerville in relation to 31 December 2015 accounts, discuss additional work paper to be provided for payables, review ledger codes for insolvency practitioner fees, and discuss journal adjustments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.50	\$140.00	review queries from Julie Pagcu, respond to same, prepare work paper with all payables still outstanding from 30 June 2015 and 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.70	\$196.00	respond to loan journal query from Julie Pagcu in relation to 31 December 2015 accounts, explain nature of account, review accrued fees for Liquidators, ensure figures in accounts are correct, perform calculations for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.40	\$112.00	review foreign investor gain or loss account in AX database, discuss same with John Somerville, review work papers from previous financial year and consider same, review notes to financials

BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.20	\$56.00	review 2 x emails from Julie Pagcu, open spread sheet and review links, email John Somerville in relation to same for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	08/03/2016	0.20	\$56.00	review and consider payment for storage costs, prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	0.50	\$140.00	discussion and review with Murray Daniel in relation to restatement of foreign investors funds, review handover from Joanne Garcia, trial balance and work papers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	0.30	\$84.00	review email from John Somerville in relation to pre appointment BAS lodgements and whether they are up to date, email Michael Yu in relation to same, obtain BAS from file, discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	1.10	\$308.00	review amendments to notes to 31 December 2015 financials made by John Somerville, update same, review 31 December 2014 accounts and include comparative balances
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	0.20	\$56.00	review email from Receivers and Managers and reconcile with payment listing spread sheet for payments authorised and sent to Secured Creditor, forward email to John Somerville for status
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	0.10	\$28.00	email Sarah Cunningham re payments to process
BRI	Nicola Kennedy	Senior Accountant II	Trade On	09/03/2016	0.60	\$168.00	review email of outstanding queries from Julie Pagcu re 31 December 2015 accounts, respond to same in email to John Somerville for review, discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.60	\$168.00	respond to Julie Pagcu's queries via email, consider outstanding matters, include additional journal entry to be made for 31 December 2015 accounts, attach legal fee invoices
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.30	\$84.00	review emails between John Somerville and Julie Pagcu in relation to loan balances, obtain bank statements for 5 x accounts and send same re 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.70	\$196.00	review handover provided by Joanne Garcia in relation to preparation of accounts for Fund, generate various reports in AX database in relation to investor funds, review foreign exchange simulation functions in database for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	1.40	\$392.00	review email queries from Julie Pagcu in relation to 31 December 2015 accrued expense balance, conduct reconciliation of accrued expense code and review expense codes for unreconciled
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.40	\$112.00	review email from Julie Pagcu in relation to 31 December 2015 accounts, prepare loan journals per email to reduce expense incorrectly allocated to, update trial balance and email Julie Pagcu for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.70	\$196.00	phone call with solicitors in relation to providing transaction listing for FMF account and summary of payments to LMA and LMIM during 19 March 2013 to July 2013, prepare same and email to solicitors

BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.30	\$84.00	review process for foreign exchange simulation for 31 December 2015 financials, prepare document for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	1.10	\$308.00	review email with queries from Julie Pagcu re 31 December 2015 accounts and accrued expenses, prepare work paper to write down balance of accrued expenses, email same, review vouchers for expense codes to reverse in AX database, email Julie Pagcu same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	0.10	\$28.00	review email from Michael Yu in relation to income tax and BAS lodgements of the Fund
BRI	Nicola Kennedy	Senior Accountant II	Trade On	10/03/2016	1.50	\$420.00	review email from solicitors in relation to 3 x ASIC 524s (receipts and payments accounts) to be reviewed for LMIM and LMA for March 2013 - Jan 2014, prepare reconciliation of FMIF payments between bank account and 524s (receipts and payments accounts), email solicitors re same, search vendor payments in database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.30	\$84.00	review email from solicitors re dates of receipts and payments, review same and respond to email re payments to LMA and LMIM
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.20	\$56.00	review email from Eric Leeuwendal, search database for path advised by solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.30	\$84.00	obtain loan statement for John Somerville, review AX database for alternative borrower name, print loan statement
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.60	\$168.00	review email from solicitors in relation to LMA care and preservation costs from July 2013 to office closure, review AX database and obtain all payments to vendor, generate transaction listing, sum transactions, collate invoices and provide information
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.80	\$224.00	review email from solicitors in relation to reviewing an additional ASIC form 524 for LMA, review same and review bank accounts in AX database to reconcile, review transaction listing since appointment of Receivers and Managers and email solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.90	\$252.00	review email from Julie Pagcu with queries regarding 31 December 2015 proposed year end journals for accrued expenses, investigate other side of journals posted to account 230001 in AX database, respond to queries for same with update journal
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.20	\$56.00	emails with David Whyte in relation to the uplift arrangements between liquidators of LMA and Receivers and Managers, phone call with solicitors re same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.10	\$28.00	review emails between David Whyte and John Somerville regarding pre-appointment BASs of the fund
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.10	\$28.00	review email from Receivers and Managers in relation to queries for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.70	\$196.00	review and consider payments for 3 x legal fee invoices, storage costs and IT maintenance, prepare file notes for same, obtain previous payments from file, print payment listing spread sheet

BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.20	\$56.00	review and consider payments for 3 x legal fee invoices, storage costs and IT maintenance, prepare file notes for same, obtain previous payments from file, print payment listing spread sheet review notes to conduct FX simulation for 31 December 2015 accounts, perform steps
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.20	\$56.00	review email from solicitors with request to confirm details in relation to payments made from FMIF to LMA and LMIM. Review and verify same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/03/2016	0.40	\$112.00	review affidavit from solicitors re FTI remuneration claim, arrange affidavit to be sworn by David Whyte.
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	1.00	\$280.00	enter additional accrued expense journals in trial balance work papers, transpose figures to trial balance and review and consider closing balances to confirm appropriate for 31 December 2015 financials
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.40	\$112.00	prepare spread sheet for David Whyte in relation to offer to FTI to settle remuneration claim, review various emails regarding same, deduct costs from spread sheet, send back to David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.20	\$56.00	review email from Julie Pagcu in relation to 31 December 2015 accounts, review status of same and prepare email re timeframe for review, attach relevant documents
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.90	\$252.00	review and conduct FX simulation process in AX for FMIF at 31.12.2015, review notes from LM staff member, compare with previous foreign exchange investor simulation process conducted, review ledger code 30000 and consider movements
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.70	\$196.00	discussion with John Somerville regarding manual foreign exchange restatement of units at 31.12.2015, consider information required for same, obtain spot rates at 31.12.2015 online, enter into spread sheet, sort investors by currency for separate tabs
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.10	\$28.00	email Sarah Cunningham to upload payments for release
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.30	\$84.00	review and consider journal entry for investor funds movement in unit balance of foreign investors - email John Somerville for file note regarding same from Joanne Garcia and Daniel Tipman
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.10	\$28.00	review email from Sarah Cunningham regarding ABA file, obtain documentation and email same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	1.30	\$364.00	prepare manual foreign exchange investor units restatement work paper at 31.12.2015 in excel, total restated units, compare to previous periods, consider movements, review calculations
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.40	\$112.00	add foreign currency restatement work paper to trial balance for 31.12.2015 financials, prepare journal entry for adjustment, discuss same with John Somerville, populate cells in trial balance

BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	1.40	\$392.00	update financial statement word document to include updated adjusted figures from trial balance, calculate movements in net assets attributable to investors, review previous financial year data, adjust split for expenses for Receiver
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.30	\$84.00	update financials for 31 December 2015 to include statement regarding foreign currency investors in notes to financials, review same, consider total investor units and fluctuations, discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.30	\$84.00	discussion with John Somerville regarding change in net assets attributable to investors for 31.12.2015 accounts, prepare email with queries before BDO audit reviews same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/03/2016	0.20	\$56.00	review email from Custodian regarding transfer of funds, obtain bank balance and respond to same re sufficient funds for transfer
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.20	\$56.00	reconcile payment listing spread sheet for multiple payments released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.50	\$140.00	various emails with Custodian and Receivers and Mangers in relation to the release of 3 separate transfer requests, review documents sent for authorisation, confirm updated requests to be provided, review bank account for amounts not actioned
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.20	\$56.00	prepare amended template for transfer from controllership to FMF account, print bank statement for supporting documentation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.50	\$140.00	review 4 x legal fee invoices, consider payment for same, review previous payments and print, review payment listing spread sheet, email Sarah Cunningham to remove payment from ABA file, complete file note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.20	\$56.00	discussion with John Somerville re review of 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.80	\$224.00	review ledger code Mortgage Loans to confirm payments posted net of GST, review loan impairment spread sheet for 15 x borrowers and note payments which are to be adjusted to net of GST amount - for 31 Dec 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.90	\$252.00	review ledger code Mortgage Loans to confirm payments posted net of GST, review loan impairment spread sheet for next 15 x borrowers and note payments which are to be adjusted to net of GST amount - 31 Dec 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	1.00	\$280.00	review ledger code Mortgage Loans to confirm payments posted net of GST, review loan impairment spread sheet for 15 x borrowers and note payments which are to be adjusted to net of GST amount - for 31 Dec 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.50	\$140.00	review and consider loans AP clearing account at 31 December 2015, log into AX database, review vouchers to confirm amounts posted net of GST

BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.40	\$112.00	prepare summary of net movements in asset summary spread sheet for borrowers adjusted due to net GST amounts being used for loan impairment spread sheet (as opposed to GST inclusive)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/03/2016	0.40	\$112.00	email to John Somerville summarising status of 31 Dec 2015 accounts, review matters in relation to mortgage loan balance, reversal journal entries, review payable amount, review tax payable amount to write off
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.20	\$56.00	log into AX database and review ledger code 66550 legal fees, review amount credited, review trial balance and consider adjustment to 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.10	\$28.00	email Eric Leeuwendal re status of payments and advise of timeframe to assist with MPF proceedings
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.40	\$112.00	prepare file note for 2 x payments, attached supporting documents, provide explanation for amended payments with John Somerville regarding 31 December 2015 accounts, review asset summary and loan impairment spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.60	\$168.00	update loan impairment spread sheet for adjustments made for GST, review movements with John Somerville and finalise same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.80	\$224.00	update journals for loan accounts and tax payable journals for 31 December 2015, review closing balances, review adjustments required for balancing, transfer to trial balance
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.50	\$140.00	review journal entries against mortgage loan unrealised impairment expense account, obtain adjusting journals to this ledger code, prepare email to Julie Pagcu regarding nature of this account and its relation to the loan impairment schedule
BRI	Nicola Kennedy	Senior Accountant II	Trade On	16/03/2016	0.50	\$140.00	update loan balances in asset summary spread sheet for 5 x controllership invoices to be allocated, review ledger code for Receiver fees, discuss same with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.20	\$56.00	review, collate and organise work papers for 31 December 2015 accounts for BDO audit to review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.70	\$196.00	phone call with Julie Pagcu in relation to 31 December 2015 accounts and adjusting journal entry for accrued expenses, review 30 June 2014 trial balance, review ledger transactions, phone call again with Julie Pagcu, prepare email in relation to
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.50	\$140.00	update impairment schedule for adjustments made to 5 x borrower accounts for 31 December 2015 accounts, review trial balance and update journal entry for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	1.10	\$308.00	update word document of financial statements for 31 December 2015 accounts, update split of legal fees and balances of accounts, email to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.90	\$252.00	update loan journal entries for 31 December 2015 accounts, prepare journal to adjust accrued expenses against GST inputs accounts, update work papers, finalise balances of trial balance, email John Somerville to review documents

BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.60	\$168.00	scan, save, file invoices for payment, prepare email to Receivers and Managers for authorisation, add payments to table, update payment listing spread sheet for 9 x payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	17/03/2016	0.50	\$140.00	review and consider discrepancy in financials for net assets attributable to unitholders, generate 2 different profit and loss statements for database, review balances of accounts and trial balance and consider movements
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/03/2016	0.30	\$84.00	review email from John Somerville in relation to 31 December 2015 accounts review, update word document and prepare email to Julie Pagcu to review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/03/2016	0.30	\$84.00	scan, save and email 3 x payments to Receivers and Managers, update payment listing spread sheets for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/03/2016	0.10	\$28.00	phone call to Julie Pagcu re 31 December 2015 financial accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/03/2016	0.10	\$28.00	review email from Eric Leeuwendal regarding s96 legal matter and collating source documents, respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/03/2016	0.10	\$28.00	email Julie Pagcu in relation to the 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/03/2016	0.50	\$140.00	respond to Julie Pagcu's queries regarding balances of 31 December 2015 accounts (accrued expenses, receiver's fees, FTI's fees, loan movements etc)
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/03/2016	1.50	\$420.00	review Julie Pagcu's amendments to financials by hand for 31 December 2015, update document to include changes, cash flow and prior financial year amounts, include responses to queries for John Somerville's review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/03/2016	0.70	\$196.00	prepare work paper for accruals outstanding at 31 December 2015, prepare notes for same for Julie Pagcu to confirm balance of accrued expense account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/03/2016	0.80	\$224.00	prepare work paper for remuneration accrued in relation to FTI fees, include amounts already accrued in previous financial years, prepare email to Julie Pagcu with work papers and impairment schedule attached, review queries with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.30	\$84.00	review emails from Eric Leeuwendal and solicitors in relation to disbursement payment, advise of status of payment, respond to email for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.30	\$84.00	review email prepared by Julia Mayne regarding status of payments, email Receivers and Managers for same, respond to supplier advising of timeframe
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.70	\$196.00	update notes to financials at 31 December 2015 and email Eric Leeuwendal for same, review documents to draft notes to the accounts, email Julie Pagcu finalised documents for review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.60	\$168.00	review email from Julie Pagcu regarding treatment of costs paid in financials, adjust financial statements and cash flow for same, email re query for impairment schedule
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.40	\$112.00	liaise with Julie Pagcu in relation to costs paid to FMIF and treatment in 31 December 2015 accounts by phone and email

BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.40	\$112.00	review notes from meeting with Eric Leeuwendal and log into AX database, review ledger code for MPF payments of FMIF receivables, review sample of journals to obtain source
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.50	\$140.00	review email from Julie Pagcu with final amendments to 31 December 2015 financials, update same, respond to email with link to 31 December 2014 financials for reference
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	1.10	\$308.00	review email from Julie Pagcu in relation to comparative split to be prepared for 31 December 2014 operating costs of Receiver, prepare same, generate WIP, update financials, update journals
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.40	\$112.00	prepare work papers to include all adjusting journal entries in same tab for trial balance for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.20	\$56.00	update trial balance to include suspense account journal in work paper for 31 December 2015 adjustment, email update documents to Julie Pagcu
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.10	\$28.00	email Eric Leeuwendal re status of review in relation to MPF payments on behalf of FMIF
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.30	\$84.00	assist Eric Leeuwendal in relation to generating ledger for prepaid management fee for MIF only, review same, email screen shots of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.10	\$28.00	email David Whyte re financials for 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	23/03/2016	0.30	\$84.00	review email from John Somerville regarding balance of distributions payable account, generate balance sheets at effective dates to consider movements, discuss same with John Somerville as balance of ledger does not match 31 Dec 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.10	\$28.00	reconcile payment listing spreadsheet for payments sent to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.30	\$84.00	phone call to ATO in relation to BAS, review emails for same, email update after phone call to confirm query regarding invoice for April to Oct 2014 fee application
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.10	\$28.00	email to supplier to advise of payment timeframe
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.10	\$28.00	assist Eric Leeuwendal with generating reports in AX database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.40	\$112.00	review AX database other payable ledger code for source documentation in relation to MPF payments made on behalf of FMIF, click through sample of transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.20	\$56.00	review AX database accounts payable module for source documentation in relation to MPF payments made on behalf of FMIF, click through sample of vendors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.50	\$140.00	review AX database bank module for source documentation in relation to MPF payments made on behalf of FMIF, review end of month transactions, review text for journals, include in email to Eric Leeuwendal review
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.10	\$28.00	emails with Murray Daniel in relation to finalisation of 31 December 2015 accounts, process to post on LM website

BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.10	\$28.00	email Dermot O'Brien in relation to email from Eric Leeuwendal and generating reports for redemptions in the AX database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.80	\$224.00	generate ledger for distributions payable (5000 pages) and generate balance sheet at various dates, review balances of same, consider movements in account to ascertain which transactions pertain to the liability, email Dermot O'Brien for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.20	\$56.00	emails with Murray Daniel in relation to unit price spread sheet, review same and discuss with John Somerville re 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	24/03/2016	0.60	\$168.00	review excel ledger from AX database and total columns, review ledger balances in PDF, generate trial balance, consider whether ledger account matches balance of account in financial reports, email John Somerville details of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/03/2016	0.20	\$56.00	review email from Eric Leeuwendal re payment status, review payment listing spread sheet, log into bank account, obtain confirmation of transfer and email confirming payment released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/03/2016	0.20	\$56.00	review emails between Custodian and Secured Creditor, email Sarah Cunningham to upload payments for release, reconcile payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/03/2016	0.20	\$56.00	log into bank account to confirm payments released, reconcile payment listing spread sheet for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/03/2016	0.10	\$28.00	email to supplier to confirm payment released
BRI	Nicola Kennedy	Senior Accountant II	Trade On	29/03/2016	0.50	\$140.00	email Dermot O'Brien in relation to redemption reports to be generated for Eric Leeuwendal, review 2 x reports generated, filter same, email Eric Leeuwendal details of reports
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/03/2016	0.20	\$56.00	log into AX database to obtain loan statement for John Somerville, discuss same, review emails for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	30/03/2016	0.60	\$168.00	email Receivers and Managers for receipts and payments from January 2016 to March 2016, prepare excel document noting payments to be reversed against accrued expenses and allocated to borrowers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	31/03/2016	0.10	\$28.00	review reports received from Receivers and Managers and save to file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	0.90	\$252.00	log into bank account and print January 2016 payments, review spread sheet of receipts and payments from Receivers and Managers, and note coding of accounts for entry into the AX database next to each transaction
BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	0.30	\$84.00	review term deposit movements in account for January 2016 transactions, note codes for entry into AX database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	0.30	\$84.00	review term deposit interest in account for January 2016 transactions, note codes for entry into AX database

BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	1.00	\$280.00	review receiver fee payment in January 2016 accounts and allocate to expenses accrued at 31 December 2015, conduct reconciliation of invoices payment was applied to identify write down to be made to account
BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	0.10	\$28.00	email Receivers and Managers to confirm the borrower for 2 x payments to be allocated in the AX database for January 2016 payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	1/04/2016	0.20	\$56.00	review email from Receivers and Managers in relation to receipts and payments, respond to same, email Sarah Cunningham
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.10	\$28.00	log into account and generate and download payments for March 2016 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.10	\$28.00	review and respond to David Whyte and Julie Pagcu in relation to their review of the management accounts for the half year to 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.90	\$252.00	review March 2016 transactions, review interest receivable amounts to reverse at year end, ledger codes, accruals and payment listing spread sheet for loan allocations, note ledger codes to post to for transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.20	\$56.00	review and consider payment for IT expenses, prepare file note for same and obtain previous payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.20	\$56.00	prepare word document detailing process to enter transactions into financial database for Fund
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.10	\$28.00	email Sarah Cunningham re 2 x payments, review email from Eric Leeuwendal confirming ok to pay
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.40	\$112.00	review and consider 2 x payments, obtain previous payments for supporting documentation, prepare file note for processing of same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.60	\$168.00	review outstanding payables at 31 December 2015, review file in relation to Custodian fees double counted in previous financial year, prepare notes in trial balance for 30 June 2016 accounts as reminder to adjust account accordingly at next year end
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.40	\$112.00	log into bank account, generate transactions for February 2016, begin coding same for processing in the AX accounts database, review accruals to reverse in February 2016
BRI	Nicola Kennedy	Senior Accountant II	Trade On	4/04/2016	0.50	\$140.00	review February 2016 transactions, review interest receivable amounts to reverse at year end, ledger codes, accruals and payment listing spread sheet for loan allocations, note ledger codes to post to for certain transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.80	\$224.00	enter transactions for March 2016 into AX database (approx. 15 lines) from coding on bank statements, copy invoices to attach to journals to AX server, ensure debits and credits correct, ensure codes used correct, reverse out accrued expenses, review GST

BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.40	\$112.00	prepare word document detailing process to enter transactions into financial database for Fund, email to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	1.50	\$420.00	enter transactions for January 2016 into AX database (approx. 30 lines) from coding on bank statements, copy invoices to attach to journals to AX server, ensure debits and credits correct, ensure codes used correct, reverse out accrued expenses, review GST
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	1.10	\$308.00	enter transactions for February 2016 into AX database (approx. 20 lines) from coding on bank statements, copy invoices to attach to journals to AX server, ensure debits and credits correct, ensure codes used correct, reverse out accrued expenses, review GST
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.30	\$84.00	review transactions of Receivers and Managers for February 2016 and code same on bank statements and enter into the AX accounts database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.30	\$84.00	attach invoices to journals in AX database for January and February 2016 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.40	\$112.00	enter transactions for March 2016 into AX database (approx. 5 lines) from coding on bank statements, copy invoices to attach to journals to AX server, ensure debits and credits correct, ensure codes used correct, reverse out accrued expenses, review GST
BRI	Nicola Kennedy	Senior Accountant II	Trade On	5/04/2016	0.10	\$28.00	review and consider payment forwarded from John Somerville, confirm period of charges unpaid, forward to Sarah Cunningham
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	1.10	\$308.00	adjust response to queries from Craig Jenkins regarding review of 31 December 2015 accounts after discussion and review with John Somerville, prepare email to David Whyte to arrange meeting to discuss, summarise matters for discussion
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.30	\$84.00	review, obtain and copy invoices from payments folder to LM Server to attach with March 2016 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.20	\$56.00	enter 2 x transactions into AX database for March 2016
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.40	\$112.00	review legal fee invoices and discussed accrued expenses with John Somerville, review email to David Whyte to confirm comments made by John Somerville and email same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.20	\$56.00	review mail folder and email invoices to Sarah Cunningham to process, review legal fee invoices to confirm paid or unpaid
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.50	\$140.00	enter FMIF loan reductions into AX database, review GST amounts on all March 2016 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.80	\$224.00	enter transactions for March 2016 into AX database (approx. 15 lines) from coding on bank statements, copy invoices to attach to journals to AX server, ensure debits and credits correct, ensure codes used correct, reverse out accrued expenses, review GST
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	1.10	\$308.00	review email from Julie Pagu in relation to further queries to the 31 December 2015 accounts, obtain invoices and work papers to address queries, provide responses to same re accrued expenses, foreign investors, and accounts payable

BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.30	\$84.00	review LM Database and locate and obtain 4 x financial statements, email same to John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.30	\$84.00	review queries to send to Receivers and Managers in relation to transactions from January to March 2016, prepare and send email for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	6/04/2016	0.20	\$56.00	discussion with John Somerville in relation to queries from Craig Jenkins about the 31 December 2015 management accounts, review same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.40	\$112.00	search borrowers in Composer database and take screenshots of transaction history to attach in email to John Somerville x 6
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.40	\$112.00	update payment listing spread sheet for details of invoices being reviewed, enter into accounts payable module for April 2016 transactions
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.10	\$28.00	review payment to be processed, email to Sarah Cunningham, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.10	\$28.00	review email from Receivers and Managers in relation to 3 x payment queries
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.70	\$196.00	attach source documents to March 2016 transactions for updating of the AX accounts database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.60	\$168.00	review Composer database and search for 2 x borrowers, review transactions on account, review correspondence attached to account, note information in email to John Somerville regarding loan balances and amounts written off
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.60	\$168.00	review Composer database and search for 2 x borrowers, review transactions on account, review correspondence attached to account, note information in email to John Somerville regarding loan balances and amounts written off
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.20	\$56.00	review and forward invoice to Sarah Cunningham for payment, review and forward mail to Eric Leeuwendal to confirm if ok to pay
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.80	\$224.00	review Composer database and search for 2 x borrowers, review transactions on account, review correspondence attached to account, note information in email to John Somerville regarding loan balances and amounts written off
BRI	Nicola Kennedy	Senior Accountant II	Trade On	7/04/2016	0.30	\$84.00	log into AX database, generate loan statement, email John Somerville in relation to loan balances to be updated
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.50	\$140.00	review and consider payment for 2 x legal fee invoice, obtain previous payment for supporting documentation, prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.50	\$140.00	review and consider payment for 3 x legal fee invoices, obtain previous payment for supporting documentation, prepare file note for same

BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.40	\$112.00	review and consider payment for 1 x storage and 1 x IT expense invoice, obtain previous payment for supporting documentation, prepare file note for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.30	\$84.00	review email from David Whyte and search LM Server to obtain information in relation to investor with unbanked cheque, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.30	\$84.00	search archive listing to obtain information in relation to investor with unbanked cheque, email John Somerville and David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.20	\$56.00	update payment listing spread sheet for ledger codes to enter into AX database and for nature of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.60	\$168.00	enter 8 x January transactions into AX database after response in relation to borrower allocation received from Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	8/04/2016	0.40	\$112.00	enter 4 x January transactions into AX database after response in relation to borrower allocation received from Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.30	\$84.00	review changes to email made by John Somerville re 31 December 2015 accounts, update responses for same, email to Julie Pagcu, arrange meeting to discuss outstanding matters
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.30	\$84.00	review email from Julie Pagcu with outstanding queries for 31 December 2015 accounts, respond to same, discuss with John Somerville
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.40	\$112.00	prepare for meeting with David Whyte and John Somerville in relation to 31 December 2015 accounts, collate papers for meeting
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.60	\$168.00	meeting with John Somerville and David Whyte to discuss 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.50	\$140.00	prepare email to Julie Pagcu regarding review of accounts for 31 December 2015 and meeting with John Somerville and David Whyte, email John Somerville in relation to foreign investor matter
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.40	\$112.00	prepare file note for trust account authority and obtain relevant payments as supporting documentation
BRI	Nicola Kennedy	Senior Accountant II	Trade On	11/04/2016	0.20	\$56.00	update payment file note template and payment listing spread sheet for payment to be applied against funds held in trust with solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.10	\$28.00	emails with Eric Leeuwendal in relation to review of files on server for solicitors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.80	\$224.00	log into LM servers and review spread sheet from solicitors with documents to obtain (approximately 15), copy files across to server and then to G Drive, note access impediments, email Eric Leeuwendal summary of findings
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.20	\$56.00	review email from Julie Pagcu in relation to Receiver fee account, respond to same and attach file note

BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.20	\$56.00	scan and save three x payments to file, collate and file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.40	\$112.00	prepare email to Receivers and Managers with 3 x payments, include table, update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.20	\$56.00	update cover letter for 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.10	\$28.00	email Julie Pagcu re management accounts for 31 December 2015
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.30	\$84.00	review email from solicitors in relation to a review of files, log into AX database and open file path, email John Somerville in relation to content of file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	12/04/2016	0.80	\$224.00	review email from our solicitors in relation to multiple files which could not be reviewed at meeting with Julia Mayne, log into server within AX server and go to file path, copy files to G Drive, email Eric Leeuwendal and John Somerville for access
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.10	\$28.00	review and forward invoice to Sarah Cunningham for payment
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.20	\$56.00	review 2 x emails from John Somerville re update to investors, email Receivers and Managers for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.20	\$56.00	review email and correspondence from Custodian in relation to new legislation impacting foreign bank accounts, email John Somerville in relation to same, review company search
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	1.20	\$336.00	review amendments made by John Somerville to cover letter of 31 December 2015 accounts, final review and edit of financial statements for David Whyte to review and sign, collate same, update foreign investor notes
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.50	\$140.00	scan, save and email 6 x payments to Receivers and Managers for payment, prepare table and update payment listing spread sheet
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.30	\$84.00	update financials for 31 December 2015 after David Whyte's review, email Eric Leeuwendal to obtain updated note to financials
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.30	\$84.00	discussion with David Whyte in relation to notes for distribution payable account, update note, email Julie Pagcu with amended notes
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.30	\$84.00	conduct 4 x ASIC and PPSR searches for David Whyte
BRI	Nicola Kennedy	Senior Accountant II	Trade On	13/04/2016	0.40	\$112.00	review email from Julie Pagcu and update financials for David Whyte's review (2 x notes amendments), print and collate same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/04/2016	0.30	\$84.00	email Receivers and Managers regarding accounting for payments, scan and email solicitors trust account authority, save to file
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/04/2016	0.10	\$28.00	review email from John Somerville and respond to same with attachment of payment to send to Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	14/04/2016	0.10	\$28.00	email Receivers and Managers in relation to 3 x invoices and attach same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/04/2016	0.20	\$56.00	complete form for bank in relation to reporting on foreign accounts, print and collate

BRI	Nicola Kennedy	Senior Accountant II	Trade On	15/04/2016	1.30	\$364.00	investigation into legacy system and AX database for foreign currency investors, generate transaction statements, review currency settings, review reports, compare and consider unit balances between the two systems, email John Somerville for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/04/2016	0.20	\$56.00	assist Libby Li with LM database connection
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/04/2016	0.10	\$28.00	review email from external IT support and email Godwin Axisa in relation to issues with email service for Fund
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/04/2016	0.20	\$56.00	amend and reprint 31 December 2015 cover letter and notes to the management accounts, collate for David Whyte's review, email Eric Leeuwendal note
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/04/2016	0.70	\$196.00	review and consider database manuals in relation to foreign currency matter, review and consider emails between former LM staff and notes in relation to distributions payable, review trial balance and consider same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	18/04/2016	0.30	\$84.00	liaise with internal and external IT support in relation to email server issue
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	1.10	\$308.00	meeting with John Somerville in relation to outstanding matters regarding foreign investors, distributions payable and accounts payable balances in financial accounts, consider reporting functions in database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.20	\$56.00	phone call with Julie Pagu in relation to amendment to note in 31 December 2015 financials, update document and email David Whyte in relation to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.20	\$56.00	scan and save accounts to file, prepare email to external IT support to upload to website
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.20	\$56.00	review email from David Whyte, print and collate 31 December 2015 accounts to upload to the website
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.10	\$28.00	email website hosting service provider to update website with 31 December 2015 financials
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.10	\$28.00	review email from Eric Leeuwendal and forward to Julie Pagu to review note amendment to 31 December 2015 accounts
BRI	Nicola Kennedy	Senior Accountant II	Trade On	19/04/2016	0.10	\$28.00	prepare for meeting with John Somerville in meeting room, collate documents in relation to AX database issues
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.20	\$56.00	review status of payments and discuss same with Receivers and Managers
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.20	\$56.00	phone call with external IT consultant in relation to posting 31 December 2015 accounts, prepare email for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.20	\$56.00	commence letter to external IT consultant in relation to meeting to discuss limitations of database, review previous email to Receivers and Managers regarding information for update to investors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.10	\$28.00	phone call to Receivers and Managers in relation to information requested for update to investors

BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.20	\$56.00	assist Libby Li with transaction statements in LM Database
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.20	\$56.00	review email from Receivers and Managers in relation to asset realisation, respond to same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	20/04/2016	0.40	\$112.00	log into AX database, review access to program files to obtain investor correspondence, discuss same with Libby Li and Eric Leeuwendal, email to IT support for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/04/2016	0.50	\$140.00	prepare email to practice assistances in relation to billings and application to court to be made, obtain details for same, email Nicole Flashman for same
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/04/2016	0.30	\$84.00	discussion with Eric Leeuwendal in relation to 2 x legal proceedings and excel documents to be prepared, prepare email to Receivers and Managers in relation to status of payments
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/04/2016	0.10	\$28.00	review email from Eric Leeuwendal and respond in relation to GST reduced input tax
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/04/2016	0.30	\$84.00	review file notes prepared in relation to loan balances, prepare email to John Somerville regarding process of recording going forward, attach excel loan balances
BRI	Nicola Kennedy	Senior Accountant II	Trade On	21/04/2016	0.30	\$84.00	review email trail and prepare email to insurance broker to obtain confirmation of insurance policy requirements, amend and export journals entered in the AX database to excel for John Somerville to review x 7 sections
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/04/2016	1.10	\$308.00	prepare correspondence to external IT support in relation to foreign currency reporting in database, prepare annexure for letter and outline issues to date with reporting
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/04/2016	0.20	\$56.00	scan, save and email correspondence to Custodian in relation to bank forms
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/04/2016	0.10	\$28.00	email to supplier re payment status
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/04/2016	0.10	\$28.00	email to Receivers and Managers re information requested for update to investors
BRI	Nicola Kennedy	Senior Accountant II	Trade On	22/04/2016	1.40	\$392.00	enter year end journals for 31 December 2015 into AX database, review trial balance, confirm accounts posted correctly online
BRI	Aubrey Meek	Accountant I	Trade On	13/04/2016	0.50	\$95.00	Process and load payment for accounts payable legal fees in MYOB and on bank website. Prepare in-house documentation for required approval
BRI	Aubrey Meek	Accountant I	Trade On	13/04/2016	0.50	\$95.00	Process and load payment for accounts payable legal fees in MYOB and on bank website. Prepare in-house documentation for required approval
BRI	Dermot O'Brien	Accountant I	Trade On	18/02/2016	0.60	\$117.00	prepare spread sheet with comparison of Funds Under Management per FTI's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit

BRI	Dermot O'Brien	Accountant I	Trade On	18/02/2016	2.60	\$507.00	prepare spread sheet with comparison of Funds Under Management per FII's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit
BRI	Dermot O'Brien	Accountant I	Trade On	18/02/2016	0.30	\$58.50	prepare spread sheet with comparison of Funds Under Management per FII's affidavit for category 2 remuneration and recalculate with value of fund at effective date per David Whyte's draft affidavit
Private Clients	Michael Yu	Accountant I	Trade On	10/03/2016	0.50	\$95.00	Check ATO portal to provide summary of outstanding income tax returns and business activity statements as requested by Nicola Kennedy
BRI	Julia Mayne	Accountant II	Trade On	11/11/2015	0.20	\$39.00	Review bank account to ascertain if payment from supplier has been made. Email to supplier regarding same
BRI	Julia Mayne	Accountant II	Trade On	25/11/2015	0.20	\$39.00	Email to supplier in regards to payment of 2 x invoices
BRI	Julia Mayne	Accountant II	Trade On	25/11/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Trade On	01/12/2015	0.30	\$58.50	Review email from supplier regarding invoice. Review payment listing spreadsheet to ascertain if paid. Email to Sarah Cunningham regarding same. Email to supplier to advise
BRI	Julia Mayne	Accountant II	Trade On	02/12/2015	1.20	\$234.00	Prepare and review 7 x payments for supplier invoices. prepare file notes for each payment
BRI	Julia Mayne	Accountant II	Trade On	07/12/2015	0.20	\$39.00	Prepare email to supplier regarding payment of outstanding invoice
BRI	Julia Mayne	Accountant II	Trade On	09/12/2015	0.10	\$19.50	Prepare email to supplier regarding unpaid invoice
BRI	Julia Mayne	Accountant II	Trade On	15/12/2015	0.50	\$97.50	Review of 3 x invoices for legal fees. Review of Receiver and Manager's email requesting more information regarding invoices. Review report to investors and provide sections for Receiver and manager to review regarding legal fees
BRI	Julia Mayne	Accountant II	Trade On	18/12/2015	0.20	\$39.00	Review email from supplier regarding payment of invoice and draft response
BRI	Julia Mayne	Accountant II	Trade On	04/01/2016	0.30	\$58.50	Review invoice from supplier regarding payment of 2 x invoices. Discussions with John Somerville regarding same. Locate payment amounts and dates for 2 x invoices and email details of same to John Somerville and Nicola Kennedy
BRI	Julia Mayne	Accountant II	Trade On	05/01/2016	0.20	\$39.00	Prepare and review payment of supplier invoice. prepare file
BRI	Julia Mayne	Accountant II	Trade On	05/01/2016	0.20	\$39.00	Prepare and review payment of supplier invoice. prepare file
BRI	Julia Mayne	Accountant II	Trade On	06/01/2016	0.20	\$39.00	Prepare and review payment for supplier invoice. Prepare file notes. Locate and compare to previous payments to ensure comparable amount
BRI	Julia Mayne	Accountant II	Trade On	06/01/2016	1.40	\$273.00	Prepare and review payment for 6 x supplier invoices. Prepare file notes. Locate and compare to previous payments to ensure comparable amount

BRI	Julia Mayne	Accountant II	Trade On	06/01/2016	0.30	\$58.50	Review and update payment listing spreadsheet with details of 7 x supplier invoices
BRI	Julia Mayne	Accountant II	Trade On	06/01/2016	0.50	\$97.50	Review 4 x payments approved by David Whyte. Scan, save, file payments. Email details of each to Nicola Kennedy for receiver and managers approval
BRI	Julia Mayne	Accountant II	Trade On	11/01/2016	0.50	\$97.50	Review 6 x invoices sent from suppliers. Review payment listing spreadsheet and files to ascertain if payment has been prepared. Email details of 3 x payments to Sarah Cunningham for payment
BRI	Julia Mayne	Accountant II	Trade On	11/01/2016	0.20	\$39.00	Review email from Nicola Kennedy regarding status of payment for supplier invoice. Review payment listing spreadsheet and files to ascertain status and advise
BRI	Julia Mayne	Accountant II	Trade On	27/01/2016	0.20	\$39.00	Review of 2 x emails from Receiver and Manager regarding payment of invoices and email to Sarah Cunningham regarding same
BRI	Julia Mayne	Accountant II	Trade On	27/01/2016	0.50	\$97.50	Prepare letter to supplier regarding payment of outstanding supplier invoice, Review invoice. Email to Nicola Kennedy regarding same
BRI	Julia Mayne	Accountant II	Trade On	27/01/2016	0.20	\$39.00	Review email correspondence from supplier regarding outstanding invoice
BRI	Julia Mayne	Accountant II	Trade On	29/01/2016	0.20	\$39.00	Amend letter to supplier regarding payment of outstanding
BRI	Julia Mayne	Accountant II	Trade On	29/01/2016	0.10	\$19.50	Phone call to supplier requesting invoice
BRI	Julia Mayne	Accountant II	Trade On	02/02/2016	0.10	\$19.50	Review letter to supplier re payment of invoice approved by David Whyte. Scan, save, file and email to supplier
BRI	Julia Mayne	Accountant II	Trade On	02/02/2016	0.30	\$58.50	Review 5 x letters to investors approved by David Whyte. Scan, save, file and email to investors
BRI	Julia Mayne	Accountant II	Trade On	03/02/2016	1.20	\$234.00	Review email from Sarah Cunningham regarding payments. Print and collate invoices and payment requisitions for 5 x invoices. Prepare and review payment for each. Prepare file note. Review files for previous documents. update payment listing spreadsheet
BRI	Julia Mayne	Accountant II	Trade On	03/02/2016	1.00	\$195.00	Review email from Sarah Cunningham regarding payments. Print and collate invoices and payment requisitions for 4 x invoices. Prepare and review payment for each. Prepare file note. Review files for previous documents. update payment listing spreadsheet
BRI	Julia Mayne	Accountant II	Trade On	04/02/2016	0.10	\$19.50	Email to supplier regarding queries relating to charges on the invoice
BRI	Julia Mayne	Accountant II	Trade On	04/02/2016	0.50	\$97.50	Review 6 x payments approved by David Whyte. Scan, save, file payments. Email details of payments to Nicola Kennedy for Receiver and Managers approval. Update payment listing spreadsheet
BRI	Julia Mayne	Accountant II	Trade On	04/02/2016	1.00	\$195.00	Print and collate supplier invoices and payment requisitions for 5 x invoices. Prepare and review payment for each. Prepare file note. Review files for previous documents. update payment listing spreadsheet

BRI	Julia Mayne	Accountant II	Trade On	08/02/2016	0.30	\$58.50	Review 7 x payments approved by David Whyte. Scan, save, file payments. Email details of outstanding payments to Nicola Kennedy for Receiver and Managers approval
BRI	Julia Mayne	Accountant II	Trade On	11/02/2016	0.10	\$19.50	Review 6 x invoices from supplier. Review payment listing spreadsheet to ascertain if payment has already been prepared
BRI	Julia Mayne	Accountant II	Trade On	11/02/2016	0.20	\$39.00	Prepare and review payment for supplier invoice. Prepare file note
BRI	Julia Mayne	Accountant II	Trade On	15/02/2016	0.20	\$39.00	Phone call to McGrath Nicol regarding receipts and payments
BRI	Julia Mayne	Accountant II	Trade On	22/02/2016	0.20	\$39.00	Email to external IT consultant regarding resolving issues with generating investor statements from AX.
BRI	Julia Mayne	Accountant II	Trade On	23/02/2016	0.30	\$58.50	Review payment listing spreadsheet, email to Eric Leeuwendal regarding the status of 3 x outstanding payments
BRI	Julia Mayne	Accountant II	Trade On	24/02/2016	0.40	\$78.00	Review 3 x payments approved by David Whyte. Scan, save, file and email details of payments to Nicola Kennedy for Receiver and Managers approval. Update payment listing spreadsheet
BRI	Julia Mayne	Accountant II	Trade On	09/03/2016	0.10	\$19.50	Phone call to supplier to request invoices for disbursements
BRI	Julia Mayne	Accountant II	Trade On	22/03/2016	0.20	\$39.00	Review email from supplier regarding status of payment. review payment listing spreadsheet and advise
BRI	Sarah Cunningham	Team Assistant	Trade On	10/11/2015	1.50	\$292.50	Entering invoices into ABA creator. Uploading to Suncorp. Entering into payments register x 21 invoices regarding service providers and legal services.
BRI	Sarah Cunningham	Team Assistant	Trade On	17/11/2015	0.30	\$58.50	Entering invoices into ABA creator. Uploading to Suncorp.
BRI	Sarah Cunningham	Team Assistant	Trade On	20/11/2015	0.30	\$58.50	Entering into payments listing and collating. x 2 invoices
BRI	Sarah Cunningham	Team Assistant	Trade On	02/12/2015	0.60	\$117.00	Entering invoices into ABA creator. Uploading to Suncorp. Entering into payments register and collating. x 2 invoices.
BRI	Sarah Cunningham	Team Assistant	Trade On	07/12/2015	0.20	\$39.00	Entering invoice details into ABA creator x 7 invoices. Uploading to Suncorp and collating.
BRI	Sarah Cunningham	Team Assistant	Trade On	10/12/2015	1.20	\$234.00	Uploading expired payments to Suncorp for Trust to release.
BRI	Sarah Cunningham	Team Assistant	Trade On	18/12/2015	0.20	\$39.00	Entering invoices into ABA creator, uploading files to Suncorp. Entering into payments register x 15 invoices.
BRI	Sarah Cunningham	Team Assistant	Trade On	22/12/2015	0.30	\$58.50	Reviewing Suncorp online to ensure payments are still valid on Suncorp for Trust to process
BRI	Sarah Cunningham	Team Assistant	Trade On	22/12/2015	0.40	\$78.00	Amending ABA file dates and uploading expired payments to Suncorp for trust to process.
BRI	Sarah Cunningham	Team Assistant	Trade On	05/01/2016	0.60	\$117.00	Entering invoices into ABA creator. Uploading ABA file to Suncorp. Entering payments into payments listing and collating. x 3 invoices.
BRI	Sarah Cunningham	Team Assistant	Trade On	06/01/2016	0.20	\$39.00	Entering invoices to ABA creator. Uploading to Suncorp. Collating.
BRI	Sarah Cunningham	Team Assistant	Trade On	19/01/2016	0.80	\$156.00	Uploading expired payments on Suncorp for Trust to release. Entering invoices into ABA creator. Uploading to Suncorp. Entering onto payments listing and collating supporting documentation. x10 invoices.
BRI	Sarah Cunningham	Team Assistant	Trade On	27/01/2016	0.20	\$39.00	Re uploading files to Suncorp for Trust to release

BRI	Sarah Cunningham	Team Assistant	Trade On	03/02/2016	0.60	\$117.00	Entering invoices into ABA creator. Uploading payments to Suncorp.
BRI	Sarah Cunningham	Team Assistant	Trade On	19/02/2016	0.70	\$136.50	Entering invoices into ABA creator. Uploading to Suncorp and entering into payments register.
BRI	Sarah Cunningham	Team Assistant	Trade On	22/02/2016	0.30	\$58.50	Amending ABA file dates and uploading to Suncorp for Trust to approve.
BRI	Sarah Cunningham	Team Assistant	Trade On	24/02/2016	0.10	\$19.50	Organising payment on ABA template. Uploading to Suncorp Bank.
BRI	Sarah Cunningham	Team Assistant	Trade On	08/03/2016	0.60	\$117.00	Entering invoices into ABA creator. Uploading to Suncorp and recording in payments register.
BRI	Sarah Cunningham	Team Assistant	Trade On	14/03/2016	0.60	\$117.00	Uploading ABA files to Suncorp for Trust to approve.
BRI	Sarah Cunningham	Team Assistant	Trade On	29/03/2016	0.20	\$39.00	Reloading ABA files to Suncorp for Trust to release.
BRI	Sarah Cunningham	Team Assistant	Trade On	1/04/2016	0.30	\$58.50	Drafting LM payments in ABA file creator. Uploading to Suncorp.
BRI	Sarah Cunningham	Team Assistant	Trade On	8/04/2016	0.60	\$117.00	Entering payments into ABA creator. Uploading to Suncorp. Entering into payments listing and collating.
BRI	Sarah Cunningham	Team Assistant	Trade On	27/04/2016	0.50	\$97.50	Organising payments in ABA file creator. Uploading to Suncorp and collating with supporting documentation.
BRI	Sarah Cunningham	Team Assistant	Trade On	28/04/2016	0.30	\$58.50	Uploading payments to Suncorp for PTAL to release. Producing payment, entering into ABA file creator and uploading to
BRI	David Whyte	Partner	Creditors	02/11/2015	0.10	\$56.00	reviewed draft email to PTAL's solicitors in relation to request to access records relating to Austcorp claim
BRI	David Whyte	Partner	Creditors	02/11/2015	0.10	\$56.00	reviewed draft email to Bellpac liquidator regarding \$2M and \$8M bond cases and potential impact of proceedings brought by Austcorp
BRI	David Whyte	Partner	Creditors	02/11/2015	0.10	\$56.00	reviewed correspondence from two investors/representatives of investors regarding unit holdings/change in details/reviewed letters in response
BRI	David Whyte	Partner	Creditors	02/11/2015	0.30	\$168.00	reviewed correspondence in relation to proceedings brought by the MPF and defence of same/collate relevant documents and send to our solicitors with instructions to draft a letter to the insurers seeking funding for the defence
BRI	David Whyte	Partner	Creditors	02/11/2015	0.40	\$224.00	reviewed correspondence from our solicitors regarding draft report to investors/proposed amendments to same
BRI	David Whyte	Partner	Creditors	02/11/2015	1.30	\$728.00	reviewed updated report to investors including status of investigations/legal proceedings and estimated return to investors
BRI	David Whyte	Partner	Creditors	02/11/2015	0.10	\$56.00	reviewed correspondence from ten investors/representatives of investors regarding change in details/transfer of units/information on the fund/reviewed letters in response
BRI	David Whyte	Partner	Creditors	03/11/2015	0.20	\$112.00	reviewed estimated return to investors/discussed finalisation of report with Murray Daniel
BRI	David Whyte	Partner	Creditors	03/11/2015	0.80	\$448.00	reviewed/finalised report to investors
BRI	David Whyte	Partner	Creditors	04/11/2015	0.10	\$56.00	reviewed correspondence from our solicitors and Russells regarding defence of MPF proceedings/Russells proposed way forward

BRI	David Whyte	Partner	Creditors	04/11/2015	0.10	\$56.00	reviewed draft letter to Russells regarding defence of proceedings commenced by the MPF and representation of LMIM
BRI	David Whyte	Partner	Creditors	05/11/2015	0.10	\$56.00	reviewed correspondence from our solicitors, PTAL's solicitors, FTI and Eric Leeuwendal regarding PTAL accessing files relating to proceedings on foot/confirmed arrangements
BRI	David Whyte	Partner	Creditors	05/11/2015	0.10	\$56.00	reviewed correspondence from FTI regarding outstanding issues relating to defence of MPF proceedings/reviewed two letters regarding same/forward to our solicitors
BRI	David Whyte	Partner	Creditors	05/11/2015	0.10	\$56.00	reviewed correspondence to nine investors regarding value of units/change in details
BRI	David Whyte	Partner	Creditors	09/11/2015	0.10	\$56.00	reviewed proposed amendments to PTAL's undertaking in relation to accessing LMIM's legal files in respect of Austcorp proceedings
BRI	David Whyte	Partner	Creditors	09/11/2015	0.10	\$56.00	reviewed correspondence from five investors/representatives of investors regarding change in details/transfer of units/authorised same
BRI	David Whyte	Partner	Creditors	10/11/2015	0.20	\$112.00	reviewed two letters from our solicitors regarding proceedings commenced by the MPF/estimated costs to defend both proceedings
BRI	David Whyte	Partner	Creditors	10/11/2015	0.20	\$112.00	reviewed correspondence from our solicitors and including draft letter to insurers solicitors regarding request for funding to defend proceedings commenced by the MPF/liaise with our other solicitors regarding representation issue/email our solicitors
BRI	David Whyte	Partner	Creditors	10/11/2015	0.10	\$56.00	reviewed correspondence from investor regarding non receipt of distribution/replied regarding status of withheld payment
BRI	David Whyte	Partner	Creditors	11/11/2015	0.10	\$56.00	reviewed/executed agreement to release legal files to Austcorp regarding PTAL proceedings
BRI	David Whyte	Partner	Creditors	11/11/2015	0.70	\$392.00	telecon with investor regarding current status of winding up/potential legal proceedings against several parties
BRI	David Whyte	Partner	Creditors	16/11/2015	0.10	\$56.00	reviewed letters to four investors regarding value of units/change in details/distributions
BRI	David Whyte	Partner	Creditors	16/11/2015	0.10	\$56.00	reviewed correspondence from eight investors regarding change in details/value of units/reviewed letters in response
BRI	David Whyte	Partner	Creditors	16/11/2015	1.10	\$616.00	teleconference with two investors regarding status of winding up, realisation of assets, potential legal actions against various
BRI	David Whyte	Partner	Creditors	16/11/2015	0.20	\$112.00	reviewed correspondence from our solicitors and including draft letter to Russells in respect of proceedings commenced by the MPF and representation of defendant/sent response
BRI	David Whyte	Partner	Creditors	17/11/2015	0.10	\$56.00	reviewed correspondence from three investors/representatives of investors regarding change in details/transfer of units/authorised same
BRI	David Whyte	Partner	Creditors	17/11/2015	0.10	\$56.00	reviewed correspondence from Bellpac Receiver and Manager regarding costs assessment to be undertaken/reviewed solicitors invoice/sent to Julia Mayne for payment

BRI	David Whyte	Partner	Creditors	19/11/2015	0.20	\$112.00	reviewed correspondence from fourteen investors regarding change in details/value of units/distributions/reviewed letters to investors
BRI	David Whyte	Partner	Creditors	23/11/2015	0.10	\$56.00	reviewed letters to two investors regarding winding up of the
BRI	David Whyte	Partner	Creditors	23/11/2015	0.10	\$56.00	reviewed four letters to investors regarding estimated return to investors/timing of distributions/change in details
BRI	David Whyte	Partner	Creditors	25/11/2015	0.10	\$56.00	reviewed draft letters to FTI's solicitors regarding outstanding material to be filed in the court regarding representation issue in claims brought by the MPF
BRI	David Whyte	Partner	Creditors	26/11/2015	0.10	\$56.00	reviewed letters to three investors regarding status of winding up/estimated return to investors and timing of distributions
BRI	David Whyte	Partner	Creditors	30/11/2015	0.20	\$112.00	reviewed correspondence from our solicitors regarding judgement by Justice Jackson in respect of application for directions on Russells cost assessment/implications of judgement
BRI	David Whyte	Partner	Creditors	01/12/2015	0.70	\$392.00	teleconference with Receivers and Managers of two feeder funds regarding status of winding up process/estimated return to investors/timing of distributions
BRI	David Whyte	Partner	Creditors	01/12/2015	0.30	\$168.00	reviewed correspondence from our solicitors and Russells regarding proposal to settle costs awarded in respect of application relating to assessment of Russells costs
BRI	David Whyte	Partner	Creditors	01/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors and the insurers solicitors regarding funding of defence costs of proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	01/12/2015	0.20	\$112.00	reviewed correspondence from our solicitors regarding investigations to be undertaken in respect of proceedings brought by the MPF/spreadsheet detailing transactions/supporting documentation/further work to be done and draft letter to Russells
BRI	David Whyte	Partner	Creditors	01/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors, Minters and Russells regarding further material to be filed for the hearing on 7 December in respect of the representation issue in defending the proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	01/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors and Russells regarding defence of MPF proceedings/further application to be lodged
BRI	David Whyte	Partner	Creditors	01/12/2015	0.10	\$56.00	reviewed correspondence from thirteen investors/representatives of investors regarding change in details/transfer of units/authorised same
BRI	David Whyte	Partner	Creditors	02/12/2015	0.10	\$56.00	reviewed correspondence from investor in relation to timing of distributions to investors/reviewed and amended draft letter in response regarding issues to be resolved to enable distributions
BRI	David Whyte	Partner	Creditors	02/12/2015	0.10	\$56.00	reviewed/amended draft letter to investors representative regarding outcome of public examination, MPF claims and FTI's ongoing role and claim for remuneration and expenses

BRI	David Whyte	Partner	Creditors	03/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors outlining counter offer to be made to Russells regarding costs awarded/confirmed instructions to issue offer
BRI	David Whyte	Partner	Creditors	03/12/2015	0.30	\$168.00	reviewed correspondence from our solicitors and Russells regarding court hearing on Monday in relation to representation issue to defend proceedings commenced by the MPF/reviewed application and affidavit lodged in the proceedings
BRI	David Whyte	Partner	Creditors	03/12/2015	0.10	\$56.00	reviewed correspondence from investor regarding status of investigations into various matters/email response
BRI	David Whyte	Partner	Creditors	03/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors regarding calculation of counter offer to Russells regarding fees to be paid without assessment/confirmed instructions in relation to same
BRI	David Whyte	Partner	Creditors	03/12/2015	0.20	\$112.00	reviewed correspondence from nine investors regarding change of details/value of units/reviewed letters in response
BRI	David Whyte	Partner	Creditors	03/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors and the insurers regarding request for funding of defence costs for proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	04/12/2015	0.10	\$56.00	reviewed correspondence from investor regarding potential legal recoveries/sent response
BRI	David Whyte	Partner	Creditors	04/12/2015	0.60	\$336.00	reviewed draft affidavit in relation to proceedings brought by the MPF/meeting with Murray Daniel to discuss the information required to finalise same
BRI	David Whyte	Partner	Creditors	04/12/2015	0.10	\$56.00	email our solicitors regarding discovery process in proceedings brought by the MPF/information required for affidavit
BRI	David Whyte	Partner	Creditors	04/12/2015	0.10	\$56.00	reviewed correspondence from Clayton Utz regarding defence of proceedings commenced by the MPF and acknowledgement that the costs of same can be met from the fund subject to conditions
BRI	David Whyte	Partner	Creditors	04/12/2015	0.10	\$56.00	reviewed letters to three investors regarding status of winding up and timing of distributions
BRI	David Whyte	Partner	Creditors	04/12/2015	0.30	\$168.00	meeting with Murray Daniel regarding draft affidavit in relation to proceedings commenced by the MPF/reviewed and amended draft email to our solicitors regarding estimated costs of discovery and process involved
BRI	David Whyte	Partner	Creditors	04/12/2015	0.20	\$112.00	telecon with our solicitors regarding draft affidavit relating to proceedings commenced by the MPF/proposed court orders put forward by Russells
BRI	David Whyte	Partner	Creditors	07/12/2015	1.40	\$784.00	reviewed correspondence to Russells regarding representation issue in proceedings commenced by the MPF/reviewed submissions prepared by Kordamantha's counsel, FTI's counsel and our counsel/telecon with our solicitors regarding clarification of reviewed letters to two investors regarding estimated return to investors/timing of distributions/legal proceedings
BRI	David Whyte	Partner	Creditors	07/12/2015	0.10	\$56.00	

BRI	David Whyte	Partner	Creditors	07/12/2015	0.70	\$392.00	teleconference with our solicitors and counsel regarding outcome of hearing in respect of MPF proceedings/telecon with Eric Leeuwendal regarding status of investigations/telecon with our solicitors re same
BRI	David Whyte	Partner	Creditors	07/12/2015	0.10	\$56.00	telecon with our solicitors regarding draft order relating to proceedings commenced by the MPF/need to review same and provide comments
BRI	David Whyte	Partner	Creditors	07/12/2015	0.20	\$112.00	reviewed draft court order regarding proceedings brought by the MPF/provide proposed amendments
BRI	David Whyte	Partner	Creditors	08/12/2015	0.20	\$112.00	meeting with John Somerville and Murray Daniel regarding court hearing yesterday in respect of proceedings brought by the MPF/draft court order and requirement to provide summary of cash payments from the FMF
BRI	David Whyte	Partner	Creditors	08/12/2015	0.60	\$336.00	reviewed summary of transactions relating to realisation of assets/other receipts to FMF account/reviewed major payments/discussed with John Somerville and Murray Daniel
BRI	David Whyte	Partner	Creditors	08/12/2015	0.50	\$280.00	reviewed draft affidavit to be sworn by our solicitor regarding payments to or on behalf of the fund in repayment of the MPF loan/discussed further information to be provided with Murray Daniel/reviewed letter dated 1 December
BRI	David Whyte	Partner	Creditors	10/12/2015	1.40	\$784.00	reviewed correspondence from Russells regarding draft court order in respect of proceedings brought by the MPF/considered comments relating to investigations/reviewed affidavit lodged in proceedings/reviewed work undertaken since affidavit sworn
BRI	David Whyte	Partner	Creditors	10/12/2015	0.40	\$224.00	reviewed correspondence from twelve investors in relation to remuneration application/reviewed draft letters in response/telecon with John Somerville regarding same
BRI	David Whyte	Partner	Creditors	11/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors regarding outcome of court hearing on 7 December relating to proceedings brought by the MPF/forward to Murray Daniel to complete investigations in respect of receipts
BRI	David Whyte	Partner	Creditors	21/12/2015	0.20	\$112.00	reviewed letters from eight investors/representatives of investors regarding value of units/change in details/reviewed letters in response
BRI	David Whyte	Partner	Creditors	21/12/2015	0.10	\$56.00	reviewed letters to financial advisors regarding unit holdings held by eleven clients/value of units held/status of winding up and estimated return to investors
BRI	David Whyte	Partner	Creditors	21/12/2015	0.10	\$56.00	reviewed correspondence from five investors/representatives of investors regarding unit holdings/value of same/change in details/reviewed letters in response
BRI	David Whyte	Partner	Creditors	21/12/2015	0.20	\$112.00	reviewed correspondence from ten investors regarding change in details/approved same
BRI	David Whyte	Partner	Creditors	21/12/2015	0.10	\$56.00	reviewed correspondence from five investors regarding change in details/value of units/reviewed letters in response

BRI	David Whyte	Partner	Creditors	21/12/2015	0.40	\$224.00	reviewed draft email to our solicitors regarding MPF receivable and payments in FWIF bank accounts/meeting with Murray Daniel and Eric Leeuwendal regarding information being provided/records reviewed
BRI	David Whyte	Partner	Creditors	21/12/2015	0.20	\$112.00	reviewed draft email on 16 December to Receivers and Managers of feeder funds in relation to status of winding up of the fund/advised of amendments to be made to same
BRI	David Whyte	Partner	Creditors	21/12/2015	0.30	\$168.00	reviewed summary of estimated time to complete investigations proposed by FTI in relation to MPF proceedings/reviewed affidavit of 7 August/considered timing of completing investigations/email to our solicitors in respect of same
BRI	David Whyte	Partner	Creditors	22/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors in relation to further proceedings commenced by the MPF/court file in respect of same/sent response
BRI	David Whyte	Partner	Creditors	22/12/2015	0.10	\$56.00	reviewed draft letter to Russells in relation to court order and FTI's remuneration and expenses in respect of determining creditors of the fund/confirmed instructions to send letter
BRI	David Whyte	Partner	Creditors	22/12/2015	2.00	\$1,120.00	meeting with our solicitors and teleconference with PTAL's solicitors and counsel in relation to defence of Austcorp proceedings/strategy in respect of same
BRI	David Whyte	Partner	Creditors	22/12/2015	0.10	\$56.00	reviewed correspondence from our solicitors regarding court order resulting from hearing on 17 December regarding proceedings brought by the MPF/investigations to be completed
BRI	David Whyte	Partner	Creditors	22/12/2015	0.20	\$112.00	reviewed correspondence from twelve investors regarding change in details/authorised same
BRI	David Whyte	Partner	Creditors	24/12/2015	0.10	\$56.00	reviewed correspondence from three investors/representatives of investors regarding transfer of units/change in details/approved same
BRI	David Whyte	Partner	Creditors	05/01/2016	1.00	\$560.00	reviewed claim, amended statements of claim and other documentation relating to Austcorp proceedings
BRI	David Whyte	Partner	Creditors	05/01/2016	0.60	\$336.00	reviewed claim, amended statements of claim and other documentation relating to Austcorp proceedings
BRI	David Whyte	Partner	Creditors	06/01/2016	0.10	\$56.00	reviewed correspondence from our solicitors and court orders relating to two proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	06/01/2016	0.10	\$56.00	reviewed correspondence from three investors regarding change in details/reviewed letters in response
BRI	David Whyte	Partner	Creditors	06/01/2016	0.10	\$56.00	reviewed correspondence from investor regarding transfer of units/approved same (three holdings)
BRI	David Whyte	Partner	Creditors	11/01/2016	0.10	\$56.00	reviewed letters to three investors regarding unit holdings/change in details
BRI	David Whyte	Partner	Creditors	11/01/2016	0.40	\$224.00	reviewed correspondence from our solicitors including draft letter to Russells in respect of FTI's claim for remuneration and amended application to court regarding same/provided instructions to send the letter

BRI	David Whyte	Partner	Creditors	11/01/2016	0.20	\$112.00	reviewed correspondence from Eric Leeuwendal regarding results of investigations into cash receipts from the MPF/further information to be provided to the MPF pursuant to the court order in the proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	11/01/2016	0.20	\$112.00	reviewed correspondence from our solicitors regarding claims brought by the MPF and application of limitation periods relevant to the pleadings and potential amendments
BRI	David Whyte	Partner	Creditors	11/01/2016	1.10	\$616.00	reviewed claim and statement of claim in relation to MPF claim regarding AIS loan/reviewed fund constitution in respect of lending to related parties
BRI	David Whyte	Partner	Creditors	11/01/2016	0.60	\$336.00	reviewed working papers for management accounts/documentation held regarding pre appointment unsecured creditors
BRI	David Whyte	Partner	Creditors	12/01/2016	0.10	\$56.00	reviewed letter from KordaMentha's solicitors and draft response in relation to court orders in respect of two proceedings brought by the MPF and timing of completion of investigations
BRI	David Whyte	Partner	Creditors	12/01/2016	0.20	\$112.00	reviewed draft correspondence from our solicitors to KordaMentha's solicitors regarding outcome of investigations in respect of funds received into FMIF bank accounts from the MPF/reviewed two schedules detailing the payments and narrations regarding same
BRI	David Whyte	Partner	Creditors	13/01/2016	0.60	\$336.00	reviewed correspondence from our solicitors regarding PTAL's defence of Austcorp claim and defence lodged/reviewed amended statement of Claim
BRI	David Whyte	Partner	Creditors	13/01/2016	1.30	\$728.00	reviewed custodian agreement and amendments to same in relation to Austcorp proceedings and rights of indemnity/information requirements when instructing custodian to execute documents
BRI	David Whyte	Partner	Creditors	19/01/2016	0.10	\$56.00	reviewed correspondence from seven investors regarding change in details/approved requests
BRI	David Whyte	Partner	Creditors	19/01/2016	0.40	\$224.00	reviewed report to creditors
BRI	David Whyte	Partner	Creditors	19/01/2016	0.70	\$392.00	reviewed correspondence from Receivers and Managers of feeder fund/reviewed constitution regarding classes of units and rights to distributions in the winding up of the fund/reviewed 30 June 2012 financial statements and split of classes of units
BRI	David Whyte	Partner	Creditors	21/01/2016	1.30	\$728.00	reviewed/updated twelfth report to investors
BRI	David Whyte	Partner	Creditors	22/01/2016	0.20	\$112.00	reviewed correspondence from ten investors regarding transfer of units/change in details/valuation of units/reviewed letters in response
BRI	David Whyte	Partner	Creditors	25/01/2016	0.50	\$280.00	reviewed final draft of report to investors/email Murray with changes
BRI	David Whyte	Partner	Creditors	02/02/2016	0.20	\$112.00	reviewed correspondence from four investors regarding units held/distributions outstanding/status of winding up/reviewed letters in response

BRI	David Whyte	Partner	Creditors	02/02/2016	0.10	\$56.00	reviewed correspondence with three investors regarding transfer of units/change in details/authorised same
BRI	David Whyte	Partner	Creditors	04/02/2016	0.20	\$112.00	reviewed correspondence from investors/representatives of investors in relation to the status of the winding up/change in details/transfer of units/reviewed letters in response
BRI	David Whyte	Partner	Creditors	08/02/2016	0.10	\$56.00	reviewed correspondence from investors regarding transfer of units/authorised same
BRI	David Whyte	Partner	Creditors	08/02/2016	0.20	\$112.00	reviewed correspondence from two investors regarding claims against LMM and the fund/process for FTI dealing with claims/sent response
BRI	David Whyte	Partner	Creditors	10/02/2016	0.20	\$112.00	reviewed correspondence from investor regarding creditors of the fund including advisor commissions/information provided to him on two feeder funds/confirmed position regarding creditors of the fund
BRI	David Whyte	Partner	Creditors	11/02/2016	0.30	\$168.00	reviewed correspondence from twenty investors/representatives of investors/approved change in details/transfer of units
BRI	David Whyte	Partner	Creditors	11/02/2016	0.10	\$56.00	reviewed correspondence from Receivers and Managers of two feeder funds regarding queries in relation to status of winding up
BRI	David Whyte	Partner	Creditors	11/02/2016	0.20	\$112.00	preparation of response to Receivers and Managers of two feeder funds regarding status of winding up and queries raised in relation to same
BRI	David Whyte	Partner	Creditors	12/02/2016	0.80	\$448.00	meeting with Receivers and Managers of two feeder funds regarding status of winding up/estimated return to investors/timing of distributions
BRI	David Whyte	Partner	Creditors	15/02/2016	0.20	\$112.00	reviewed correspondence from eight investors regarding change in details/value of units/timing of distributions/reviewed letters in response
BRI	David Whyte	Partner	Creditors	15/02/2016	0.10	\$56.00	reviewed letters to four investors regarding value of units/number of units held
BRI	David Whyte	Partner	Creditors	16/02/2016	0.30	\$168.00	reviewed query raised by investors in relation to secured creditors rights and potential recovery actions/considered same/commenced drafting response
BRI	David Whyte	Partner	Creditors	18/02/2016	0.20	\$112.00	reviewed correspondence from sixteen investors/representatives of investors regarding change in details/transfer of units/authorised same
BRI	David Whyte	Partner	Creditors	22/02/2016	0.10	\$56.00	reviewed correspondence from investors regarding FTI's remuneration claim/affidavit material filed/sent response to explain why it requires court approval
BRI	David Whyte	Partner	Creditors	23/02/2016	0.30	\$168.00	reviewed correspondence from investor in relation to status of winding up/costs to complete/drafted response regarding strategy/asset realisations/proceedings against the MPF and auditors and estimated timing for distributions

BRI	David Whyte	Partner	Creditors	23/02/2016	0.30	\$168.00	reviewed correspondence from our solicitors and including draft letter to Russells relating to appeal costs/confirmed proposed amendments
BRI	David Whyte	Partner	Creditors	23/02/2016	0.10	\$56.00	reviewed letter to advisor regarding eleven unit holdings/estimated value of same
BRI	David Whyte	Partner	Creditors	01/03/2016	0.20	\$112.00	telecon with solicitors regarding advisor commissions claims
BRI	David Whyte	Partner	Creditors	01/03/2016	0.10	\$56.00	reviewed correspondence from six investors regarding change in details/value of units/reviewed letters in response
BRI	David Whyte	Partner	Creditors	01/03/2016	0.20	\$112.00	reviewed correspondence from eleven investors/representatives of investors regarding status of winding up/distributions/change in details
BRI	David Whyte	Partner	Creditors	01/03/2016	0.10	\$56.00	reviewed letters to six investors regarding change in details
BRI	David Whyte	Partner	Creditors	01/03/2016	0.10	\$56.00	reviewed correspondence from investors regarding FTI's claim for remuneration/status of winding up/timing of distributions/reviewed letters in response
BRI	David Whyte	Partner	Creditors	02/02/2016	1.10	\$616.00	reviewed two amended claims and two amended statements of claim in relation to proceedings commenced by the MPF against LMIM and the fund
BRI	David Whyte	Partner	Creditors	03/03/2016	0.30	\$168.00	considered and drafted response to investors regarding potential claim against third party and our investigations to date in relation to same/forward to our solicitors to review
BRI	David Whyte	Partner	Creditors	08/03/2016	0.10	\$56.00	reviewed draft orders for court hearing tomorrow in respect of two proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	09/03/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding outcome of court hearing this morning in relation to two proceedings brought by the MPF/reviewed court orders
BRI	David Whyte	Partner	Creditors	09/03/2016	0.20	\$112.00	reviewed letters to thirteen investors regarding change in details/units held/value of units/transfer of units
BRI	David Whyte	Partner	Creditors	10/03/2016	0.10	\$56.00	reviewed draft letter to FTI's solicitors regarding further information requested on appeal costs relating to indemnity
BRI	David Whyte	Partner	Creditors	10/03/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding defence of two proceedings brought by the MPF/issues to consider in relation to defence
BRI	David Whyte	Partner	Creditors	10/03/2016	0.10	\$56.00	reviewed correspondence between our solicitors and insurer regarding defence costs/email Eric Leeuwendal regarding progression of matter
BRI	David Whyte	Partner	Creditors	11/03/2016	0.10	\$56.00	reviewed three letters to investors regarding units held and value of same
BRI	David Whyte	Partner	Creditors	15/03/2016	0.30	\$168.00	reviewed correspondence from investor regarding potential claims against third parties/reviewed financial information provided/considered position and drafted response

BRI	David Whyte	Partner	Creditors	16/03/2016	0.50	\$280.00	reviewed correspondence from our solicitors including a summary of a claim from the MPF lodged but not served/considered facts and timeline/reviewed sale price of the property realised/email our solicitors confirming final position
BRI	David Whyte	Partner	Creditors	17/03/2016	0.20	\$112.00	reviewed correspondence from our solicitors and KordaMentha's solicitors regarding documents produced pursuant to request under court rules in respect of two proceedings brought by the MPF/reviewed documents
BRI	David Whyte	Partner	Creditors	17/03/2016	0.10	\$56.00	reviewed letters to three investors in relation to units held and value of units
BRI	David Whyte	Partner	Creditors	18/03/2016	0.40	\$224.00	reviewed correspondence from our solicitors regarding two proceedings brought by the MPF/reviewed two draft letters advising of shortcomings of pleadings/reviewed two requests for further particulars
BRI	David Whyte	Partner	Creditors	22/03/2016	0.20	\$112.00	reviewed correspondence from fourteen investors/representatives of investors regarding change in details/transfer of units/approved same
BRI	David Whyte	Partner	Creditors	23/03/2016	0.20	\$112.00	reviewed correspondence from eight investors/representatives of investors regarding change in details/value of units/distributions to investors/reviewed letters in response
BRI	David Whyte	Partner	Creditors	4/04/2016	0.10	\$56.00	reviewed court order regarding Austcorp proceedings and email from our solicitors in respect of timetable relating to same
BRI	David Whyte	Partner	Creditors	4/04/2016	0.10	\$56.00	reviewed correspondence from three investors regarding change in details/transfer of units/winding up of the fund/reviewed letters in response
BRI	David Whyte	Partner	Creditors	4/04/2016	0.10	\$56.00	reviewed correspondence with insurers solicitors regarding claim for payment of costs relating to proceedings brought by the MPF/further information provided
BRI	David Whyte	Partner	Creditors	4/04/2016	0.40	\$224.00	telecon with our solicitors regarding proceedings brought by the MPF/potential strike out application/further and better particulars/further amendments to be made to claim/strategy in respect of same
BRI	David Whyte	Partner	Creditors	4/04/2016	0.30	\$168.00	reviewed correspondence from thirty four investors regarding change in details/transfer of units/approved same
BRI	David Whyte	Partner	Creditors	5/04/2016	0.10	\$56.00	reviewed correspondence from investor regarding proposed meeting and status of winding up of the fund/sent response
BRI	David Whyte	Partner	Creditors	5/04/2016	0.10	\$56.00	reviewed correspondence from investor regarding status of FTI's remuneration claim and claim against the auditors/sent response
BRI	David Whyte	Partner	Creditors	5/04/2016	0.10	\$56.00	reviewed letter from our solicitors to KordaMentha's solicitors regarding deficiencies in amended statement of claims from the MPF and proposed way forward to progress the matters
BRI	David Whyte	Partner	Creditors	5/04/2016	0.10	\$56.00	telecon with our solicitors regarding statement of claim against the auditors/most recent draft for review

BRI	David Whyte	Partner	Creditors	8/04/2016	0.70	\$392.00	meeting with investor in relation to trust account cheque/tracing of proceeds/ searched databases
BRI	David Whyte	Partner	Creditors	8/04/2016	0.20	\$112.00	reviewed draft correspondence to KordamMentha's solicitors regarding proposal to amend court orders in respect of MPF proceedings against the fund/ reviewed draft order
BRI	David Whyte	Partner	Creditors	8/04/2016	0.10	\$56.00	reviewed correspondence from six investors regarding status of winding up of the fund/when distributions are expected to recommence/number of units held/value of same/reviewed letters in response
BRI	David Whyte	Partner	Creditors	8/04/2016	0.30	\$168.00	reviewed draft deed in relation to funding legal proceedings brought against the custodian of the fund
BRI	David Whyte	Partner	Creditors	11/04/2016	0.10	\$56.00	reviewed correspondence from Nicola Kennedy regarding search for books and records relating to investor/email investor regarding same
BRI	David Whyte	Partner	Creditors	11/04/2016	0.50	\$280.00	reviewed further and better particulars provided by KordamMentha's solicitors in relation to proceedings brought by the MPF against the fund
BRI	David Whyte	Partner	Creditors	11/04/2016	0.60	\$336.00	reviewed correspondence from our solicitors and Austcorp's solicitors regarding request for pre discovery/issues in relation to same/security for costs and payment of outstanding costs/reviewed amended statement of claim/telecon with our solicitors
BRI	David Whyte	Partner	Creditors	11/04/2016	0.60	\$336.00	reviewed documentation provided by the MPF in relation to the two proceedings on foot
BRI	David Whyte	Partner	Creditors	12/04/2016	0.10	\$56.00	reviewed correspondence from our solicitors and KordamMentha solicitors regarding draft court orders and letter to be sent to Judge's Associate in respect of two proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	12/04/2016	0.40	\$224.00	reviewed correspondence from Clark Jarrold regarding transactions between the fund and the MPF/reviewed transactions/email our solicitors in relation to proceedings brought by the MPF
BRI	David Whyte	Partner	Creditors	13/04/2016	0.10	\$56.00	reviewed correspondence from executors of investors estate/reviewed letter in response regarding documentation required to effect transfer of units
BRI	David Whyte	Partner	Creditors	14/04/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding proceedings brought by the MPF/proposed amendments to draft court order/reviewed order/confirmed instructions in respect of same
BRI	David Whyte	Partner	Creditors	14/04/2016	0.20	\$112.00	reviewed correspondence from ten investors regarding change in details/transfer of units/enduring power of attorney granted/approved changes

BRI	David Whyte	Partner	Creditors	18/04/2016	0.10	\$56.00	reviewed correspondence from four investors regarding units held/value of units/change in details/transfer of units/reviewed letters in response/authorised changes
BRI	David Whyte	Partner	Creditors	18/04/2016	0.10	\$56.00	reviewed note prepared by our solicitors in relation to status of Austcorp proceedings/steps that have not been undertaken pursuant to the terms of the court order
BRI	David Whyte	Partner	Creditors	18/04/2016	0.30	\$168.00	telecon with our solicitors regarding draft court order relating to FTI's remuneration claim/reconciliation of amounts/correspondence with Russells/teleconference with counsel to finalise comments on draft order
BRI	David Whyte	Partner	Creditors	18/04/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding court orders handed down in respect of proceedings brought by the MPF/next steps in the proceedings
BRI	David Whyte	Partner	Creditors	18/04/2016	0.10	\$56.00	telecon with our solicitors regarding creditor claim/draft response to same
BRI	David Whyte	Partner	Creditors	20/04/2016	0.40	\$224.00	reviewed third further amended statement of claim in relation to proceedings brought by the MPF in respect of the assignment of the Lifestyle loan
BRI	David Whyte	Partner	Creditors	20/04/2016	0.30	\$168.00	reviewed correspondence from our solicitors regarding FTI's claim for legal costs relating to appeal/reviewed draft letter to Russells in that respect
BRI	David Whyte	Partner	Creditors	20/04/2016	0.10	\$56.00	reviewed correspondence from five investors regarding winding up of fund/value of units/change in details/reviewed letters in response
BRI	David Whyte	Partner	Creditors	20/04/2016	0.50	\$280.00	reviewed third amended statement of claim in relation to proceedings brought by the MPF regarding Barty Wood loan assignment
BRI	David Whyte	Partner	Creditors	21/04/2016	1.70	\$952.00	planning meeting at our solicitors to discuss the 3rd further amended statements of claim by MPF against LMIM/the Fund, proposed response and strike out applications, counter claims that can be made for non-cash repayment of the loans and
BRI	David Whyte	Partner	Creditors	22/04/2016	0.40	\$224.00	reviewed correspondence from our solicitors and PTAL's solicitors regarding Austcorp proceedings/request for certain documents/reviewed documents/discussed approach with Eric Leeuwendal
BRI	David Whyte	Partner	Creditors	26/04/2016	1.50	\$840.00	reviewed four valuations of property that is subject to legal proceedings and alleged sale at undervalue/reviewed relevant sections of statement of claim and defence/correspondence with our solicitors in respect of same
BRI	David Whyte	Partner	Creditors	26/04/2016	0.20	\$112.00	reviewed correspondence from our solicitors regarding issues with pleadings by the MPF in respect of two proceedings against the fund/potential strike out application and request for further and better particulars/reviewed relevant clauses within claims

BRI	David Whyte	Partner	Creditors	27/04/2016	0.20	\$112.00	reviewed correspondence from ten investors/representatives of investors regarding change in details/transfer of units/winding up of fund/authorised changes/reviewed letters in response
BRI	David Whyte	Partner	Creditors	27/04/2016	0.50	\$280.00	reviewed correspondence from our solicitors in relation to two proceedings brought by the MPF/reviewed two strike out applications and supporting affidavits in respect of issues not pleaded sufficiently by the plaintiffs
BRI	David Whyte	Partner	Creditors	27/04/2016	0.40	\$224.00	reviewed draft report to investors
BRI	David Whyte	Partner	Creditors	28/04/2016	0.10	\$56.00	reviewed correspondence from five investors regarding change in details/transfer of units/authorised same/reviewed letters in response
BRI	David Whyte	Partner	Creditors	28/04/2016	1.70	\$952.00	reviewed/updated report to investors in relation to all sections particularly relating to various litigation matters
BRI	David Whyte	Partner	Creditors	29/04/2016	0.10	\$56.00	emails to responsible entities and Receivers and Managers of feeder funds in relation to thirteenth report to investors
BRI	David Whyte	Partner	Creditors	29/04/2016	0.70	\$392.00	reviewed/amended draft report to investors
BRI	David Whyte	Partner	Creditors	29/04/2016	0.20	\$112.00	reviewed/signed final version of report to investors
BRI	David Whyte	Partner	Creditors	29/04/2016	0.10	\$56.00	reviewed correspondence from two investors regarding transfer of units/distributions to investors/reviewed letters in response
BRI	David Whyte	Partner	Creditors	29/04/2016	0.10	\$56.00	reviewed correspondence from our solicitors regarding request to release document in respect of discovery regarding Austcorp proceedings/reviewed document/confirmed instructions
BRI	Matthew Joiner	Partner	Creditors	09/12/2015	0.30	\$168.00	Checked and witnessed Affidavits by Wayne McKay, Murray Daniel and Nicole Jackson confirming issue of notice to investors regarding Receiver's application for remuneration approval
BRI	Eric Leeuwendal	Director	Creditors	02/11/2015	0.10	\$49.50	discussion with our solicitors regarding status and queries of their review of the draft report to investors
BRI	Eric Leeuwendal	Director	Creditors	02/11/2015	0.10	\$49.50	review email from our solicitors regarding their review of the draft report to investors, marked up changes and discussions with David Whyte and Murray Daniel to finalise the draft report
BRI	Eric Leeuwendal	Director	Creditors	03/11/2015	0.10	\$49.50	prepare email to former LM staff regarding assistance to locate source documents on redemptions for the investigation of transactions in preparation for the defence of the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	25/11/2015	1.20	\$594.00	review status of spreadsheet on the MPF litigation claim against assets of FMIF transaction tracing examples, review LM archive boxes for additional source documents, review and rename documents to set up for brief for Counsel
BRI	Eric Leeuwendal	Director	Creditors	25/11/2015	0.90	\$445.50	update spreadsheet on the MPF litigation claim against assets of FMIF transaction tracing examples, prepare email on status of investigations and issues for further work to our solicitors
BRI	Eric Leeuwendal	Director	Creditors	27/11/2015	0.30	\$148.50	meeting with Murray Daniel regarding the MPF claim against the assets of the FMIF and furthering investigations of the tracing claim, reviewing archive listings to assess possible archive boxes to retrieve for redemption source documents

BRI	Eric Leeuwendal	Director	Creditors	15/12/2015	0.30	\$148.50	discussion with our solicitors regarding preparation for the hearing of the residual powers and FTI remuneration proceedings and queries
BRI	Eric Leeuwendal	Director	Creditors	15/12/2015	0.10	\$49.50	discussion with John Somerville regarding queries from our solicitors regarding preparation for the hearing of the residual powers and FTI remuneration proceedings and queries, prepare email to our solicitors
BRI	Eric Leeuwendal	Director	Creditors	15/12/2015	0.10	\$49.50	prepare email to and review email from PTAL's solicitors regarding the teleconference proposed to discuss the Austcorp proceedings, prepare email to David Whyte
BRI	Eric Leeuwendal	Director	Creditors	15/12/2015	0.20	\$99.00	further discussion with our solicitors regarding preparation for the hearing of the residual powers and FTI remuneration proceedings and queries
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.10	\$49.50	discussion with John Somerville and Dermott O'Brien regarding dealing with our solicitors queries on the asset realisation schedule for the preparation for the FTI residual powers hearing
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.70	\$346.50	review working papers on asset realisation schedule from Murray Daniel and discussion with Dermott O'Brien, review email from Murray Daniel regarding dealing with our solicitors queries for the FTI residual powers hearing, prepare email to Murray Daniel
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.30	\$148.50	discussion with Murray Daniel regarding the asset realisation schedule and dealing with our solicitors queries for the FTI residual powers hearing, prepare email to our solicitors
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.30	\$148.50	discussion with our solicitors regarding the asset realisation schedule and dealing with their queries for preparation for the FTI residual powers hearing
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.90	\$445.50	review the further queries from our solicitors regarding payments during the asset realisations period, review the working papers and consider the responses to their queries, prepare email to Murray Daniel for the FTI residual powers hearing
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.60	\$297.00	review email from our solicitors and further queries regarding payments during the asset realisations period, discussion with John Somerville, prepare email to Murray Daniel and our solicitors for the FTI residual powers hearing
BRI	Eric Leeuwendal	Director	Creditors	16/12/2015	0.10	\$49.50	review email from our solicitors and 2 letters sent to Russells regarding the claim against LMIM and assets of FMIF and the residual powers proceedings
BRI	Eric Leeuwendal	Director	Creditors	17/12/2015	0.70	\$346.50	review email from receiver of Feeder funds and prepare draft response to certain sections
BRI	Eric Leeuwendal	Director	Creditors	17/12/2015	0.20	\$99.00	discussion with Murray Daniel regarding preparation of the schedule of cash repayments by MPF to comply with the orders from the application for directions hearing in the MPF litigation matters

BRI	Eric Leeuwendal	Director	Director	Creditors	17/12/2015	0.20	\$99.00	review letter from our solicitors on the requirements to investigate MPF repayments pursuant to the orders of the court, prepare email to Murray Daniel about those requirements, review emails for copy of earlier letter to Russells, seek copy from our solicitors
BRI	Eric Leeuwendal	Director	Director	Creditors	17/12/2015	0.20	\$99.00	review email from our solicitors on the residual powers draft orders and Russells submissions, checking reference to constitution ^a
BRI	Eric Leeuwendal	Director	Director	Creditors	17/12/2015	0.20	\$99.00	discussions with Murray Daniel regarding the preparation of the updated schedule of cash payments to comply with the orders of the Court in the MPF litigation against the assets of FMIF, discussion regarding addressing 2008 repayments alleged by MPF
BRI	Eric Leeuwendal	Director	Director	Creditors	17/12/2015	0.10	\$49.50	further discussions with Murray Daniel regarding the 2008 repayments alleged by MPF to comply with the orders of the Court in the MPF litigation against the assets of FMIF
BRI	Eric Leeuwendal	Director	Director	Creditors	18/12/2015	0.10	\$49.50	prepare email from our solicitors and David Whyte regarding payment to Russells for costs in Supreme Court of Queensland Proceeding 7211/2015, discussion and emails with Nicola Kennedy
BRI	Eric Leeuwendal	Director	Director	Creditors	18/12/2015	0.10	\$49.50	prepare email to our solicitors regarding payment to Russells for costs in Supreme Court of Queensland Proceeding 7211/2015
BRI	Eric Leeuwendal	Director	Director	Creditors	18/12/2015	0.30	\$148.50	review email from Bellpac liquidator responding to our queries on the proof of debt and voting undertaken by LM/PTAL prior to our appointment, finalise draft reply to our solicitors so advice can be obtained on dealing with consideration of voting
BRI	Eric Leeuwendal	Director	Director	Creditors	18/12/2015	0.70	\$346.50	meeting with Murray Daniel regarding status of investigation of MPF receivable repayments into FMIF bank accounts and of the 2008 payments suggested by MPF, discussion on outline of email to our solicitors to prepare affidavit, prepare draft email update
BRI	Eric Leeuwendal	Director	Director	Creditors	18/12/2015	0.30	\$148.50	further meeting with Murray Daniel regarding purpose of 2008 payments made by MPF, review AX records, further discussion on outline of email to our solicitors to prepare affidavit re MPF litigation, finalise draft email update to David Whyte
BRI	Eric Leeuwendal	Director	Director	Creditors	21/12/2015	0.60	\$297.00	continue review of LM servers Composer program regarding the MPF receivable repayments and assessing whether there are uploaded source documents, continue checking journal narrations on identifying correct allocations to assigned loans
BRI	Eric Leeuwendal	Director	Director	Creditors	21/12/2015	0.20	\$99.00	discussion with Murray Daniel regarding the preparation of email to our solicitors on the MPF receivable repayments on the assigned loans for the MPF litigation, review the LM servers on the interest journal entries which were co-mingled with another

BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.50	\$247.50	finalise review and amendments to draft email to our solicitors for the preparation of the affidavit required for the MPF litigation on the MPF receivable repayments, discussion with Murray Daniel on finalising the draft email
BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.20	\$99.00	start review of draft email to our solicitors for the preparation of the affidavit required for the MPF litigation on the MPF receivable repayments
BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.20	\$99.00	review of LM accounting ledgers and continue review of draft email to our solicitors for the preparation of the affidavit required for the MPF litigation on the MPF receivable repayments
BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.20	\$99.00	meeting with David Whyte and Murray Daniel regarding the results of investigations and draft email to our solicitors for the preparation of the affidavit required for the MPF litigation on the MPF receivable repayments
BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.40	\$198.00	review email from and discussions with Murray Daniel regarding finalising the draft email to our solicitors for the preparation of the affidavit required for the MPF litigation on the MPF receivable repayments
BRI	Eric Leeuwendal	Director	Creditors	21/12/2015	0.60	\$297.00	review of LM servers Composer program regarding the MPF receivable repayments and assessing whether there are uploaded source documents in investor module, checking journal narrations on identifying correct allocations to assigned loans - re MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	22/12/2015	2.00	\$990.00	meeting with our solicitors and teleconference with PTAL's solicitors and counsel in relation to defence of Austcorp proceedings/strategy in respect of same
BRI	Eric Leeuwendal	Director	Creditors	22/12/2015	0.20	\$99.00	discussion with our solicitors regarding queries on the documents and schedule provided for the affidavit required to be filed in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	22/12/2015	1.60	\$792.00	meeting with Murray Daniel regarding queries by our solicitors on the documents for the affidavit for the MPF litigation then finalising the cash repayment schedule and preparing email response
BRI	Eric Leeuwendal	Director	Creditors	23/12/2015	0.20	\$99.00	discussion with our solicitors regarding LM's foreign exchange contracts and if considered FMIF bank accounts for the affidavit required for the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	23/12/2015	0.40	\$198.00	discussions with BDO staff regarding their understanding of the LM foreign exchange contracts - further discussion with our solicitors regarding this issue re FMIF bank accounts for the affidavit required for the MPF litigation

BRI	Eric Leeuwendal	Director	Creditors	04/01/2016	2.10	\$1,039.50	continue review of LM audit documents for foreign currency account records and all other accounts to finalise investigations for compliance with Orders re the MPF claim, start preparing schedule to record review of all bank statements for cash receipts from MPF
BRI	Eric Leeuwendal	Director	Creditors	04/01/2016	1.40	\$693.00	finalise preparing schedule to record review of all bank statements for cash receipts from MPF to finalise investigations for compliance with Orders re the MPF claim, commence review of Dec 2009 EOM file to use as template
BRI	Eric Leeuwendal	Director	Creditors	04/01/2016	0.50	\$247.50	finalise review of Dec 2009 EOM file to use as template to finalise investigations for compliance with Orders re the MPF claim, meeting with Julia Mayne to undertake completion of tasks
BRI	Eric Leeuwendal	Director	Creditors	05/01/2016	0.20	\$99.00	discussion with our solicitors regarding the status and queries in finalising the investigations of MPF assigned loans receivable as part of complying with the court orders
BRI	Eric Leeuwendal	Director	Creditors	06/01/2016	1.20	\$594.00	continue review of LM archive records to respond to queries from our solicitors on verification of receipts from MPF to finalise investigations for compliance with Orders re the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	06/01/2016	1.30	\$643.50	continue review of LM archive records to respond to queries from our solicitors on MPF being the payee on cash transactions and on verification of receipts from MPF to finalise investigations for compliance with Court Orders re the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	06/01/2016	1.50	\$742.50	continue review of LM archive records between 2008 & 2012 to respond to queries from our solicitors on MPF being the payee on cash transactions verification of receipts from MPF to finalise investigations for compliance with Court Orders re the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	07/01/2016	1.70	\$841.50	review affidavit from Jarrod Villani concerning claims of additional \$8.5M MPF payments for assigned loans, review 2008 LM records to identify deposits and source docs - investigations for compliance with Court Orders re the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	07/01/2016	1.60	\$792.00	review affidavit from Jarrod Villani re claims of additional \$750K MPF payments for assigned loans for FMIF margin accts, review LM records to identify deposits and contracts/source docs - investigations for compliance with Court Orders re the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	07/01/2016	1.10	\$544.50	start preparation of email to our solicitors responding to queries on the MPF assigned loans receivable repayment and preparation of updated schedule of cash repayments
BRI	Eric Leeuwendal	Director	Creditors	07/01/2016	1.10	\$544.50	finalise preparation of email to our solicitors responding to queries on the MPF assigned loans receivable repayment and preparation of updated schedule of cash repayments to comply with court orders in the MPF litigation

BRI	Eric Leeuwendal	Director	Creditors	08/01/2016	0.50	\$247.50	discussion with our solicitors on our email response to queries on the MPF assigned loans receivable repayment and preparation of updated schedule of cash repayments to comply with court orders in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	08/01/2016	0.90	\$445.50	review and locate LM source docs and prepare email to our solicitors on the MPF assigned loans receivable repayment and preparation of updated schedule of cash repayments to comply with court orders in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	08/01/2016	0.50	\$247.50	review email from our solicitors on the MPF assigned loans receivable litigation and the issue of limitation periods
BRI	Eric Leeuwendal	Director	Creditors	08/01/2016	0.50	\$247.50	review email from our solicitors on further litigation filed against LMM and the assets of FMIF re AHS loan - peruse statement of claim
BRI	Eric Leeuwendal	Director	Creditors	08/01/2016	0.30	\$148.50	discussion with our solicitors on further email response to queries on the MPF assigned loans receivable repayment and preparation of updated schedule of cash repayments to comply with court orders in the MPF litigation, locate and email further documents meeting with Murray Daniel regarding the MPF claim against FMIF developments and work undertaken to finalise information as part of the Court Orders
BRI	Eric Leeuwendal	Director	Creditors	11/01/2016	0.20	\$99.00	review email from our solicitors regarding the MPF claim against FMIF developments and work undertaken to finalise information as part of the Court Orders
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.50	\$247.50	review email from our solicitors and draft correspondence to MPF and draft schedules of cash payments from MPF as part of the court orders in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.20	\$99.00	continue reviewing draft schedules of cash payments from MPF as part of the court orders in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.20	\$99.00	continue reviewing draft schedules of cash payments from MPF as part of the court orders in the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.20	\$99.00	continue reviewing draft schedules of cash payments from MPF as part of the court orders in the MPF litigation, review AX ledger transactions and check narrations to schedule
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.40	\$198.00	finalise review of draft schedules of cash payments from MPF as part of the court orders in the MPF litigation, finalise review of AX ledger transactions and check narrations to schedule
BRI	Eric Leeuwendal	Director	Creditors	12/01/2016	0.50	\$247.50	continue reviewing draft schedules of cash payments from MPF as part of the court orders in the MPF litigation, review AX ledger transactions and check narrations to schedule
BRI	Eric Leeuwendal	Director	Creditors	13/01/2016	0.10	\$49.50	discussion with our solicitors regarding the status of the finalised letter and schedule of MPF assigned loans repayment - to comply with the court orders
BRI	Eric Leeuwendal	Director	Creditors	13/01/2016	0.10	\$49.50	discussion with John Somerville regarding the request by our solicitors for controllership transactions to assist with the preparation for FTI's remuneration application

BRI	Eric Leeuwendal	Director	Creditors	13/01/2016	0.20	\$99.00	review email and final letter and schedules to MPF solicitors detailing the cash repayments received into FMIF bank accounts comply with court orders per the MPF litigation, prepare email to David Whyte raising the issue of the 2008 claimed repayments, start review of investigation section of last report to investors and commence updating the report
BRI	Eric Leeuwendal	Director	Creditors	14/01/2016	1.30	\$643.50	continue review of investigation section of last report to investors and continue updating the report
BRI	Eric Leeuwendal	Director	Creditors	14/01/2016	1.60	\$792.00	investors and continue updating the report
BRI	Eric Leeuwendal	Director	Creditors	14/01/2016	0.40	\$198.00	continue review of investigation section of last report to investors and continue updating the report
BRI	Eric Leeuwendal	Director	Creditors	14/01/2016	0.70	\$346.50	continue review of investigation section of last report to investors and continue updating the report
BRI	Eric Leeuwendal	Director	Creditors	15/01/2016	0.70	\$346.50	finalise first draft of investigation section of update report to investors
BRI	Eric Leeuwendal	Director	Creditors	18/01/2016	0.20	\$99.00	start review of first full draft report to investors
BRI	Eric Leeuwendal	Director	Creditors	18/01/2016	1.60	\$792.00	review draft update report to investors and make further changes for further updates and edits of the investigations
BRI	Eric Leeuwendal	Director	Creditors	18/01/2016	0.50	\$247.50	finalise review of draft update report to investors and finalise changes for further updates and edits of the investigations
BRI	Eric Leeuwendal	Director	Creditors	19/01/2016	0.30	\$148.50	reviewing correspondence from expert valuer on 3 loans, consider one loan assessment and edit the draft Report to investors
BRI	Eric Leeuwendal	Director	Creditors	20/01/2016	0.30	\$148.50	finalise parts of investigation section in update report to investors for developments, discussion with John Somerville regarding investigations status on valuations reviews
BRI	Eric Leeuwendal	Director	Creditors	12/02/2016	1.20	\$594.00	review email from KordaMentha re a query from an investor group, review CBA file note and prepare detailed draft response to investor queries
BRI	Eric Leeuwendal	Director	Creditors	15/02/2016	0.20	\$99.00	review email from our solicitors, correspondence from Russells and claim made under indemnity and draft letter to Russells, consider claims made and prepare suggested changes to draft
BRI	Eric Leeuwendal	Director	Creditors	01/03/2016	1.60	\$792.00	review email from our solicitors and the further amended statement of claims from MPF re the assigned loans, peruse the pleadings and summarise same for further consideration, prepare email summary for David Whyte
BRI	Eric Leeuwendal	Director	Creditors	02/03/2016	0.20	\$99.00	discussion with David Whyte on preparation for the defence of the MPF statement of claim and resources needed, discussion with John Somerville and Nicola Kennedy regarding work to do and assistance needed
BRI	Eric Leeuwendal	Director	Creditors	03/03/2016	0.20	\$99.00	discussion with our solicitors regarding the MPF claim against the Fund and accounting ledgers stated in the claim discussion regarding next steps and strategy

BRI	Eric Leeuwendal	Director	Creditors	03/03/2016	0.70	\$346.50	start review of LM server Composer system to locate ledger chart of accounts, discussion with Nicola Kennedy to assist, continue the review of the LM servers and take screen shots to respond to queries from our solicitors on the MPF amended claim
BRI	Eric Leeuwendal	Director	Creditors	03/03/2016	0.10	\$49.50	start review of LM server Composer system to locate ledger chart of accounts, discussion with Nicola Kennedy to assist, continue the review of the LM servers and take screen shots to respond to queries from our solicitors on the MPF amended claim
BRI	Eric Leeuwendal	Director	Creditors	09/03/2016	0.10	\$49.50	review email from our solicitors update on the review hearing of the MPF claim against FMIF and the orders made
BRI	Eric Leeuwendal	Director	Creditors	09/03/2016	0.10	\$49.50	forward email from our solicitors re update on the review hearing of the MPF claim against FMIF and the orders made, to Nicola Kennedy to advise on timing and investigations to be done
BRI	Eric Leeuwendal	Director	Creditors	09/03/2016	0.10	\$49.50	discussion with our solicitors on the review hearing of the MPF claim against FMIF and the orders made including investigations to be undertaken
BRI	Eric Leeuwendal	Director	Creditors	10/03/2016	0.30	\$148.50	review emails with our solicitors regarding the insurance of the defence costs in the MPF litigation, consider the matter and prepare an email to David Whyte as to the status of the matter, review email from our solicitors on the justification to defend
BRI	Eric Leeuwendal	Director	Creditors	10/03/2016	0.10	\$49.50	review email from David Whyte, prepare email to our solicitors to write to insurer seeking cover of the defence costs in the MPF litigation,
BRI	Eric Leeuwendal	Director	Creditors	10/03/2016	0.20	\$99.00	locate relevant documents and prepare further email to our solicitors for the letter to the insurer seeking cover of the defence costs in the MPF litigation,
BRI	Eric Leeuwendal	Director	Creditors	10/03/2016	0.20	\$99.00	discussion with our solicitors regarding instructions to seek defence costs for the MPF litigation
BRI	Eric Leeuwendal	Director	Creditors	17/03/2016	0.60	\$297.00	review email from our solicitors regarding the documents obtained from MPF, review the documents, review email query from David Whyte, check the pleadings and documents and prepare response, check timetable of the orders
BRI	Eric Leeuwendal	Director	Creditors	17/03/2016	0.10	\$49.50	discussion with our solicitors regarding the documents obtained from MPF for the MPF litigation against FMIF, discussion regarding status of our submissions due tomorrow
BRI	Eric Leeuwendal	Director	Creditors	18/03/2016	0.10	\$49.50	review email from our solicitors and draft letters and requests for further particulars in relation to the MPF litigation against FMIF, consider the drafts
BRI	Eric Leeuwendal	Director	Creditors	21/03/2016	0.50	\$247.50	review email from Nicola Kennedy regarding availability to assist with investigations, review our solicitors on the investigation work to be done on the MPF claim and consider work that should be undertaken to prepare for defence but on narrow basis

BRI	Eric Leeuwendal	Director	Creditors	21/03/2016	0.50	\$247.50	respond to Nicola Kennedy regarding availability to assist with investigations, locate background documents and prepare investigation work to be done on the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	22/03/2016	0.50	\$247.50	meeting with Nicola Kennedy in relation to undertaking investigation of source documents in AX supporting non cash repayments of the MPF assigned loans receivable for the defence of the MPF litigation against the Fund
BRI	Eric Leeuwendal	Director	Creditors	22/03/2016	0.20	\$99.00	review email from our solicitors on the insurance cover for the defence costs of the MPF litigation, consider the correspondence and response and prepare draft email reply
BRI	Eric Leeuwendal	Director	Creditors	1/04/2016	2.00	\$990.00	review responses from MPF on the complaints about their amended statements of claim against FMIF on the assigned loans, review the reply to the request for particulars and check to our records
BRI	Eric Leeuwendal	Director	Creditors	1/04/2016	0.30	\$148.50	finalise review of responses from MPF on the complaints about their amended statements of claim against FMIF on the assigned loans, finalise review of the reply to the request for particulars and check to our records, prepare for and call our solicitors
BRI	Eric Leeuwendal	Director	Creditors	1/04/2016	0.50	\$247.50	discussion with our solicitors regarding the MPF litigation against FMIF, prepare email of observations of the review of the documents received from MPF
BRI	Eric Leeuwendal	Director	Creditors	11/04/2016	0.90	\$445.50	meeting with Clark Jarrold regarding the status of the claim against the former auditors and the MPF claim against the FMIF re the MPF receivable repayment of non cash transactions as part of our preliminary review of the defences to the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	11/04/2016	0.60	\$297.00	review LM work papers and our analysis and prepare email to Clark Jarrold regarding the MPF claim against the FMIF re the MPF receivable repayment of non cash transactions as part of our preliminary review of the defences to the MPF claim
BRI	Eric Leeuwendal	Director	Creditors	12/04/2016	1.00	\$495.00	meeting with Clark Jarrold regarding the preliminary assessment of transactions with MPF and observations in regard to the MPF litigation against the FMIF, review of related party audited accounts re loan management fees paid
BRI	Eric Leeuwendal	Director	Creditors	14/04/2016	0.10	\$49.50	review email from our solicitors regarding draft orders for the MPF litigation, update investigations and litigation spreadsheet and enter key dates into calendar for managing the litigation
BRI	Eric Leeuwendal	Director	Creditors	14/04/2016	0.40	\$198.00	reviewing LM archive boxes (5) regarding valuation reviews undertaken by LM in relation to the claim against the former auditors and arrange return of boxes to archive
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.10	\$49.50	review email from our solicitors and peruse 3rd further amended statement of claim from MPF
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.10	\$49.50	review email from our solicitors and finalise perusal of 3rd further amended statement of claim from MPF

BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.60	\$297.00	further review of draft investigation and litigation section of update report to investors, email to John Somerville to review changes made, forward to Clark Jarrold for the claim against the former auditors section
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	1.20	\$594.00	continue the review of the LM Composer and AX systems identifying payments made under a breach of duty regarding the MPF litigation - review both the loans module and feeder fund investor accounts
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.80	\$396.00	review email from David Whyte regarding the MPF litigation and identifying payments made under a breach of duty, consider the information available, start review of the LM Composer and AX systems
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	1.40	\$693.00	continue the review of the LM Composer and AX systems identifying payments made under a breach of duty regarding the MPF litigation - review the MPF pleadings and responses to our particulars request and commence preparation of email response to David Whyte
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.70	\$346.50	finalise review of the LM Composer and AX systems identifying payments made under a breach of duty regarding the MPF litigation, finalise email response to David Whyte
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.10	\$49.50	review email from our solicitors regarding Note on MPF claim for the management accounts and marked up version, review email from David Whyte re same and forward to Nicola Kennedy to check wording with audit
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.90	\$445.50	start review of draft investigation and litigation section of update report to investors, email to John Somerville to review changes made
BRI	Eric Leeuwendal	Director	Creditors	19/04/2016	0.60	\$297.00	further review of draft investigation and litigation section of update report to investors, update the draft section on the judgement against the former LM consultant
BRI	Eric Leeuwendal	Director	Creditors	20/04/2016	0.10	\$49.50	review email from David Whyte regarding a query on proceeds of sale to be deducted in considering defences and review the amended statements of claim and reply to particulars and prepare email response
BRI	Eric Leeuwendal	Director	Creditors	20/04/2016	0.50	\$247.50	update draft 13th report to investors including executive
BRI	Eric Leeuwendal	Director	Creditors	20/04/2016	0.20	\$99.00	discussion with David Whyte regarding a query on considering defences and proceeds of sale, review the amended statements of claim and prepare email response
BRI	Eric Leeuwendal	Director	Creditors	21/04/2016	1.70	\$841.50	planning meeting at our solicitors to discuss the 3rd further amended statements of claim by MPF against LMM/the Fund, proposed response and strike out applications, counter claims that can be made for non cash repayment of the loans and

BRI	Eric Leeuwendal	Director	Creditors	26/04/2016	0.20	\$99.00	review email and letter from our solicitors regarding their summary of the 3rd amended statement of claim from MPF and counsel's view
BRI	Eric Leeuwendal	Director	Creditors	27/04/2016	0.10	\$49.50	review email from our solicitors and the strike out application and affidavit in regard to the MPF claim against the Fund
BRI	John Somerville	Senior Manager	Creditors	03/11/2015	0.10	\$44.00	Instructions to Julia Mayne regarding responding to investor queries
BRI	John Somerville	Senior Manager	Creditors	03/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail and transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	03/11/2015	0.20	\$88.00	Review and amendments to letters to investors seeking confirmation of unit balances, requesting to update account details and requesting to transfer units from deceased estates
BRI	John Somerville	Senior Manager	Creditors	04/11/2015	0.20	\$88.00	Review and amendments to letters to investors regarding further information required to effect change of details and transfer units for deceased estates
BRI	John Somerville	Senior Manager	Creditors	05/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for investor change of detail and transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	05/11/2015	0.20	\$88.00	Review of letters to investors regarding change of detail requests and confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	06/11/2015	0.20	\$88.00	Attend to telephone enquiry from investor regarding status of winding up and seeking confirmation of preferred mailing method
BRI	John Somerville	Senior Manager	Creditors	12/11/2015	0.10	\$44.00	Review and amendments to responses to queries from investors of the fund seeking further information on the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	13/11/2015	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	13/11/2015	0.10	\$44.00	Review of letters to investors/advisors requested to change details with the fund and further information required in relation to same
BRI	John Somerville	Senior Manager	Creditors	13/11/2015	0.20	\$88.00	Review and amendments to letters to investors regarding change of detail requests and update on unit balances and distributions for income tax purposes
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review of letters to investors requesting to update contact
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review of letters to investors/advisors regarding confirmation of unit balances and distributions for income tax purposes
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review of letters to investors/advisors seeking an update on the status of the winding up of the Fund

BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.20	\$88.00	Review of letters to investors and advisors in response to queries resulting from the public examination notice and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review of letters to investors/advisors in relation to requests to transfer units from deceased estates
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review and amendments to letters to investors regarding unit balance and distribution confirmations for income tax purposes
BRI	John Somerville	Senior Manager	Creditors	16/11/2015	0.10	\$44.00	Review of letter to investor requesting a copy of the product disclosure statement
BRI	John Somerville	Senior Manager	Creditors	17/11/2015	0.10	\$44.00	Review of response to an investor seeking an update on the winding up
BRI	John Somerville	Senior Manager	Creditors	19/11/2015	0.10	\$44.00	Review of letters to investors confirming unit balances and no distributions paid for income tax purposes
BRI	John Somerville	Senior Manager	Creditors	19/11/2015	0.20	\$88.00	Review and amendments to letters to investors and advisors in response to requests for an update on the winding up of the fund and confirmation of units held
BRI	John Somerville	Senior Manager	Creditors	19/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.10	\$44.00	Discussion with Julia Mayne regarding a request from an advisor group regarding an information request for numerous investor details
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.10	\$44.00	Review of letters to investors requesting tax statements for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.10	\$44.00	Review and amendments to letters to investors in response to queries in relation to the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.20	\$88.00	Review and amendments to letters to investors/advisors regarding deceased estate notifications and responses to queries arising from the latest report sent to investors
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.20	\$88.00	Discussion with Julia Mayne regarding correspondence received from investors/advisors and responses required in relation to same
BRI	John Somerville	Senior Manager	Creditors	20/11/2015	0.10	\$44.00	Review of draft email to FTL regarding investor queries
BRI	John Somerville	Senior Manager	Creditors	23/11/2015	0.50	\$220.00	Review and reconcile variance in relation to the investor registers. Discussion with Murray Daniel regarding same. Email to our solicitors in relation to the investor registers and reconciliation undertaken
BRI	John Somerville	Senior Manager	Creditors	23/11/2015	0.20	\$88.00	Review and amendments to letters to investors regarding deceased estates
BRI	John Somerville	Senior Manager	Creditors	23/11/2015	0.20	\$88.00	Review of documentation received from executors of deceased estates and review of letters in response requesting further information to transfer units to beneficiaries
BRI	John Somerville	Senior Manager	Creditors	23/11/2015	0.10	\$44.00	Review and amendments to letters to investors seeking an update on the status of the winding up

BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.10	\$44.00	Review and consider email from our solicitors regarding investor register queries
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.20	\$88.00	Call from our solicitors regarding investor register issues and service of the application to court for remuneration approval for the period 1 May to 31 October 2015
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.10	\$44.00	Review and consider email from our solicitors regarding the investor register issues and email to Murray Daniel regarding Draft email responses to investors and advisors in relation to queries raised with respect to FTI's ongoing role, the public examination and the MPF claim
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.40	\$176.00	
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.10	\$44.00	Instructions to Julia Mayne regarding investor returned mail
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.20	\$88.00	Review and amendments to letters to investors regarding deceased estate notifications and change of detail requests
BRI	John Somerville	Senior Manager	Creditors	24/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation for change of detail requests for updating of the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	25/11/2015	0.20	\$88.00	Review and amendments to letters to investors regarding change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	26/11/2015	0.10	\$44.00	Review of emails to investors seeking an update on the status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	26/11/2015	0.10	\$44.00	Instructions to Julia Mayne regarding response required to investor queries
BRI	John Somerville	Senior Manager	Creditors	26/11/2015	0.20	\$88.00	Review and amendments to letters to advisors/investors regarding change of detail requests and confirmation of unit
BRI	John Somerville	Senior Manager	Creditors	30/11/2015	0.10	\$44.00	Review of incoming investor mail and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	30/11/2015	0.40	\$176.00	Review of investor register issues in relation to units, redemptions and reinvestments and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Creditors	30/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for investor/advisor change of detail requests, transfer of units and to update the register for deceased estates
BRI	John Somerville	Senior Manager	Creditors	30/11/2015	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for investor/advisor change of detail requests, transfer of units and to update the register for deceased estates
BRI	John Somerville	Senior Manager	Creditors	01/12/2015	0.20	\$88.00	Discussion with Nicola Kennedy regarding investors that acquired units in foreign currencies and issues in relation to same
BRI	John Somerville	Senior Manager	Creditors	03/12/2015	0.20	\$88.00	Instructions to Julia Mayne regarding responses required to investors in relation to queries about the status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	03/12/2015	0.10	\$44.00	Review of draft emails to investors regarding confirmation of change of detail updates

BRI	John Somerville	Senior Manager	Creditors	03/12/2015	0.20	\$88.00	Review and amendments to letter to investors/advisors requesting confirmation of unit balances and estimated value for income tax purposes, change of detail and transfer of unit
BRI	John Somerville	Senior Manager	Creditors	04/12/2015	0.10	\$44.00	Review and amendments to letters to investors regarding deceased estate notifications and confirmation of change of details in the investor registry
BRI	John Somerville	Senior Manager	Creditors	04/12/2015	0.10	\$44.00	Review of letters to advisors regarding further documents required to confirm authority to act on behalf of certain investors
BRI	John Somerville	Senior Manager	Creditors	04/12/2015	0.20	\$88.00	Assisting Julia Mayne with responses required to investors/advisors seeking an update on the status of the winding
BRI	John Somerville	Senior Manager	Creditors	04/12/2015	0.70	\$308.00	Meeting with Murray Daniel regarding investor register reconciliation issues, including redemption and reinvestment accounts, Class C units (foreign currency units) and the treatment of same in the accounts
BRI	John Somerville	Senior Manager	Creditors	07/12/2015	0.10	\$44.00	Review of internal control forms for updating of the investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	07/12/2015	0.30	\$132.00	Further investigation into the treatment of units issued to Class C unit holders and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Creditors	07/12/2015	0.40	\$176.00	Review and consider further queries from our solicitor in relation to the unit balances recorded in the investor register. Review of journals in relation to unit reinvestments and redemptions
BRI	John Somerville	Senior Manager	Creditors	07/12/2015	0.40	\$176.00	Draft email to our solicitors in response to various queries in relation to the units recorded in the investor registry
BRI	John Somerville	Senior Manager	Creditors	08/12/2015	0.10	\$44.00	Attend to telephone enquiry from an advisor of a number of investors seeking an update on unit balances
BRI	John Somerville	Senior Manager	Creditors	08/12/2015	0.10	\$44.00	Review of letter to an investor seeking an update on the status of the winding up of the fund and timing of distributions
BRI	John Somerville	Senior Manager	Creditors	08/12/2015	0.20	\$88.00	meeting with David Whyte and Murray Daniel regarding court hearing yesterday in respect of proceedings brought by the MPF/draft court order and requirement to provide summary of cash payments from the FMIF
BRI	John Somerville	Senior Manager	Creditors	08/12/2015	0.10	\$44.00	Email to our solicitors regarding investor register issues in relation to Class C units
BRI	John Somerville	Senior Manager	Creditors	09/12/2015	0.10	\$44.00	Attend to telephone call from investor regarding the status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	09/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	10/12/2015	0.20	\$88.00	Review and amendments to letters to investors regarding change of trustee and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	10/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to investors in relation to units held in the fund and tax statements
BRI	John Somerville	Senior Manager	Creditors	10/12/2015	0.20	\$88.00	Review of letters to investors in response to the receiver's application for remuneration approval and instructions to Julia Mayne regarding same

BRI	John Somerville	Senior Manager	Creditors	10/12/2015	0.40	\$176.00	Review and amendments to letters to investors in response to queries raised in relation to the receiver's application to court for remuneration approval. Discussion with David Whyte regarding same
BRI	John Somerville	Senior Manager	Creditors	10/12/2015	0.20	\$88.00	Further amendments to letters to investors in response to queries raised in relation to the receiver's application to court for remuneration approval and email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Creditors	15/12/2015	0.10	\$44.00	Instructions to Julia Mayne regarding response required to an investor
BRI	John Somerville	Senior Manager	Creditors	15/12/2015	0.10	\$44.00	Attend to telephone enquiry from an advisor of an investor in relation to the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.10	\$44.00	Review of incoming investor correspondence and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.10	\$44.00	Discussion with Eric Leeuwendal in relation to further information and analysis required with respect to the MPF claim
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.20	\$88.00	Review of email from the receivers and managers of the feeder funds and discussion with Eric Leeuwendal regarding a response
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.30	\$132.00	Draft email response to the receivers and managers of the feeder funds seeking update on status of the winding up
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.10	\$44.00	Review and amendments to letters to investors in relation to confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	16/12/2015	0.10	\$44.00	Instructions to Dermot O'Brien regarding further information required from investors to process change of detail requests
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.20	\$88.00	Review of correspondence from investors to be actioned and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Review and amendments to correspondence to an investor seeking an update on the status of the winding up of the Fund
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Review of internal control forms and supporting documentation in relation to change of detail requests and deceased estate notifications. Instructions to Dermot O'Brien regarding same
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Review of letters to investors/advisors regarding further information required to effect change of details for deceased investor estates
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Review of letters to investors regarding confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Review of letters to investors regarding further information required to effect change of details for trustees of unit holders
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.10	\$44.00	Discussion with Eric Leeuwendal regarding response required to the receivers and managers of a feeder fund
BRI	John Somerville	Senior Manager	Creditors	17/12/2015	0.20	\$88.00	Review and amendments to an email to the receivers and managers of a feeder fund seeking further details in relation to the status of the winding up of the fund

BRI	John Somerville	Senior Manager	Creditors	18/12/2015	0.40	\$176.00	Review and amendments to letters to investors regarding change of detail requests, confirmation of unit balances for year end tax purposes, update on the status of the winding up and further information required for deceased estates (13 letters). Instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	04/01/2016	0.10	\$44.00	Discussion with Nicola Kennedy regarding feedback from a former employee regarding foreign currency investors and the treatment in the AX investment management database
BRI	John Somerville	Senior Manager	Creditors	04/01/2016	0.20	\$88.00	Review of requirements to transfer units to an incorporated association and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	04/01/2016	0.10	\$44.00	Review of emails to investors regarding confirmation of change of details
BRI	John Somerville	Senior Manager	Creditors	04/01/2016	0.20	\$88.00	Review and amendments to letters to investors/advisors regarding change of detail requests, transfer of unit requests and confirmation of unit balances (6 letters). Discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.20	\$88.00	Review of letters to investors/advisors regarding unit transfer issues and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.10	\$44.00	Review of the Liquidators Further Amended Originating Application in relation to their remuneration
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.40	\$176.00	Review of public examination transcripts to determine treatment of issuing units to investors that invested in foreign currencies
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.20	\$88.00	Review of internal control forms and supporting documentation for the processing of transfer of unit and change of detail requests in the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.20	\$88.00	Review of investor unit transfer issues in the AX investor management database and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.10	\$44.00	Review of letter to an investor seeking an update in relation to the public examination, the MPF claim and the liquidators residual powers application
BRI	John Somerville	Senior Manager	Creditors	05/01/2016	0.20	\$88.00	Review and amendments to letter to advisor in relation to monies held by Western Union and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	06/01/2016	0.10	\$44.00	Review of letter to an advisor regarding transfer of units
BRI	John Somerville	Senior Manager	Creditors	08/01/2016	0.10	\$44.00	Discussion with Julia Mayne regarding response required to foreign currency investors in relation to unit balances held
BRI	John Somerville	Senior Manager	Creditors	08/01/2016	0.30	\$132.00	Review and amendments to letters to investors in response to requests for tax statements, transfer of units to/from not for profit entities, transfers of units from trusts and updates on the winding up of the fund (7 letters)
BRI	John Somerville	Senior Manager	Creditors	11/01/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of unit balances and change of detail requests

BRI	John Somerville	Senior Manager	Creditors	11/01/2016	0.10	\$44.00	Review of correspondence from our solicitors in relation to the limitation periods for the claim filed by the trustee of the MPF against the Fund
BRI	John Somerville	Senior Manager	Creditors	11/01/2016	0.10	\$44.00	Call from an advisor of an investor regarding his client's units and instructions to Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	12/01/2016	0.20	\$88.00	Review and consider further amended originating application filed by FTI in relation to their outstanding remuneration and expenses and review of correspondence from our solicitors in relation to same
BRI	John Somerville	Senior Manager	Creditors	13/01/2016	0.10	\$44.00	Instructions to Murray Daniel regarding update report to investors
BRI	John Somerville	Senior Manager	Creditors	15/01/2016	0.10	\$44.00	Review of letters to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	18/01/2016	0.10	\$44.00	Review of file note in relation to an issue with a transfer of units for an investor and discussion with Julia Mayne regarding same
BRI	John Somerville	Senior Manager	Creditors	18/01/2016	0.20	\$88.00	Review of internal control forms and supporting documentation for investor change of detail requests for updating of the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	18/01/2016	0.20	\$88.00	Initial review of update report to investors and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Creditors	18/01/2016	0.20	\$88.00	Review of service requirements on FMIF investors as ordered by the court in relation to application by FTI for approval of their remuneration and discussion with Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Creditors	19/01/2016	0.10	\$44.00	Review of letters to investors seeking an update on the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	19/01/2016	0.10	\$44.00	Further instructions to Nicola Kennedy regarding obtaining details for payments from the FMIF accounts made to FTI for consideration as part of their application for remuneration approval
BRI	John Somerville	Senior Manager	Creditors	20/01/2016	0.10	\$44.00	Review of letters to investors requesting further information to effect change of detail requests
BRI	John Somerville	Senior Manager	Creditors	20/01/2016	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	20/01/2016	1.60	\$704.00	Review and amendments to 12th updated report to investors
BRI	John Somerville	Senior Manager	Creditors	20/01/2016	0.80	\$352.00	Review and amendments to 12th updated report to investors
BRI	John Somerville	Senior Manager	Creditors	20/01/2016	0.10	\$44.00	Review of draft email to investors regarding FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Creditors	21/01/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of change of details and in response to requests for tax statements
BRI	John Somerville	Senior Manager	Creditors	21/01/2016	0.10	\$44.00	Review of letters to investors in response to requests for confirmation of unit holdings
BRI	John Somerville	Senior Manager	Creditors	21/01/2016	1.10	\$484.00	Review and amendments to twelfth update report to investors
BRI	John Somerville	Senior Manager	Creditors	21/01/2016	0.10	\$44.00	Review of correspondence to an advisor regarding issues with processing a change of detail request for an investor

BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.20	\$88.00	Review of letters to investors regarding confirmation of change of details and confirmation of current unit holdings and value for tax and pension purposes
BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.10	\$44.00	Review of letter to an advisor regarding listing of clients represented and confirmation of unit holdings for each client
BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.40	\$176.00	Review of updated unit price and estimated return to unitholders as at 31 December 2016
BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.20	\$88.00	Discussion with Murray Daniel regarding updated unit price and estimated return to unitholders as at 31 December 2016
BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.50	\$220.00	Review and amendments to 12th update report to unitholders and instructions to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Creditors	22/01/2016	0.40	\$176.00	Review and amendments to 12th update report to unitholders
BRI	John Somerville	Senior Manager	Creditors	25/01/2016	0.10	\$44.00	Attend to telephone call from an investor seeking an update in relation to the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	27/01/2016	0.10	\$44.00	Review of letters to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	27/01/2016	0.50	\$220.00	Review and update 12th report to investors
BRI	John Somerville	Senior Manager	Creditors	27/01/2016	0.60	\$264.00	Review and update estimated return to investors and updated unit price as at 31 December 2015
BRI	John Somerville	Senior Manager	Creditors	27/01/2016	0.10	\$44.00	Instructions to Julia Mayne regarding response required to an investor in relation to notice of FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Creditors	27/01/2016	0.10	\$44.00	Review of email to an investor in response to a query in relation to notice of FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Creditors	28/01/2016	0.10	\$44.00	Review of circular to unit holders regarding twelfth update report
BRI	John Somerville	Senior Manager	Creditors	28/01/2016	0.20	\$88.00	Review and amendments to email to a unit holder in response to their request for further information in relation to FTI's application for remuneration approval
BRI	John Somerville	Senior Manager	Creditors	28/01/2016	0.50	\$220.00	Final review and amendments to the twelfth update report to unit holders and instructions to Nicole Jackson regarding same
BRI	John Somerville	Senior Manager	Creditors	28/01/2016	0.10	\$44.00	Review of schedules to the twelfth report to unit holders and instructions to Murray Daniel regarding same
BRI	John Somerville	Senior Manager	Creditors	29/01/2016	0.20	\$88.00	Review and amendments to letter to an investor in relation to funds held by Western Union and impact on their unit holding
BRI	John Somerville	Senior Manager	Creditors	29/01/2016	0.20	\$88.00	Review and amendments to letter to an investor in relation to their subscription to units in a foreign currency, the status of the winding up and status of Peter Drake
BRI	John Somerville	Senior Manager	Creditors	29/01/2016	0.20	\$88.00	Review of letters to investors regarding change of detail requests, deceased estate notifications and transfer of unit
BRI	John Somerville	Senior Manager	Creditors	29/01/2016	0.20	\$88.00	Review of letters to investors regarding confirmation of unit balances and updates on the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	01/02/2016	0.10	\$44.00	Discussion with Julia Mayne regarding issues with generating statements in the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	01/02/2016	0.10	\$44.00	Review and amendments to letters to investors regarding change of detail requests

BRI	John Somerville	Senior Manager	Creditors	01/02/2016	0.10	\$44.00	Attend to telephone enquiry from an advisor requesting tax statements for various clients
BRI	John Somerville	Senior Manager	Creditors	02/02/2016	0.10	\$44.00	Review of emails to investors in response to requests to change details registered with the Fund
BRI	John Somerville	Senior Manager	Creditors	03/02/2016	0.10	\$44.00	Review and amendments to letter to investor regarding request for hardship
BRI	John Somerville	Senior Manager	Creditors	03/02/2016	0.10	\$44.00	Review of letters to investors confirming unit balances held in lieu of tax statements
BRI	John Somerville	Senior Manager	Creditors	03/02/2016	0.10	\$44.00	Review of letters to investors regarding timing of distributions and status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	03/02/2016	0.30	\$132.00	Review and amendments to letters to investors/advisors requesting further information to effect change of detail requests/transfer of units from deceased estates
BRI	John Somerville	Senior Manager	Creditors	03/02/2016	0.10	\$44.00	Attend to telephone enquiry from investor seeking update on the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	04/02/2016	0.10	\$44.00	Review of email to an investor regarding change of detail request and update on status of winding up
BRI	John Somerville	Senior Manager	Creditors	04/02/2016	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor database for change of details for deceased estates
BRI	John Somerville	Senior Manager	Creditors	09/02/2016	0.20	\$88.00	Review of letters to investors regarding deceased estate notifications and change of detail requests
BRI	John Somerville	Senior Manager	Creditors	11/02/2016	0.80	\$352.00	Review of internal control forms and supporting documentation (including reviewing probate, wills and trust deeds) to update the AX investor management database for change of detail requests, deceased estates, change of trustees of trusts and unit transfer instructions to Julia Mayne regarding responses required to investors
BRI	John Somerville	Senior Manager	Creditors	11/02/2016	0.10	\$44.00	Review of letter to an investor regarding Western Union monies
BRI	John Somerville	Senior Manager	Creditors	11/02/2016	0.10	\$44.00	Review of letters to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	11/02/2016	0.40	\$176.00	Review of letters to investors regarding confirmation of unit balances, status of winding up and transfer of unit requests (10 letters)
BRI	John Somerville	Senior Manager	Creditors	15/02/2016	0.10	\$44.00	Review of letters to investors in lieu of tax statements for the year ending 30 June 2015
BRI	John Somerville	Senior Manager	Creditors	16/02/2016	0.10	\$44.00	Attend to telephone enquiry from an advisor of an investor
BRI	John Somerville	Senior Manager	Creditors	16/02/2016	0.20	\$88.00	Review of updates to the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	17/02/2016	0.50	\$220.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests, deceased estate notifications and transfer of unit requests from self managed superannuation funds
BRI	John Somerville	Senior Manager	Creditors	22/02/2016	0.20	\$88.00	Review of letters to investors/advisors regarding tax statements for the 2015 financial year
BRI	John Somerville	Senior Manager	Creditors	22/02/2016	0.10	\$44.00	Review of email to an advisor regarding their client's unit holding

BRI	John Somerville	Senior Manager	Creditors	22/02/2016	0.40	\$176.00	Review and amendments to letters to investors/advisors regarding deceased estate notifications, transfer of units and tax statements for FY2015 (8 letters)
BRI	John Somerville	Senior Manager	Creditors	22/02/2016	0.10	\$44.00	Review of incoming correspondence from investors/advisors and instructions to Julia Mayne regarding responses required to same
BRI	John Somerville	Senior Manager	Creditors	24/02/2016	0.10	\$44.00	Review of letters to investors regarding change of detail request, deceased estate notifications and transfer of units
BRI	John Somerville	Senior Manager	Creditors	25/02/2016	0.10	\$44.00	Review and amendments to correspondence to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	25/02/2016	0.20	\$88.00	Review of letters to investors regarding change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	25/02/2016	0.20	\$88.00	Instructions to Julia Mayne regarding responses required to various investor queries
BRI	John Somerville	Senior Manager	Creditors	25/02/2016	0.10	\$44.00	Review of letters to investors in response to queries in respect to the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	25/02/2016	0.20	\$88.00	Draft letter to an investor in response to queries raised in relation to the liquidators of LMM's application for remuneration
BRI	John Somerville	Senior Manager	Creditors	26/02/2016	0.20	\$88.00	Review of queries from investors in relation to the status of the winding up of the fund and FTI's application for remuneration approval and instructions to Julia Mayne regarding responses required
BRI	John Somerville	Senior Manager	Creditors	26/02/2016	0.20	\$88.00	Review of letters to investors in response to queries in relation to the status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	26/02/2016	0.10	\$44.00	Review of letters to investors in response to requests to transfer units
BRI	John Somerville	Senior Manager	Creditors	26/02/2016	0.10	\$44.00	Attend to call from investor regarding the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Review of letters to investors seeking update in relation to the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Review of letter to investor seeking an update in relation to FTI's claim for remuneration from Fund assets
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to advisors seeking information in relation to unit holdings in the fund
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Instructions to Dermot O'Brien and Julia Mayne regarding updates to the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.20	\$88.00	Review of letters to investors regarding change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Instructions to Julia Mayne regarding response required to an investor
BRI	John Somerville	Senior Manager	Creditors	29/02/2016	0.10	\$44.00	Review of internal control forms and supporting documentation for updating the AX investor management database for change of detail requests

BRI	John Somerville	Senior Manager	Creditors	02/03/2016	0.20	\$88.00	Instructions to Julia Mayne regarding responses required to investors. Review of responses to advisors with queries in relation to the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	03/03/2016	0.10	\$44.00	Review of letters to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	03/03/2016	0.20	\$88.00	Review of internal control forms and supporting documentation for change of detail requests, transfer of units and deceased estates for updating the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	03/03/2016	0.30	\$132.00	Review and amendments to letters to investors/advisors regarding responses to queries in relation to the winding up of the fund, ISIN for the Fund and transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	07/03/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	07/03/2016	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to investors
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.50	\$220.00	Review of letters to investors regarding change of detail requests, confirmation of transfer of units, confirmation of unit balances and deceased estate notifications (12 letters)
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.20	\$88.00	Review and amendments to letter to an investor addressing various queries in relation to their investment held via a platform
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of transfer of units to deceased estates
BRI	John Somerville	Senior Manager	Creditors	09/03/2016	0.10	\$44.00	Review and amendments to email to an investor in relation to investment platform
BRI	John Somerville	Senior Manager	Creditors	10/03/2016	0.10	\$44.00	Attend to telephone enquiry from lawyer of an investor in relation to transferring units from a deceased estate
BRI	John Somerville	Senior Manager	Creditors	10/03/2016	0.10	\$44.00	Review of incoming mail from investors and instructions to Julia Mayne regarding responses required
BRI	John Somerville	Senior Manager	Creditors	11/03/2016	0.10	\$44.00	Attend to telephone enquiry from an advisor seeking an update on the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	16/03/2016	0.30	\$132.00	Review and amendments to letters to investors/advisors regarding confirmation of unit balances and estimated value, transfer of unit requests and further information required to
BRI	John Somerville	Senior Manager	Creditors	16/03/2016	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail and transfer of unit requests

BRI	John Somerville	Senior Manager	Creditors	16/03/2016	0.60	\$264.00	Investigations into investors who submitted withdrawal requests prior to May 2009 being the time that the fund was frozen. Review of constitution and PDS to determine treatment of withdrawal requests. Instructions to Julia Mayne regarding responses
BRI	John Somerville	Senior Manager	Creditors	16/03/2016	0.20	\$88.00	Review and amendments to letters to investors in relation to withdrawal requests pre freezing of the Fund
BRI	John Somerville	Senior Manager	Creditors	16/03/2016	0.10	\$44.00	Attend to telephone enquiry from an investor in relation to the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	17/03/2016	0.20	\$88.00	Review of letters to investors/advisors regarding change of detail requests, deceased estate notifications and transfer of units
BRI	John Somerville	Senior Manager	Creditors	17/03/2016	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	21/03/2016	0.30	\$132.00	Review of internal control forms and supporting documentation for change of detail requests, deceased estate notifications and transfer of units from super funds for updating the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	21/03/2016	0.10	\$44.00	Review of updates to the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	21/03/2016	0.20	\$88.00	Instructions to Julia Mayne regarding further investigations into the treatment of investors that subscribed to units in foreign currencies
BRI	John Somerville	Senior Manager	Creditors	22/03/2016	0.30	\$132.00	Review of letters to investors regarding confirmation of unit balances and value for tax purposes, change of detail requests and responses to requests for updates on the status of the
BRI	John Somerville	Senior Manager	Creditors	23/03/2016	0.20	\$88.00	Review and amendments to letters to investors regarding transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	24/03/2016	0.10	\$44.00	Review of letters to investors regarding change of detail requests
BRI	John Somerville	Senior Manager	Creditors	24/03/2016	0.10	\$44.00	Attend to telephone enquiry for LM investor
BRI	John Somerville	Senior Manager	Creditors	24/03/2016	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.10	\$44.00	Instructions to Julia Mayne regarding responses required to investors in relation to unpaid distributions
BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.10	\$44.00	Instructions to Julia Mayne regarding updating the investor phone call register
BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.40	\$176.00	Review of internal control forms and supporting documentation for investor change of detail requests to update the AX investor management database (23 requests)
BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.50	\$220.00	Review of internal control forms and supporting documentation to update the AX investor management database for deceased estates and transfer of units to beneficiaries, including review of probate of wills (12 requests)

BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.20	\$88.00	Instructions to Julia Mayne regarding further investigations required in relation to investors who acquire units in foreign currencies and the treatment in the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	29/03/2016	0.70	\$308.00	Review of internal control forms and supporting documentation to update the AX investor management database for deceased estates and transfer of units to beneficiaries, including review of probate of wills etc (22 requests)
BRI	John Somerville	Senior Manager	Creditors	31/03/2016	0.10	\$44.00	Review of letters to investors regarding deceased estates and requests to transfer units
BRI	John Somerville	Senior Manager	Creditors	31/03/2016	0.30	\$132.00	Review and amendments to letters to investors regarding change of detail requests, transfer of units and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	31/03/2016	0.80	\$352.00	Review and amendments to investor frequently asked questions to assist junior staff to respond to investor telephone enquiries
BRI	John Somerville	Senior Manager	Creditors	1/04/2016	0.20	\$88.00	Review of updates to the AX investor management database and discussion with Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Creditors	4/04/2016	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail and transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	4/04/2016	0.40	\$176.00	Review and amendments to letters to investors regarding change of detail requests, confirmation of unit balances for tax purposes and updates on the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	4/04/2016	0.20	\$88.00	Instructions to Aubrey Meek regarding responses required to investor enquiries
BRI	John Somerville	Senior Manager	Creditors	5/04/2016	0.30	\$132.00	Instructions to Aubrey Meek regarding responses required to investors, updates to the AX investors database and current status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	5/04/2016	0.60	\$264.00	Review of documents disclosed by MPF's solicitor to support their Second Further Amended Statement of Claim against the Fund. Email to David Whyte regarding same
BRI	John Somerville	Senior Manager	Creditors	5/04/2016	0.20	\$88.00	Review of letters to investors regarding confirmation of unit balances for tax purposes and change of detail requests
BRI	John Somerville	Senior Manager	Creditors	6/04/2016	0.30	\$132.00	Discussion with Clark Jarrold regarding defence of the MPF claim against the Fund. Review of documentation in relation to preparing a defence
BRI	John Somerville	Senior Manager	Creditors	7/04/2016	0.20	\$88.00	Review of letters to investors regarding confirmation of unit holdings for tax purposes
BRI	John Somerville	Senior Manager	Creditors	8/04/2016	0.10	\$44.00	Call from advisor regarding confirmation of transfer of units and also seeking an update on the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	8/04/2016	0.20	\$88.00	Review of letters to investors regarding transfer of unit requests and unit balance confirmations
BRI	John Somerville	Senior Manager	Creditors	8/04/2016	0.10	\$44.00	Review of incoming mail from investors/advisors and instructions to Dermot O'Brien regarding responses required to same

BRI	John Somerville	Senior Manager	Creditors	11/04/2016	0.20	\$88.00	Review of further documents required as part of MPF discovery and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Creditors	12/04/2016	0.20	\$88.00	Review and amendments to letters to investors regarding change of detail requests and deceased estates
BRI	John Somerville	Senior Manager	Creditors	12/04/2016	0.10	\$44.00	Review of letters to investors regarding updates on the winding up and confirmation of unit balances for tax purposes
BRI	John Somerville	Senior Manager	Creditors	12/04/2016	0.10	\$44.00	Instructions to Aubrey Meek regarding responses required to investor correspondence
BRI	John Somerville	Senior Manager	Creditors	12/04/2016	0.30	\$132.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests, deceased estates and transfer of units
BRI	John Somerville	Senior Manager	Creditors	13/04/2016	0.30	\$132.00	Review of information required for next update report to investors and instructions to Nicola Kennedy regarding same
BRI	John Somerville	Senior Manager	Creditors	13/04/2016	0.40	\$176.00	Commence drafting update report to investors
BRI	John Somerville	Senior Manager	Creditors	14/04/2016	0.10	\$44.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	14/04/2016	0.20	\$88.00	Review and amendments to letters to investors regarding change of detail requests and deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	14/04/2016	0.20	\$88.00	Review of correspondence from investors regarding change of detail and transfer of unit requests and instructions to Aubrey Meek regarding responses required to same
BRI	John Somerville	Senior Manager	Creditors	14/04/2016	0.20	\$88.00	Call to our solicitors regarding FTI's indemnity claim and status of Western Union settlement
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.10	\$44.00	Review of letters to investors/advisors regarding transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	1.20	\$528.00	Draft 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.10	\$44.00	Instructions to Dermot O'Brien and Aubrey Meek regarding investor correspondence and queries outstanding
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.20	\$88.00	Discussion with Eric Leeuwendal regarding content for investigations section for 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.50	\$220.00	Draft 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.80	\$352.00	Draft 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	15/04/2016	0.20	\$88.00	Review of letters to investors regarding updates on the status of the winding up and unit balance information for tax purposes. Instructions to Dermot O'Brien regarding same
BRI	John Somerville	Senior Manager	Creditors	18/04/2016	0.40	\$176.00	Review and update estimated return to unit holders for update report
BRI	John Somerville	Senior Manager	Creditors	18/04/2016	1.60	\$704.00	Review of status of various litigation matters and draft sections 2 and 4 of the update report to investors regarding same
BRI	John Somerville	Senior Manager	Creditors	18/04/2016	0.10	\$44.00	Review and amendments to letters to investors regarding deceased estate notifications

BRI	John Somerville	Senior Manager	Creditors	18/04/2016	0.30	\$132.00	Instructions to Libby Li and Aubrey Meek regarding responses required to investors/advisors in relation to requests to update the AX database and outline investor frequently asked questions
BRI	John Somerville	Senior Manager	Creditors	18/04/2016	0.20	\$88.00	Attend to telephone enquiry from an investor in relation to transferring units to a third party
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.10	\$44.00	Instructions to Aubrey Meek regarding responses required to investor correspondence
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.20	\$88.00	Review and amendments to letters to investors regarding confirmation of unit balances and updates on the winding up of the Fund
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.20	\$88.00	Instructions to Aubrey Meek and Libby Li regarding responses required to investor correspondence and identifying documents to cross check investor details in the database
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.10	\$44.00	Attend to telephone enquiry from investor seeking an update on the status of the winding up
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.30	\$132.00	Review and amendments to investigations section of update report to investors and email to Eric Leeuwendal regarding same
BRI	John Somerville	Senior Manager	Creditors	19/04/2016	0.10	\$44.00	Instructions to Aubrey Meek regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	20/04/2016	0.10	\$44.00	Email to an advisor regarding units held
BRI	John Somerville	Senior Manager	Creditors	20/04/2016	0.10	\$44.00	Call from an advisor seeking an update on the winding up for their client and confirmation of unit balances
BRI	John Somerville	Senior Manager	Creditors	20/04/2016	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests
BRI	John Somerville	Senior Manager	Creditors	20/04/2016	0.20	\$88.00	Review and amendments to letters to investors regarding change of detail requests and further information required to effect same
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor requests for tax statements
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses to investors requesting further information to update accounts re deceased estates
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Instructions to Libby Li regarding updating the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Attend to call from an advisor seeking confirmation of unit balances for an investor and update on the winding up
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.10	\$44.00	Call to our solicitors regarding FTI indemnity claim and reasons for part rejection
BRI	John Somerville	Senior Manager	Creditors	21/04/2016	0.20	\$88.00	Instructions to Libby Li regarding responses required to investors

BRI	John Somerville	Senior Manager	Creditors	22/04/2016	0.20	\$88.00	Instructions to Libby Li regarding further information required from investors to update the AX investor management database for deceased estates and transfer of units from self managed super funds
BRI	John Somerville	Senior Manager	Creditors	22/04/2016	0.20	\$88.00	Review of letters to investors seeking further information to update the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	22/04/2016	0.70	\$308.00	Review and amendments to 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	22/04/2016	0.10	\$44.00	Email to an advisor regarding updating details for various clients
BRI	John Somerville	Senior Manager	Creditors	22/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.40	\$176.00	Calculate updated unit price as at 31 March 2016. Review of various reports to calculate unit price.
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	1.70	\$748.00	Finalise 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Attend to telephone call from an investor seeking update on winding up and requesting change of details
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Attend to telephone enquiry from an advisor seeking confirmation of unit balances for clients for tax purposes
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Attend to telephone enquiry from an advisor seeking confirmation of unit balances for clients for tax purposes
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Instructions to Libby Li re responses required to investor/advisor correspondence
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.70	\$308.00	Calculate updated unit price as at 31 March 2016. Review of various reports to calculate unit price. Email to McGrath Nicol regarding outstanding information to finalise calculation of unit price
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.20	\$88.00	Review of letters to investors regarding further information required to effect updates to AX investor management database
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.20	\$88.00	Review of letters to investors regarding transfer of units from self managed super funds and deceased estates
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Review of letters to investors in response to requests for updates on the status of the winding up of the fund
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to correspondence received from investors/advisors
BRI	John Somerville	Senior Manager	Creditors	26/04/2016	0.30	\$132.00	Review of internal control forms and supporting documentation to update the AX investor management database for change of detail requests, deceased estates and transfer of units from trusts/self managed super funds (9 forms)
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Review of remuneration report to be annexed to 13th update report to investors
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.30	\$132.00	Finalise update report to investors
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Finalise update report to investors

BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.10	\$44.00	Call from an advisor regarding processing of transfer of unit requests
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Attend to telephone enquiry from an investor seeking an update on the status of the winding up of the Fund
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Amendments to estimated return to investors as at 31 March 2016 upon receipt of further information from McGrath Nicol
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Review of internal control forms and supporting documentation to update the AX investor management database for investor change of detail requests
BRI	John Somerville	Senior Manager	Creditors	27/04/2016	0.20	\$88.00	Review of letters to investors requesting further information to update details and to process deceased estate notifications
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Instructions to Libby Li regarding transfer of units required for an investor
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Email to an advisor regarding unit holdings for an investor for tax purposes
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.30	\$132.00	Cross check of updates processed to the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Instructions to Libby Li regarding responses required to investor queries
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Review of letters to investors requesting further information to effect a transfer of units to beneficiaries
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Review of letters to investors regarding confirmation of unit balances for tax purposes
BRI	John Somerville	Senior Manager	Creditors	28/04/2016	0.10	\$44.00	Review of letters to investors requesting further information to process changes in the AX investor management database
BRI	John Somerville	Senior Manager	Creditors	29/04/2016	0.50	\$220.00	Review and amendments to thirteenth update report to investors
BRI	John Somerville	Senior Manager	Creditors	29/04/2016	0.60	\$264.00	Review and amendments to thirteenth update report to investors
BRI	John Somerville	Senior Manager	Creditors	29/04/2016	0.10	\$44.00	Call from trustee of a deceased investors estate regarding updating details
BRI	John Somerville	Senior Manager	Creditors	29/04/2016	0.10	\$44.00	Email to an advisor regarding confirmation of a client's unit balance for tax purposes
BRI	Murray Daniel	Supervisor	Creditors	02/11/2015	0.30	\$108.00	review and update of report to investors following review from David Whyte.
BRI	Murray Daniel	Supervisor	Creditors	02/11/2015	1.20	\$432.00	Review and update of report to investors after solicitors review
BRI	Murray Daniel	Supervisor	Creditors	03/11/2015	1.00	\$360.00	review and update of report to investors
BRI	Murray Daniel	Supervisor	Creditors	03/11/2015	1.50	\$540.00	review and update of report to investors
BRI	Murray Daniel	Supervisor	Creditors	03/11/2015	1.30	\$468.00	review and update of report to investors
BRI	Murray Daniel	Supervisor	Creditors	06/11/2015	0.60	\$216.00	Prepare correspondence to a former employee regarding providing assistance in relation to the MPF claim. Discussions with Eric Leeuwendal regarding access details.

BRI	Murray Daniel	Supervisor	Creditors	06/11/2015	1.40	\$504.00	Review of Composer and AX systems to find examples of payments made directly to feeder funds by MPF. Review of Receivable Loan ledgers in AX / Composer. Prepare email correspondence to a former employee regarding information and documents available.
BRI	Murray Daniel	Supervisor	Creditors	06/11/2015	1.00	\$360.00	review of file note regarding investigations into MPF claim. Review of Composer and AX systems to find examples of payments made directly to feeder funds by MPF. Review of Receivable Loan ledgers in AX / Composer.
BRI	Murray Daniel	Supervisor	Creditors	12/11/2015	0.30	\$108.00	review mailout for 11th report to investors following enquiry from investor who received duplicate reports, review of AX to see options regarding investor's account.
BRI	Murray Daniel	Supervisor	Creditors	12/11/2015	0.40	\$144.00	planning meeting with Nicole Jackson regarding service requirements for 4th BDO fee application including checking of postal addresses against investor register.
BRI	Murray Daniel	Supervisor	Creditors	19/11/2015	0.10	\$36.00	Review and update of investor's contact details for postal and email addresses in members register in AX database to ensure complete details for services of notices
BRI	Murray Daniel	Supervisor	Creditors	23/11/2015	0.90	\$324.00	Review of books and records regarding investor query from our solicitors, review of previous reports to investors and unit price calculations and unit price information.
BRI	Murray Daniel	Supervisor	Creditors	27/11/2015	0.40	\$144.00	meeting with Eric Leeuwendal regarding the MPF claim against the assets of the FMF and furthering investigations of the tracing claim, reviewing archive listings to assess archive boxes to retrieve for redemption source documents
BRI	Murray Daniel	Supervisor	Creditors	30/11/2015	0.50	\$180.00	Discussions with investor regarding updating of change of details form to be issued and estimated return to investors. Email correspondence to Julia Mayne to prepare correspondence to investor
BRI	Murray Daniel	Supervisor	Creditors	30/11/2015	0.40	\$144.00	discussions with Julia Mayne regarding investor phone call querying fee application. Review of file note prepared by Julie Mayne in relation to investor call.
BRI	Murray Daniel	Supervisor	Creditors	03/12/2015	0.20	\$72.00	review of investor correspondence received and forward to BDO staff members to action
BRI	Murray Daniel	Supervisor	Creditors	04/12/2015	0.70	\$252.00	Review of procedures used for tracing claim in relation to MPF matter, review for cash and non cash transactions. Review of estimate of time costs to perform tracing claim and review of number of transactions involved. ▫
BRI	Murray Daniel	Supervisor	Creditors	04/12/2015	0.60	\$216.00	Further review of procedures used for tracing claim in relation to MPF matter, review for cash and non cash transactions. Review of estimate of time costs to perform tracing claim and review of number of transactions involved. ▫

BRI	Murray Daniel	Supervisor	Creditors	04/12/2015	0.80	\$288.00	Prepare email correspondence to be issued to solicitors to assist with their affidavit regarding MPF claim in relation to hearing to be heard on 7 December 2015 between LMIM & MPF. Prepare explanations of procedures for tracing claim.
BRI	Murray Daniel	Supervisor	Creditors	09/12/2015	0.50	\$180.00	Arrangements with Matthew Joiner to witness affidavits to be signed by our service provider, Nicole Jackson & myself in relation to notice to investors regarding the application for remuneration approval.
BRI	Murray Daniel	Supervisor	Creditors	14/12/2015	0.20	\$72.00	review of correspondence from AFSA regarding investor contact details. Arrangements for a Bankruptcy search to be conducted.
BRI	Murray Daniel	Supervisor	Creditors	15/12/2015	0.50	\$180.00	Provide assistance to investor query, specifically regarding moneys held by Western Union and response required. Review of Western Union schedule of moneys held.
BRI	Murray Daniel	Supervisor	Creditors	15/12/2015	0.20	\$72.00	Instructions to Julia Mayne regarding responses required to investor queries.
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.40	\$144.00	Review of bank statements required for updated schedule of cash payments to comply with the orders of the Court in the MPF litigation. Review of bank statements from July 2009 to August 2010.
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.40	\$144.00	Review of bank statements from July 2009 to August 2010 to confirm no interest payments were recorded in Bank Statements as part of the MPF investigations.
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.60	\$216.00	review of Ledger statements for MPF Receivable Management Fee for the period July 2010-April 2011 in relation to interest receivable and allocation of interest.
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.20	\$72.00	preparation of the updated schedule of cash payments to comply with the orders of the Court in the MPF litigation against the assets of FMIF, discussion with Eric Leeuwendal regarding addressing 2008 repayments alleged by MPF. □
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.30	\$108.00	discussions with our solicitors regarding clarification of payments identified by the MPF and further information to be provided as per the order in respect of the directions hearing in the MPF proceedings.
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.30	\$108.00	Provide update to Eric Leeuwendal regarding MPF investigations. Updated schedule of cash payments to comply with the orders of the Court in the MPF litigation, discussion with Eric Leeuwendal regarding addressing 2008 repayments alleged by MPF. □
BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.50	\$180.00	Review and update of schedule of payments into FMIF bank accounts in relation to cash payments by the MPF

BRI	Murray Daniel	Supervisor	Creditors	17/12/2015	0.50	\$180.00	Review of AX server regarding MPF receivable ledger accounts against schedule of payments into FMIF bank accounts in relation to cash payments.
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.80	\$288.00	discussions with Eric Leeuwendal regarding archive records to investigate MPF receivable repayments for the MPF litigation, further discussions and with Dermot O'Brien re Composer records, interrogate servers
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.80	\$288.00	review of archive boxes for the September 2008 to December 2008 period. Review of bank statements and source documents regarding receipts received into restricted bank account to identify details of MPF receipts.
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.30	\$108.00	review of LM server/Composer database for receipts into restricted bank account for the period September 2008 to December 2008 to identify details of MPF receipts.
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.50	\$180.00	review of archive boxes for the September 2008 to December 2008 period. Tag bank statements to use as source information for MPF receipts identification.
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.50	\$180.00	update of Cash Receipts schedule for MPF receipts with information for schedule prepared by KordaMentha and redemption payments.
BRI	Murray Daniel	Supervisor	Creditors	18/12/2015	0.30	\$108.00	review of archive boxes for the September 2008 to December 2008 period. Review of bank statements and source documents regarding receipts received into restricted bank account to identify details of MPF receipts.
BRI	Murray Daniel	Supervisor	Creditors	21/12/2015	0.20	\$72.00	Meeting with David Whyte / Eric Leeuwendal regarding correspondence to be issued to Solicitors in relation to MPF claim.
BRI	Murray Daniel	Supervisor	Creditors	21/12/2015	0.40	\$144.00	Prepare and amend MPF schedule regarding cash receipts received. Prepare and update of email correspondence to our solicitors regarding information to be provided by 23 December 2015 as per orders
BRI	Murray Daniel	Supervisor	Creditors	21/12/2015	0.60	\$216.00	Review of signatures for 12 change of details and compare to signatures held in the AX investor management database. Review of correspondence from investors/advisors in relation to a change of details.
BRI	Murray Daniel	Supervisor	Creditors	22/12/2015	0.50	\$180.00	Preparation of information regarding queries by our solicitors on the documents for the affidavit in response to the MPF claim and finalising the cash repayment schedule
BRI	Murray Daniel	Supervisor	Creditors	22/12/2015	2.50	\$900.00	Meeting with a former employee to review AX / Composer accounting systems for source documentation relating to repayment of MPF receivable for the assigned loans made directly to Feeder funds. Review of AX procedures to locate information.

BRI	Murray Daniel	Supervisor	Creditors	22/12/2015	0.50	\$180.00	Review of correspondence from investors/advisors in relation to a change of details for 5 investors & Deceased Estate with 3 beneficiaries - review of updated transfer forms x3 and change of details x3.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	0.20	\$72.00	Review of email correspondence issued to our solicitors in relation to documents for the affidavit for the MPF litigation and clarification of information to be included.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	0.80	\$288.00	Provide assistance to Eric Leeuwendal regarding queries from our solicitors in relation to the MPF claim, review of server regarding foreign exchange information, review of bank statements to confirm cash payments, draft email to be sent to our solicitors to clarify information provided.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	0.50	\$180.00	Provide assistance to Eric Leeuwendal regarding queries from our solicitors, review of bank account statements that were used in our preliminary investigations regarding MPF litigation and confirm details.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	0.50	\$180.00	Provide further assistance to Eric Leeuwendal regarding queries from our solicitors, review of bank statements to confirm cash payments and foreign exchange information, review of MPF schedules to confirm details of payments received from MPF.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	0.30	\$108.00	Review of Restricted Bank Statements for the period July 2008 to June 2009 to verify payments alleged in MPF litigation.
BRI	Murray Daniel	Supervisor	Creditors	23/12/2015	1.40	\$504.00	review of source documentation from end of month files from Oct 09 - May 2011 for the MPF litigation regarding cash payments made by MPF and which bank accounts where used. Update of MPF schedule with information and prepare email
BRI	Murray Daniel	Supervisor	Creditors	11/01/2016	0.30	\$108.00	review of unsecured creditor file note and excel schedules regarding outstanding unsecured creditor claims prior to appointment and information available.
BRI	Murray Daniel	Supervisor	Creditors	12/01/2016	0.30	\$108.00	review of supporting information with Eric Leeuwendal regarding MPF claim and source documentation.
BRI	Murray Daniel	Supervisor	Creditors	12/01/2016	0.30	\$108.00	Review of AX database and provide information to Eric Leeuwendal regarding source information for MPF Claim.
BRI	Murray Daniel	Supervisor	Creditors	14/01/2016	0.50	\$180.00	Preparation of 12th report to investors, review of 11th report to investors and make arrangements for Eric Leeuwendal to complete investigations section.
BRI	Murray Daniel	Supervisor	Creditors	14/01/2016	0.30	\$108.00	Arrangements with Julia Mayne & Sarah Cunningham to prepare information for report to investors including bank reconciliations and remuneration tables.
BRI	Murray Daniel	Supervisor	Creditors	15/01/2016	0.20	\$72.00	Email correspondence to McGrathNicol regarding further information required in relation to report to investors
BRI	Murray Daniel	Supervisor	Creditors	18/01/2016	0.30	\$108.00	Review and update of report to investors with Eric Leeuwendal's section in relation to investigations.
BRI	Murray Daniel	Supervisor	Creditors	18/01/2016	0.40	\$144.00	update Unit Price/ Estimated Return to Investors

BRI	Murray Daniel	Supervisor	Creditors	18/01/2016	0.20	\$72.00	update of report to investors with information received from FTI regarding outstanding WIP and Outlays.
BRI	Murray Daniel	Supervisor	Creditors	18/01/2016	0.20	\$72.00	discussions with John Somerville regarding planning for report to investors and information to be included.
BRI	Murray Daniel	Supervisor	Creditors	20/01/2016	0.40	\$144.00	Review of information provided by McGrath Nicol and update report to investors to be issued in January 2016.
BRI	Murray Daniel	Supervisor	Creditors	20/01/2016	0.60	\$216.00	review and update of report to investors with information regarding estimated return to investors and for information received from FTI in relation to their outstanding fees and expenses.
BRI	Murray Daniel	Supervisor	Creditors	20/01/2016	1.10	\$396.00	review and update of report to investors in relation to realisation of asset section, review of remuneration tables for BDO fees and outlays and update report, review of investigations section and edit to be consistent throughout.
BRI	Murray Daniel	Supervisor	Creditors	21/01/2016	1.00	\$360.00	Review and update of mailout schedule, formatting of schedule to ensure suitable to merge, review of AX database for missing investor addresses that did not come through on download and update schedule.
BRI	Murray Daniel	Supervisor	Creditors	22/01/2016	0.80	\$288.00	Update Estimated return to Investors as at 31 December 2015, review of information received from McGrathNicol regarding receipts and payments. Review and update of payments listing schedule for outstanding legal payments and supplier payments.
BRI	Murray Daniel	Supervisor	Creditors	22/01/2016	1.20	\$432.00	review and update of report to investors, review and edit to finalise.
BRI	Murray Daniel	Supervisor	Creditors	22/01/2016	0.30	\$108.00	review and update of report to investors, review and edit to finalise.
BRI	Murray Daniel	Supervisor	Creditors	28/01/2016	0.30	\$108.00	review of mailout schedule with Dermot OBrien for update report to investors.
BRI	Murray Daniel	Supervisor	Creditors	01/02/2016	0.10	\$36.00	Provide assistance to Julia Mayne regarding Investor Reports query.
BRI	Murray Daniel	Supervisor	Creditors	19/02/2016	0.20	\$72.00	discussions with Investor requesting statement of holdings to be issued.
BRI	Nicola Kennedy	Senior Accountant II	Creditors	09/11/2015	0.10	\$28.00	phone call with investor in relation to update on winding up of the fund
BRI	Nicola Kennedy	Senior Accountant II	Creditors	17/11/2015	0.20	\$56.00	phone call in relation to investment in Fund, search investor details for unit holdings, discuss contact for further details of investment
BRI	Nicola Kennedy	Senior Accountant II	Creditors	18/11/2015	0.10	\$28.00	phone call with investor regarding winding up of fund, discuss timeframe for distributions
BRI	Nicola Kennedy	Senior Accountant II	Creditors	19/11/2015	0.20	\$56.00	discussion with John Somerville in relation to foreign investor request for unit balance, log into database to review documents on file for investor

BRI	Nicola Kennedy	Senior Accountant II	Creditors	19/11/2015	0.80	\$224.00	review investment details for investor, consider 4 different investments, generate transaction statements for all 4 investments, print and review currency
BRI	Nicola Kennedy	Senior Accountant II	Creditors	19/11/2015	1.10	\$308.00	log into Composer database, review correspondence saved on file, print same, consider foreign currency amounts exchanged, compare to AX database notes and ascertain whether units issued to investor were based on foreign currency equivalent amount
BRI	Nicola Kennedy	Senior Accountant II	Creditors	19/11/2015	0.20	\$56.00	assist Julia Mayne with correspondence to investor in response to various queries
BRI	Nicola Kennedy	Senior Accountant II	Creditors	04/01/2016	0.20	\$56.00	meeting with John Somerville to discuss meeting with former LM staff member to obtain contract notes for investors who acquired units in foreign currencies and assist with loan management queries
BRI	Nicola Kennedy	Senior Accountant II	Creditors	28/01/2016	0.10	\$28.00	phone call with investor re latest report
BRI	Nicola Kennedy	Senior Accountant II	Creditors	02/02/2016	0.20	\$56.00	review 20 x contract notes saved in AX database G Drive for LMFIF foreign investors, confirm no contract notes relate to same
BRI	Nicola Kennedy	Senior Accountant II	Creditors	10/02/2016	0.10	\$28.00	phone call with advisor of investor re updating details and distribution
BRI	Nicola Kennedy	Senior Accountant II	Creditors	02/03/2016	0.10	\$28.00	discussion with Eric Leeuwendal in relation to preparation of defence in the MPF proceedings
BRI	Nicola Kennedy	Senior Accountant II	Creditors	22/03/2016	0.40	\$112.00	review and consider email from Julia Mayne in relation to investor correspondence and distributions payable, generate ledger code for distributions payable in AX database, email Julia Mayne in relation to same
BRI	Nicola Kennedy	Senior Accountant II	Creditors	22/03/2016	0.50	\$140.00	meeting with Eric Leeuwendal in relation to undertaking investigation of source documents in AX supporting non cash repayments of the MPF assigned loans receivable for the defence of the MPF litigation against the Fund
BRI	Nicola Kennedy	Senior Accountant II	Creditors	23/03/2016	0.20	\$56.00	review query from Julia Mayne in relation to investor, obtain ledger from database and email to John Somerville, discuss distributions payable, review ledger
BRI	Nicola Kennedy	Senior Accountant II	Creditors	4/04/2016	0.10	\$28.00	review 2 x emails from investors and forward to Dermot O'Brien
BRI	Nicola Kennedy	Senior Accountant II	Creditors	14/04/2016	0.10	\$28.00	phone call from advisor re update on FTI claim proceedings and assets to be realised
BRI	Nicola Kennedy	Senior Accountant II	Creditors	15/04/2016	0.10	\$28.00	phone call from investor re update on status of winding up
BRI	Nicola Kennedy	Senior Accountant II	Creditors	18/04/2016	0.10	\$28.00	review 3 x mail and email Aubrey Meek to action transfers for investors
BRI	Nicola Kennedy	Senior Accountant II	Creditors	19/04/2016	0.10	\$28.00	assist Aubrey Meek with generating transaction statements in AX database
BRI	Nicola Kennedy	Senior Accountant II	Creditors	20/04/2016	0.30	\$84.00	generate transaction statement for investor, assist Libby Li in database
BRI	Nicola Kennedy	Senior Accountant II	Creditors	22/04/2016	0.20	\$56.00	phone call with investor re transfer, obtain forms and email same

BRI	Aubrey Meek	Accountant I	Creditors	29/03/2016	0.50	\$95.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	30/03/2016	0.60	\$114.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	30/03/2016	0.40	\$76.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	31/03/2016	1.10	\$209.00	Prepare three letters to investors in relation to requests for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	31/03/2016	0.80	\$152.00	Prepare letters to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare letter to investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare letter to investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Prepare letter to investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details/transfer of units requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.

BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.10	\$19.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	4/04/2016	0.20	\$38.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.20	\$38.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.20	\$38.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.20	\$38.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	2.60	\$494.00	Prepare a letter to an investor in response to a request for feedback on the status of the fund as well as request for payment of investment. Search database for and peruse all previous correspondence and statement of account.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details as approved by David Whyte.

BRI	Aubrey Meek	Accountant I	Creditors	5/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	6/04/2016	0.30	\$57.00	Prepare a letter to investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details and transfer of units as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details and transfer of units as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.30	\$57.00	Access AX investor management database and process investor change of details and transfer of units as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.

BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	7/04/2016	0.10	\$19.00	Access AX investor management database and process investor change of details as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Update database of relevant investors with returned to sender mail.
BRI	Aubrey Meek	Accountant I	Creditors	11/04/2016	0.20	\$38.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Aubrey Meek	Accountant I	Creditors	12/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	12/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.

BRI	Aubrey Meek	Accountant I	Creditors	12/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	12/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	12/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	0.20	\$38.00	Review of correspondence from investors/advisors in relation to a change of details/transfer of units. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	0.10	\$19.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	0.20	\$38.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	13/04/2016	1.40	\$266.00	Access AX investor management database and process investor transfer of units requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	14/04/2016	0.20	\$38.00	Send a letter via email to an investor in relation to a request for a unit holding balance.
BRI	Aubrey Meek	Accountant I	Creditors	14/04/2016	0.30	\$57.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	14/04/2016	1.00	\$190.00	Review investor correspondence and check if supporting documentation is complete. File correspondence with outstanding information.
BRI	Aubrey Meek	Accountant I	Creditors	14/04/2016	0.20	\$38.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	14/04/2016	0.30	\$57.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.

BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.30	\$57.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	18/04/2016	0.10	\$19.00	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Access AX investor management database and process investor change of details requests as approved by David Whyte.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.10	\$19.00	Scan returned mail into database and update register re undelivered mail.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Prepare a letter to an investor in response to a request for change of contact detail.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Prepare a letter to an investor in response to a request for change of contact detail.

BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.30	\$57.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Send letter to investor, as approved and signed by Receiver, via email regarding enquiry related to investment holdings in the Fund.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.20	\$38.00	Send letter to investor, as approved and signed by Receiver, via email regarding enquiry related to investment holdings in the Fund.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.30	\$57.00	Access database and search investor account for unit balance. Extract transaction statement on all active accounts following request from investor.
BRI	Aubrey Meek	Accountant I	Creditors	19/04/2016	0.30	\$57.00	Access database and search investor account for unit balance. Extract transaction statement on all active accounts following request from investor.
BRI	Dermot O'Brien	Accountant I	Creditors	02/11/2015	0.30	\$58.50	Return Call from an advisor in relation to a request for a unit holdings statement and tax statement. Discuss information in relation to future distributions.
BRI	Dermot O'Brien	Accountant I	Creditors	02/11/2015	0.40	\$78.00	Collate, scan and send letters to investors via email (5).
BRI	Dermot O'Brien	Accountant I	Creditors	02/11/2015	0.70	\$136.50	Collate, scan and send letters to investors via email (11).
BRI	Dermot O'Brien	Accountant I	Creditors	03/11/2015	0.90	\$175.50	Assist Murray Daniel preparing the email mail out of the eleventh update report to investors
BRI	Dermot O'Brien	Accountant I	Creditors	03/11/2015	0.80	\$156.00	Review of correspondence from investors/advisors in relation to a change of details request (5). Prepare internal control forms to verify sufficient documentation provided to process request as per the Funds Policy
BRI	Dermot O'Brien	Accountant I	Creditors	04/11/2015	0.60	\$117.00	Review of correspondence from investors/advisors in relation to a transfer of units of deceased estate request (2). Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Dermot O'Brien	Accountant I	Creditors	04/11/2015	0.20	\$39.00	Call from an investor requesting tax statements and an estimate of the value of their units held in the fund.
BRI	Dermot O'Brien	Accountant I	Creditors	04/11/2015	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	04/11/2015	0.30	\$58.50	Review of correspondence from investors/advisors in relation to a change of details for a deceased husband and investor request to transfer into sole name. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	04/11/2015	0.40	\$78.00	Collate, scan and send letters to investors via email (3).
BRI	Dermot O'Brien	Accountant I	Creditors	05/11/2015	1.10	\$214.50	Access AX investor management database and process investor change of details (8) as approved by David Whyte. Scan and save documents to file.

BRI	Dermot O'Brien	Accountant I	Creditors	05/11/2015	0.20	\$39.00	Call from an investor requesting tax statements and an estimate of the value of their units held in the fund.
BRI	Dermot O'Brien	Accountant I	Creditors	05/11/2015	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	05/11/2015	0.60	\$117.00	Review responses from investors re the eleventh update to investors. prepare schedule for returned mail and review LM enquiries email account for returned emails
BRI	Dermot O'Brien	Accountant I	Creditors	06/11/2015	0.70	\$136.50	Review of signatures for 4 change of detail requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	06/11/2015	0.50	\$97.50	Prepare two change of details request approved by David Whyte. Update in AX, print and save relevant documents to file.
BRI	Dermot O'Brien	Accountant I	Creditors	06/11/2015	0.20	\$39.00	Call from an investor/advisor seeking an update on the winding up of the fund.
BRI	Dermot O'Brien	Accountant I	Creditors	06/11/2015	0.30	\$58.50	Prepare a letter to an investor in response to a request to transfer units from a self-managed superannuation fund to a personal name.
BRI	Dermot O'Brien	Accountant I	Creditors	09/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	09/11/2015	0.90	\$175.50	Access AX investor management database and process investor change of details/transfer of units requests as approved by David Whyte (six changes)
BRI	Dermot O'Brien	Accountant I	Creditors	09/11/2015	0.30	\$58.50	return call to investor requesting relevant forms to complete a change of details. prepare file note
BRI	Dermot O'Brien	Accountant I	Creditors	09/11/2015	0.30	\$58.50	Call received from advisor requesting tax statement. Provide update in relation to the status of the winding up
BRI	Dermot O'Brien	Accountant I	Creditors	09/11/2015	1.10	\$214.50	Review of correspondence from five (5) investors/advisors in relation to a change of details . Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Dermot O'Brien	Accountant I	Creditors	10/11/2015	0.80	\$156.00	Scan and save 6 change of details forms that have been completed. Log onto AX investor management database and save to relevant files
BRI	Dermot O'Brien	Accountant I	Creditors	10/11/2015	1.40	\$273.00	Review of signatures for transfer requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	10/11/2015	0.50	\$97.50	Review of last will and testament/grant of probate to action requests from investors for 4 beneficiaries. Review signatures and prepare standard forms
BRI	Dermot O'Brien	Accountant I	Creditors	11/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.

BRI	Dermot O'Brien	Accountant I	Creditors	11/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	11/11/2015	0.30	\$58.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note
BRI	Dermot O'Brien	Accountant I	Creditors	11/11/2015	1.00	\$195.00	Prepare transfers for 2 deceased estates to specified beneficiaries as approved by David Whyte. Print, scan and save to
BRI	Dermot O'Brien	Accountant I	Creditors	12/11/2015	0.30	\$58.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note
BRI	Dermot O'Brien	Accountant I	Creditors	12/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	12/11/2015	1.20	\$234.00	Prepare transfers for 8 deceased estates to specified beneficiaries as approved by David Whyte. Print, scan and save to
BRI	Dermot O'Brien	Accountant I	Creditors	12/11/2015	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	13/11/2015	0.30	\$58.50	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Dermot O'Brien	Accountant I	Creditors	13/11/2015	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	17/11/2015	0.20	\$39.00	Discussion with Murray Daniel re notice to investors and process of the mail out
BRI	Dermot O'Brien	Accountant I	Creditors	17/11/2015	0.80	\$156.00	Prepare change of details requests received from 4 investors and approved by David Whyte. Access AX investor managements database and print and collate documents.
BRI	Dermot O'Brien	Accountant I	Creditors	18/11/2015	0.80	\$156.00	Preparing prescribed checklist forms to assess whether investors have fulfilled requirements to change details. Prepare form and print and collate documents for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	20/11/2015	0.60	\$117.00	Review of correspondence received from our IT consultants in relation to the process of sending out the notice to creditors re the application to court for the approval of remuneration. Generate and reviewing mailing list
BRI	Dermot O'Brien	Accountant I	Creditors	20/11/2015	0.20	\$39.00	Call from investor in relation to request for unit holdings balance.
BRI	Dermot O'Brien	Accountant I	Creditors	20/11/2015	0.70	\$136.50	Prepare change of details requests received from 3 investors and approved by David Whyte. Access AX investor managements database and print and collate documents.
BRI	Dermot O'Brien	Accountant I	Creditors	20/11/2015	0.60	\$117.00	Scan and send 7 letters to investors approved by David Whyte
BRI	Dermot O'Brien	Accountant I	Creditors	23/11/2015	1.40	\$273.00	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.

BRI	Dermot O'Brien	Accountant I	Creditors	23/11/2015	0.20	\$39.00	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	23/11/2015	1.40	\$273.00	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	24/11/2015	0.90	\$175.50	Meeting with Nikola Gibson (BDO IT) regarding email service to advisors / Investors regarding application to court for remuneration approval, review of draft emails to be sent and ensure email addresses from database are correct
BRI	Dermot O'Brien	Accountant I	Creditors	24/11/2015	0.80	\$156.00	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	24/11/2015	1.30	\$253.50	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	24/11/2015	0.40	\$78.00	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	24/11/2015	0.80	\$156.00	Preparing prescribed checklist forms for 4 investors to assess whether investors have fulfilled requirements to change details. Prepare form and print and collate documents for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.20	\$39.00	Call from advisor in relation to unit holdings statement and tax statement request. Provide enquiries email.
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.30	\$58.50	Prepare letter to investor advising that transfer of units had been completed from investors superannuation fund
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.60	\$117.00	scan and send 6 letters approved by David Whyte to investors/advisors
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.20	\$39.00	Call from investor requesting tax statements for the 2015 financial year and an estimate for their units held in the fund. Prepare file note.
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.60	\$117.00	Review file for a transfer of units as requested by investor. Call back investor as their original request was not in relation to a transfer but a change of details. Discuss requirements to effect a transfer of units
BRI	Dermot O'Brien	Accountant I	Creditors	26/11/2015	0.20	\$39.00	Call received from investor in relation to an update of details. Review file and locate change of details documents.
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	1.10	\$214.50	Review and update investor and advisor database to ensure that the service requirements for the receivers application to Court for remuneration for the period 1 May to 30 October are met.
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.30	\$58.50	Call from investor in relation to request for unit holdings balance. Discuss update on the status of the winding up

BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.90	\$175.50	Prepare change of details requests received from 5 investors and approved by David Whyte. Access AX investor managements database and print and collate documents.
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.30	\$58.50	Review LM enquiries email and review responses received from investors and categorise into separate files
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	1.10	\$214.50	Preparing prescribed checklist forms for 5 investors to assess whether investors have fulfilled requirements to change details. Prepare form and print and collate documents for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.50	\$97.50	Preparing prescribed checklist forms for 2 beneficiaries to assess whether they have fulfilled requirements to transfer units to their personal names. Prepare form and print and collate documents for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.40	\$78.00	Prepare transfers for deceased estates to specified beneficiaries as approved by David Whyte. Print, scan and save to file.
BRI	Dermot O'Brien	Accountant I	Creditors	27/11/2015	0.40	\$78.00	Review documentation received from investor re transfer of units and relevant correspondence. review the AX database to ensure that request had been fulfilled. review correspondence and amend database to reflect request
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.20	\$39.00	Call with investor re statement for Centrelink
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.50	\$97.50	review correspondence from 4 investors via email and listen to x3 voicemails
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.60	\$117.00	Prepare 4 change of details checklists for investors
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	16/12/2015	0.20	\$39.00	Call from investor requesting update in relation to their change of details request
BRI	Dermot O'Brien	Accountant I	Creditors	17/12/2015	0.90	\$175.50	Review of correspondence from 6 investors/advisors in relation to a change of details/transfer of units/transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BRI	Dermot O'Brien	Accountant I	Creditors	17/12/2015	0.80	\$156.00	Review of signatures for 5 change of details requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	18/12/2015	0.80	\$156.00	discussions with Murray Daniel regarding archive records received containing documents to investigate MPF receivable repayments for the MPF litigation, further discussions and with Murray Daniel re Composer records, interrogate servers
BRI	Dermot O'Brien	Accountant I	Creditors	18/12/2015	0.20	\$39.00	Investor call requesting an update in relation to the future distributions of the fund

BRI	Dermot O'Brien	Accountant I	Creditors	18/12/2015	2.30	\$448.50	preparing change of details forms to update the AX investor management database. Review of supporting documentation and cross check with identification held on file. (19 change requests)
BRI	Dermot O'Brien	Accountant I	Creditors	21/12/2015	1.70	\$331.50	Access AX investor management database and process 11 investor change of details requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	21/12/2015	0.70	\$136.50	Complete transfer of units held in superannuation fund to personal name in the AX investor management database. Review of supporting documentation including trust deed to ensure transfer permitted
BRI	Dermot O'Brien	Accountant I	Creditors	21/12/2015	1.60	\$312.00	Prepare 9 change of details forms and collate the supporting documentation to update the AX investor management database
BRI	Dermot O'Brien	Accountant I	Creditors	24/12/2015	0.80	\$156.00	Prepare change of details requests received from 4 investors and approved by David Whyte. Access AX database and print and collate documents.
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	0.90	\$175.50	Access AX investor management database and process 5 investor change of details requests as approved by David Whyte. Print collate and scan to file.
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	1.00	\$195.00	Review of signatures and documentation for 6 investors and compare to signatures held in the AX investor management database to prepare unit transfer. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	0.80	\$156.00	Run address and email listing in the AX investor management database for the 11th report to investors. Discussion with Nicole Jackson re mail out to liaise with World Wide printing
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	0.50	\$97.50	Review of correspondence and documentation from 3 investors in relation to requests to transfer units held in SMSF and change of trustee. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	0.30	\$58.50	Assistance from Murray Daniel in generating investor and advisors email and postal addresses from the AX investor management database
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	1.70	\$331.50	Access AX investor management database and process 4 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	28/01/2016	1.00	\$195.00	Process 4 change of details and transfer of units from a deceased estate in the AX investor management database
BRI	Dermot O'Brien	Accountant I	Creditors	29/01/2016	0.90	\$175.50	Prepare mail out listing generated from the AX investor management database for circulating the update report to investors
BRI	Dermot O'Brien	Accountant I	Creditors	29/01/2016	0.60	\$117.00	Scan save and file 4 transfer of deceased estates and 5 change of details requests in the AX investor management database

BRI	Dermot O'Brien	Accountant I	Creditors	29/01/2016	0.90	\$175.50	Review of signatures for 5 transfer of units from SMSF requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	29/01/2016	0.70	\$136.50	Access AX investor management database and process 2 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	01/02/2016	0.40	\$78.00	prepare mail listing for investors and advisors. Prepare draft email to send to members.
BRI	Dermot O'Brien	Accountant I	Creditors	02/02/2016	0.20	\$39.00	Prepare folder with return to send email and begin to prepare schedule for further updates
BRI	Dermot O'Brien	Accountant I	Creditors	02/02/2016	1.10	\$214.50	Prepare change of details requests received from 6 investors and approved by David Whyte. Access AX database and print and collate documents.
BRI	Dermot O'Brien	Accountant I	Creditors	03/02/2016	0.80	\$156.00	Review of correspondence from 4 investors/advisors in relation to a change of details/transfer of units of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy.
BRI	Dermot O'Brien	Accountant I	Creditors	03/02/2016	0.80	\$156.00	Access AX investor management database and process 4 investor change of details requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	03/02/2016	1.50	\$292.50	Access AX investor management database and process 3 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	04/02/2016	2.70	\$526.50	Access AX investor management database and process 15 investor change of details/transfer of units requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	08/02/2016	0.50	\$97.50	Review of return to sender emails after notice to members was sent. Prepare schedule to update all returned mail and to send out via post.
BRI	Dermot O'Brien	Accountant I	Creditors	08/02/2016	0.40	\$78.00	Review of return to sender emails after notice to members was sent. Prepare schedule to update all returned mail and to send out via post.
BRI	Dermot O'Brien	Accountant I	Creditors	08/02/2016	0.20	\$39.00	Process 3 investor change of details forms in the AX investor management database as approved by David Whyte. print save and scan to file
BRI	Dermot O'Brien	Accountant I	Creditors	08/02/2016	0.30	\$58.50	Review of signatures for 3 change of details requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	09/02/2016	0.20	\$39.00	Call from investor requesting to change their address. Step investor through process on process

BRI	Dermot O'Brien	Accountant I	Creditors	09/02/2016	2.00	\$390.00	Access AX investor management database and process 5 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	10/02/2016	2.10	\$409.50	Access AX investor management database and process 8 investor change of details/transfer of units requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	10/02/2016	0.30	\$58.50	Call from an advisor requesting tax statements and an estimate for the value of their client's units held in the fund.
BRI	Dermot O'Brien	Accountant I	Creditors	10/02/2016	1.30	\$253.50	Review of signatures for 8 change of details and 5 transfer of units requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	10/02/2016	0.30	\$58.50	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	11/02/2016	1.20	\$234.00	Prepare transfer for 3 deceased estates to several beneficiaries. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	11/02/2016	1.20	\$234.00	Access AX investor management database and process 3 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	12/02/2016	2.10	\$409.50	Access AX investor management database and process 9 investor change of details/transfer of units requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	12/02/2016	2.10	\$409.50	Access AX investor management database and process 9 investor change of details/transfer of units requests as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	15/02/2016	0.70	\$136.50	Save 14 completed change of details and transfer forms an documentation to investors file in AX
BRI	Dermot O'Brien	Accountant I	Creditors	16/02/2016	1.10	\$214.50	Access AX investor management database and process 5 investor change of details requests as approved by David Whyte. Print collate and scan to file.
BRI	Dermot O'Brien	Accountant I	Creditors	16/02/2016	1.50	\$292.50	Access AX investor management database and process 4 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	16/02/2016	0.60	\$117.00	return three calls to investors requesting information in relation to change of details and transfer of deceased estates.
BRI	Dermot O'Brien	Accountant I	Creditors	17/02/2016	1.60	\$312.00	Review of signatures for 8 change of details and 5 transfer of units requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	17/02/2016	0.40	\$78.00	Review of signatures for 3 change of details requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.

BRI	Dermot O'Brien	Accountant I	Creditors	18/02/2016	0.20	\$39.00	Call from an advisor requesting information in relation to future distributions.
BRI	Dermot O'Brien	Accountant I	Creditors	18/02/2016	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	18/02/2016	1.20	\$234.00	Access AX investor management database and process 10 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	19/02/2016	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	19/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	19/02/2016	1.80	\$351.00	Access AX investor management database and process 12 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	19/02/2016	1.20	\$234.00	Access AX investor management database and process 8 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	19/02/2016	0.90	\$175.50	Review of signatures for 4 change of details and 5 transfer of units requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	22/02/2016	0.40	\$78.00	Saving 13 change of details and transfer of units requests forms and documentation to investor files in AX
BRI	Dermot O'Brien	Accountant I	Creditors	22/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	22/02/2016	0.30	\$58.50	Call from an advisor in relation to a transfer of units from a superannuation fund to a Company name
BRI	Dermot O'Brien	Accountant I	Creditors	23/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	23/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	24/02/2016	0.90	\$175.50	Access AX investor management database and process 2 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	24/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	24/02/2016	0.20	\$39.00	Call from an advisor seeking an update on the winding up of the fund.
BRI	Dermot O'Brien	Accountant I	Creditors	24/02/2016	0.80	\$156.00	Access AX investor management database and process 1 deceased investor transfer of units requests to 6 separate beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	24/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	25/02/2016	0.50	\$97.50	Access the LM data room and database to review ATO correspondence requested by McGrathNicol
BRI	Dermot O'Brien	Accountant I	Creditors	25/02/2016	0.20	\$39.00	Call from an advisor requesting information in relation to future distributions.

BRI	Dermot O'Brien	Accountant I	Creditors	25/02/2016	0.60	\$117.00	Review of signatures for 3 change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review
BRI	Dermot O'Brien	Accountant I	Creditors	25/02/2016	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	26/02/2016	0.20	\$39.00	Call to advisor to inform them that their clients update on AX had been completed
BRI	Dermot O'Brien	Accountant I	Creditors	26/02/2016	1.10	\$214.50	Access AX investor management database and process 7 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file.
BRI	Dermot O'Brien	Accountant I	Creditors	26/02/2016	1.40	\$273.00	Access AX investor management database and process 8 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	29/02/2016	0.20	\$39.00	Call from an advisor requesting information in relation to future distributions.
BRI	Dermot O'Brien	Accountant I	Creditors	29/02/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	29/02/2016	0.50	\$97.50	Prepare remuneration report for the period 1 November to 29 February 2016 to accompany update report to investors
BRI	Dermot O'Brien	Accountant I	Creditors	08/03/2016	0.20	\$39.00	Prepare investor change of details form approved by David Whyte
BRI	Dermot O'Brien	Accountant I	Creditors	08/03/2016	0.30	\$58.50	Review of signatures for 6 change of details requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	09/03/2016	0.80	\$156.00	prepare 2 transfer of units from deceased estates to relevant beneficiaries. print and collate
BRI	Dermot O'Brien	Accountant I	Creditors	17/03/2016	1.70	\$331.50	Review of correspondence from 12 investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	17/03/2016	0.70	\$136.50	Access AX investor management database and process 2 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	17/03/2016	1.70	\$331.50	Review of correspondence from 12 investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	18/03/2016	0.40	\$78.00	Access AX investor management database and process 1 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	18/03/2016	0.80	\$156.00	Review of correspondence from 5 investors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	1.00	\$195.00	Access AX investor management database and process 2 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.

BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	0.80	\$156.00	Access AX investor management database and process 1 deceased investor transfer of units requests to 5 separate beneficiaries as approved by David Whyte. Scan and save to file.
BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	1.10	\$214.50	Access AX investor management database and process 2 investor transfer of units for a deceased estate to several beneficiaries as approved by David Whyte.
BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	0.40	\$78.00	Review of correspondence from 3 investors/advisors in relation to a transfer of units request from their SMSF to their personal names. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	1.00	\$195.00	Review of correspondence from 8 investors/advisors in relation to a change of details. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	22/03/2016	1.20	\$234.00	Review of correspondence from 11 investors/advisors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.90	\$175.50	Review of correspondence from 4 investors/advisors in relation to a change of details of deceased estate request. Prepare internal control forms to verify sufficient documentation provided to process request.
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.30	\$58.50	call from advisor requesting information in relation to the change of their clients details
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.20	\$39.00	call from advisor requesting information in relation to the change of their clients details
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.80	\$156.00	Access AX investor management database and process 1 deceased investor transfer of units requests to 5 separate beneficiaries as approved by David Whyte. Scan and save to file.
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.30	\$58.50	Call with investor regarding transferring units to a third party. Take investor through process and discuss future distributions and time frame for completion of winding up
BRI	Dermot O'Brien	Accountant I	Creditors	23/03/2016	0.20	\$39.00	call from investor requesting details in relation to transfer their units to a third party
BRI	Dermot O'Brien	Accountant I	Creditors	24/03/2016	0.90	\$175.50	Access AX investor management database and process 2 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file
BRI	Dermot O'Brien	Accountant I	Creditors	29/03/2016	0.40	\$78.00	Advising Aubrey Meek on the process of using the LM investor database. Instruct on how to perform updates of investor details and setup functions required to perform these changes.
BRI	Dermot O'Brien	Accountant I	Creditors	1/04/2016	0.60	\$117.00	Access AX investor management database and process 3 investor change of details requests as approved by David Whyte. Scan and save to file

BRI	Dermot O'Brien	Accountant I	Creditors	1/04/2016	0.40	\$78.00	Review of signatures for 2 change of details requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Dermot O'Brien	Accountant I	Creditors	5/04/2016	0.40	\$78.00	review AX instructions and discussion with Murray Daniel re obtaining investor transaction reports from the AX database
BRI	Dermot O'Brien	Accountant I	Creditors	5/04/2016	0.40	\$78.00	Prepare Annexures for David Whyte's affidavit to support the application to court for remuneration approval for the period 1 November 2015 to 30 April 2016
BRI	Dermot O'Brien	Accountant I	Creditors	6/04/2016	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	6/04/2016	0.20	\$39.00	Call from an investor/advisor seeking an update on the winding up of the fund
BRI	Dermot O'Brien	Accountant I	Creditors	6/04/2016	0.80	\$156.00	Prepare 2 letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Dermot O'Brien	Accountant I	Creditors	7/04/2016	0.80	\$156.00	Review 20 investor change of details forms approved by David Whyte and prepared by Aubrey Meek. Scan documents and save to file.
BRI	Dermot O'Brien	Accountant I	Creditors	8/04/2016	0.20	\$39.00	Received call from investor wishing to receive instructions on the process to change a trustee for a superannuation fund. Advise of process to be undertaken
BRI	Dermot O'Brien	Accountant I	Creditors	8/04/2016	0.40	\$78.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.50	\$97.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.40	\$78.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.40	\$78.00	Review of unread emails sent to the LM enquiries mailbox.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.60	\$117.00	Prepare 2 letters to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.

BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	11/04/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	12/04/2016	0.30	\$58.50	Review 6 change of details/ transfer of units prepared by Aubrey Meek
BRI	Dermot O'Brien	Accountant I	Creditors	12/04/2016	0.60	\$117.00	Instruct Aubrey Meek on the process of using AX database to generate investor statements
BRI	Dermot O'Brien	Accountant I	Creditors	12/04/2016	0.30	\$58.50	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	13/04/2016	0.30	\$58.50	Update two letters to investors re change of details/transfer of units from deceased estates
BRI	Dermot O'Brien	Accountant I	Creditors	13/04/2016	0.20	\$39.00	Call from an advisor in relation to a transfer of units from a superannuation fund to a third party
BRI	Dermot O'Brien	Accountant I	Creditors	13/04/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Dermot O'Brien	Accountant I	Creditors	13/04/2016	0.40	\$78.00	Send letters to investors signed by David Whyte. scan and save to respective investors file.
BRI	Dermot O'Brien	Accountant I	Creditors	14/04/2016	0.30	\$58.50	Prepare a letter to an investor in response to a request to transfer units from a self-managed superannuation fund to a personal name
BRI	Dermot O'Brien	Accountant I	Creditors	14/04/2016	0.20	\$39.00	Call from an advisor in relation to a transfer of units from a superannuation fund to a personal name. Show advisor to the LMFMF website and advise of relevant forms needed for the relevant request.
BRI	Dermot O'Brien	Accountant I	Creditors	14/04/2016	0.20	\$39.00	Call from an advisor in relation to a transfer of units from a deceased estate to personal beneficiaries of the estate. Show advisor to the LMFMF website and advise of relevant forms needed for the relevant request.
BRI	Dermot O'Brien	Accountant I	Creditors	15/04/2016	0.20	\$39.00	Call from an advisor requesting tax statements and an estimate for the value of their client's units held in the fund
BRI	Dermot O'Brien	Accountant I	Creditors	15/04/2016	0.20	\$39.00	Call from an investor seeking to update their details.
BRI	Dermot O'Brien	Accountant I	Creditors	27/04/2016	1.20	\$234.00	Prepare annexures for David Whyte's 13th update report to investors.
BRI	Dermot O'Brien	Accountant I	Creditors	28/04/2016	0.40	\$78.00	Generate 8 investor transaction statements from AX investor management database to respond to requests for same
BRI	Dermot O'Brien	Accountant I	Creditors	28/04/2016	0.60	\$117.00	Generate 5 investor transaction statements from AX investor management database to respond to requests for same. Draft letters to investors enclosing statements

BRI	Dermot O'Brien	Accountant I	Creditors	28/04/2016	0.20	\$39.00	Call from a power of attorney for an investor in relation to the winding up status of the fund
BRI	Dermot O'Brien	Accountant I	Creditors	29/04/2016	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Dermot O'Brien	Accountant I	Creditors	29/04/2016	0.20	\$39.00	Call from an advisor in relation to a request for a unit holdings statement and tax statement.
BRI	Dermot O'Brien	Accountant I	Creditors	29/04/2016	0.30	\$58.50	Prepare annexures for David Whyte's 13th update report to investors.
BRI	Dermot O'Brien	Accountant I	Creditors	29/04/2016	1.20	\$234.00	Generate listing of investors/advisors preferred method of contact in the AX database. Manipulate date into relevant mail merge form. Send 13th update report to relevant emails address of investors and advisors
BRI	Dermot O'Brien	Accountant I	Creditors	29/04/2016	0.80	\$156.00	Access AX investor management database and process 2 deceased investor transfer of units requests to beneficiaries as approved by David Whyte. Scan and save to file
BRI	Jinyang Li	Accountant II	Creditors	18/04/2016	0.30	\$46.50	Review of signatures for change of details requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	18/04/2016	0.50	\$77.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	18/04/2016	0.50	\$77.50	Access AX investor management database and process investor change of Address requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	18/04/2016	0.10	\$15.50	Access AX investor management database and process investor change of address requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	19/04/2016	0.40	\$62.00	Access AX investor management database and process investor change of Address details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	19/04/2016	0.70	\$108.50	Access AX investor management database and process transfer of units requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	19/04/2016	0.60	\$93.00	Review of signatures for transfer of units requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	19/04/2016	0.90	\$139.50	Prepare letters to investors seeking to update the address details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	20/04/2016	1.00	\$155.00	Prepare letters to investors seeking to update address for their investment with the Fund. Access AX database to review current details and advise process to update

BRI	Jinyang Li	Accountant II	Creditors	20/04/2016	0.80	\$124.00	Access AX investor management database and generate account statements. Prepare letters to investors in response to requests for unit balance confirmations
BRI	Jinyang Li	Accountant II	Creditors	20/04/2016	0.90	\$139.50	Access AX investor management database and generate account statements. Prepare letters to investors in response to requests for unit balance confirmations
BRI	Jinyang Li	Accountant II	Creditors	20/04/2016	0.10	\$15.50	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	1.10	\$170.50	Prepare letters to investors seeking to update the address for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.20	\$31.00	Return call to an advisor to confirm contact details for investors in the Fund
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.50	\$77.50	Prepare a letter to an investor in response to a request for a transaction statement sent through by email.
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Prepare letter to investor seeking to update the address for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Prepare letter to investor seeking to update the address for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Review of correspondence from investors in relation to a change of Trustee request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.50	\$77.50	Access AX investor management database and process investor change of address detail requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Access AX investor management database and process investor change of address detail requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.50	\$77.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Prepare a letter to an investor in response to a request of transaction statement sent through by email.
BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.40	\$62.00	Call from an advisor to confirm email address. Draft letter to advisor confirming same

BRI	Jinyang Li	Accountant II	Creditors	21/04/2016	0.60	\$93.00	Review of signatures for transfer of units (deceased estate) requests received from investors/advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Call advisor in relation to a request for unit balance. Prepare letter to advisor regarding same.
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.60	\$93.00	Prepare a letter to an investor in response to a request to transfer units from a self-managed superannuation fund to a personal name.
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.30	\$46.50	Review of correspondence from advisors in relation to a change of address details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund's policy
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.20	\$31.00	Returned a call to an advisor seeking information on their client
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Prepare a letter to an investor in relation to an update sought on the winding up of the Fund
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.60	\$93.00	Review of signatures for transfer of units requests received from investors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	1.30	\$201.50	Prepare letters to advisors and investors seeking further information to transfer units to new investors/beneficiaries of deceased estates.
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Reply John Somerville's email regarding address update in the AX database. Review of AX database to confirm changes
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Reply John Somerville's email regarding address update in the AX database. Review of AX database to confirm changes
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Call advisor in relation to a request for their client's unit balance. Respond to queries in relation to the funds
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.50	\$77.50	Review of correspondence from investor in relation to a change of address request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BRI	Jinyang Li	Accountant II	Creditors	22/04/2016	0.40	\$62.00	Prepare a letter to an investor in relation to investor's queries in relation to the status of the winding up of the Fund
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.50	\$77.50	Draft letters to investors in response to requests for updates on unit balances
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.20	\$31.00	Generate investor statements from the AX database to respond to requests from investors seeking confirmation of units held

BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.20	\$31.00	Generate investor statements from the AX database to respond to requests from investors seeking confirmation of units held ^a
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.40	\$62.00	Review of signatures for change of details requests received from advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.50	\$77.50	Review of signatures for change of details requests received from advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.40	\$62.00	Prepare a letter to an investor in relation to a request for address updating. Log onto AX investor management database, search for investor and confirm.
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.50	\$77.50	Review of signatures for transfer of units requests received from advisors and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.40	\$62.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	26/04/2016	0.70	\$108.50	Prepare letter to investor in response to their request to transfer units to a new party. Access AX database to review current investor details and advise.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update ^a
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.90	\$139.50	Access AX investor management database and process investor change of bank details requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update ^a

BRI	Jinyang Li	Accountant II	Creditors	27/04/2016	0.30	\$46.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Jinyang Li	Accountant II	Creditors	28/04/2016	0.80	\$124.00	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Jinyang Li	Accountant II	Creditors	28/04/2016	0.50	\$77.50	Access AX investor management database and process investor transfer of units requests as approved by David Whyte.
BRI	Jinyang Li	Accountant II	Creditors	28/04/2016	0.50	\$77.50	Prepare a letter to an advisor in relation to a request for a unit holding balance. Access AX investor management database, search for investor and generate investor unit balance report. Print and collate.
BRI	Jinyang Li	Accountant II	Creditors	28/04/2016	0.20	\$31.00	Call investor to confirm postal address.
BRI	Jinyang Li	Accountant II	Creditors	28/04/2016	0.30	\$46.50	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	02/11/2015	0.10	\$19.50	Review 2 x letters approved by David Whyte. Scan, save, file, email/post letters to investors
BRI	Julia Mayne	Accountant II	Creditors	03/11/2015	0.30	\$58.50	Review and amend 4 x letters to investors seeking to update contact details and requesting unit balance. Review investors in AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	03/11/2015	0.40	\$78.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly. (following sending of
BRI	Julia Mayne	Accountant II	Creditors	03/11/2015	0.30	\$58.50	Phone call from investor requesting information in relation to the fees charged by BDO and Lawyers, various questions regarding report to investors including legal issues and information about realisations, request for unit balance/value. prepare file note
BRI	Julia Mayne	Accountant II	Creditors	03/11/2015	0.20	\$39.00	Prepare letter to investor regarding unit balance and value. Access AX to review investor and advise
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.20	\$39.00	Phone call from advisor in response to their request to transfer units from a SMSF to individual. Review transfer forms and advise how to complete.
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.30	\$58.50	Phone call from investor seeking clarification of 11th Report to Investors. Access AX to review investor contact details, unit balance and value and advise. Answer questions in regards to having BDO remuneration approved by court
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.80	\$156.00	Prepare 4 x letters to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update

BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.20	\$39.00	Prepare letter to investor regarding updating contact details. Review investor on AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.20	\$39.00	Phone call from lawyer in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.20	\$39.00	Phone call from investor requesting information about the winding up of the Fund and explanation of update report
BRI	Julia Mayne	Accountant II	Creditors	04/11/2015	0.60	\$117.00	Prepare 3 x letters to an investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.20	\$39.00	Phone call from investor seeking confirmation of no distributions paid in 2014 / 2015 financial year. Review investor on AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.40	\$78.00	Phone call from advisor regarding email requesting copy of PDS. Review of transfer forms regarding conditions of PDS. Email to John Somerville regarding same.
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.40	\$78.00	Review of unread emails sent to the LM enquiries mailbox and via post. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	05/11/2015	0.50	\$97.50	Review 11 x approved letters from David Whyte. Scan, save, file and email/post letters to investors
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	1.00	\$195.00	Prepare letters to 5 x investors in regards to their response for information about the status of the winding up of the Fund. Access the AX database to review investor details and advise
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	1.00	\$195.00	Prepare letters to 5 x investors in regards to their response for information about the status of the winding up of the Fund. Access the AX database to review investor details and advise

BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Review and print transaction statement
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Samantha Brown to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Samantha Brown to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Review email correspondence from advisor regarding contact method for receiving updates in relation to the Fund and prepare letter regarding same
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.30	\$58.50	Prepare letter to advisor in response to their request for information about the winding up of the Fund, unit balance and value. Access AX database to review current details and advise and generate transaction statement
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an update on the winding up of the Fund and updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.90	\$175.50	Prepare a letters to 4 x investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.30	\$58.50	Access AX database to review 3 x investors details and generate transaction statements
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Amend 3 x letters to investors regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Review and advise unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	10/11/2015	0.30	\$58.50	Prepare letter to investor in response to their request for information about the winding up of the Fund, unit balance, value, method of communication and reports to investors. Access AX database to review current details and advise

BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.20	\$39.00	Call from an investor requesting an update on the winding up of the Fund and in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.20	\$39.00	Phone call from advisor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.10	\$19.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.20	\$39.00	Call from an investor requesting an update to the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.20	\$39.00	Call from an investor requesting an update to the winding up of the Fund and in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	11/11/2015	0.40	\$78.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.20	\$39.00	Phone call from investor wishing to confirm bank account and postal address. Access AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.60	\$117.00	Prepare letters to 3 x advisors in response to their request for information about the Fund. Review investor on the AX database and advise.
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.60	\$117.00	Prepare a letter to 4 x an investors/advisors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance. Generate transaction statements
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.10	\$19.50	Phone call from advisor following up regarding email sent requesting transaction statement. Advise
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.40	\$78.00	Prepare letter to 2 x investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.20	\$39.00	Review email correspondence from advisor regarding transfer of units for deceased estate. Access AX to review documents saved to file and advise Dermot O'Brien
BRI	Julia Mayne	Accountant II	Creditors	12/11/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.

BRI	Julia Mayne	Accountant II	Creditors	13/11/2015	0.40	\$78.00	Phone call from advisor requesting information about the Report to Investors, MPF claim, Public Examination, Remuneration, and future distributions. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	13/11/2015	0.40	\$78.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note. Prepare letter regarding same
BRI	Julia Mayne	Accountant II	Creditors	13/11/2015	0.40	\$78.00	Review email correspondence from investor to Samantha Brown regarding a transfer of units. Review correspondence previously sent to investor regarding same. Ascertain reason for transfer of units.
BRI	Julia Mayne	Accountant II	Creditors	13/11/2015	0.60	\$117.00	Access AX to review 3 x investor accounts, unit balances and history of transfer of units between the three accounts. Review correspondence saved to file and AX regarding same. Ascertain reasons for transfer of units between accounts ^a
BRI	Julia Mayne	Accountant II	Creditors	13/11/2015	0.20	\$39.00	Phone call from investor in response to their request to transfer units from a SMSF to individual. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	16/11/2015	0.20	\$39.00	Phone call to Samantha Brown to clarify information regarding a transfer of units she had completed and correspondence sent to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	17/11/2015	0.80	\$156.00	Amend letters to 4 x investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	17/11/2015	0.60	\$117.00	Scan, save, file, email/post 15 x letters to investors approved by David Whyte
BRI	Julia Mayne	Accountant II	Creditors	17/11/2015	0.50	\$97.50	Review 15 x letters approved by David Whyte. Scan, save and file letters
BRI	Julia Mayne	Accountant II	Creditors	17/11/2015	0.20	\$39.00	Phone call from advisor requesting information about the winding up of the Fund and report. ^a
BRI	Julia Mayne	Accountant II	Creditors	17/11/2015	0.20	\$39.00	Call from an advisor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise.
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.40	\$78.00	Review of 4 x emails sent to the LM enquiries mailbox from advisors and draft responses to their requests
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.20	\$39.00	Review email from investor regarding transfer of units for deceased estate. Advise
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.

BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.40	\$78.00	Review of 18 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.30	\$58.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare letter regarding same
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.10	\$19.50	Review letter for investor approved by David Whyte. Scan, save, email letter to investor
BRI	Julia Mayne	Accountant II	Creditors	18/11/2015	0.30	\$58.50	Review 5 x letters approved by David Whyte. Scan, save, email/post letters to investors
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.40	\$78.00	Amend 2 x letters to investors seeking to update contact details and requesting information in relation to the wind up
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.60	\$117.00	Review 14 x letters approved by David Whyte. Scan, save, file, email/post letters to investors. Print accompanying forms
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.90	\$175.50	Review 4 x returned mail with forwarding address. Review investor contact details in AX and Composer. Prepare letters to each investor requesting updated contact details.
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Phone call from advisor following up a transfer of units request. Review correspondence previously provided for request and discussions with Dermot O'Brien regarding same.
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Access Composer to review 2 x investors and print signatures for Change of Detail requests

BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	0.40	\$78.00	Prepare letter to 2 x advisors requesting confirmation of change of details. Access AX database to review current details and
BRI	Julia Mayne	Accountant II	Creditors	19/11/2015	1.50	\$292.50	Prepare letters to 6 x investors regarding queries in relation to charge out rates, winding up of the Fund and future distributions, following the eleventh report to investors. Review investors on AX and report to investors
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Discussions with John Somerville regarding 10 x letters from investors/advisors and discuss appropriate correspondence to be drafted in response to their requests
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.10	\$19.50	Prepare a letter to advisor in relation to a request for information for investor's unit holdings
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Amend letter to advisor seeking information in relation to an investor's unit holdings
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.30	\$58.50	Review email from advisor and prepare list of account number, investor ID, investor names and advisor listed in AX for 9 x advisors.
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Review email correspondence from investor regarding obtaining information for unit holding and draft response
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.40	\$78.00	Prepare a letter to 2 x advisors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.40	\$78.00	Amend 4 x letters to investors regarding unit balance, value and transfer of units for deceased estate
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	20/11/2015	0.20	\$39.00	Prepare letter to investor in response to their request for further information about the eleventh report to investors and for information regarding the timing of future distributions

BRI	Julia Mayne	Accountant II	Creditors	24/11/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	24/11/2015	0.50	\$97.50	Amend 5 x letters to investors regarding report to investors, unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	24/11/2015	0.20	\$39.00	Phone call from investor requesting information regarding report to investors. Access AX database to review investor details and advise
BRI	Julia Mayne	Accountant II	Creditors	24/11/2015	0.30	\$58.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	24/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	25/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	25/11/2015	0.30	\$58.50	Amend 3 x letters to investors regarding unit balance, value and transfer of units
BRI	Julia Mayne	Accountant II	Creditors	25/11/2015	0.20	\$39.00	Review 4 x letters approved by David Whyte. Scan, save, email and post letters to investors
BRI	Julia Mayne	Accountant II	Creditors	26/11/2015	0.20	\$39.00	Phone call from investor seeking to update postal address. Review investor on AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	26/11/2015	0.10	\$19.50	Phone call from investor seeking to update postal address. Review investor on AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	26/11/2015	0.50	\$97.50	Review 3 x emails from advisors/investors requesting information and prepare response
BRI	Julia Mayne	Accountant II	Creditors	27/11/2015	0.20	\$39.00	Phone call from investor in response to their request to transfer units from a SMSF to Individual. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	27/11/2015	0.20	\$39.00	Phone call from investor seeking information in relation to the Fund. Review investor in AX database and advise contact details
BRI	Julia Mayne	Accountant II	Creditors	27/11/2015	0.20	\$39.00	Phone call from investor regarding report to investors, timing of future distributions and application to court for remuneration. Advise how to update postal address
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.70	\$136.50	Review of 38 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly. Record emails re remuneration

BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Prepare file note detailing call from investor regarding remuneration
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Review of unread emails sent to the LW enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Phone call from advisor following up on change of detail request posted to our office. Review mail and advise
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note. Answer questions in relation to the Public Examination
BRI	Julia Mayne	Accountant II	Creditors	30/11/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note.
BRI	Julia Mayne	Accountant II	Creditors	01/12/2015	0.10	\$19.50	Phone call from investor seeking to update postal address. Advise
BRI	Julia Mayne	Accountant II	Creditors	01/12/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.40	\$78.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note. Prepare letter to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.20	\$39.00	Call from an investor in relation to mail being posted to previous address. Review investor on the AX database and advise. Prepare file note. Prepare letter to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.40	\$78.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note. Prepare letter to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.10	\$19.50	Review correspondence from executor of estate in response to their request to transfer units. Review AX to ascertain if Will, Probate and Certified ID have been previously received
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.20	\$39.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.

BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.30	\$58.50	Prepare a letter to an investor in relation to a request for a confirmation of transfer from SMSF to individual name. Review documents saved to AX to ascertain if transfer was completed
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.40	\$78.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note. Prepare letter to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.60	\$117.00	Prepare 3 x letters to an investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.20	\$39.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	02/12/2015	0.40	\$78.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note. Prepare letter to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	03/12/2015	0.20	\$39.00	Phone call with daughter of investor. Advise process to update postal address for mother. Access AX database to review investor details and provide information regarding the winding up of the Fund and payment of distributions
BRI	Julia Mayne	Accountant II	Creditors	03/12/2015	0.40	\$78.00	Prepare 2 x letters to investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	03/12/2015	0.30	\$58.50	Review and collation of 7 x letters to investors regarding unit balance, value and change of details. Access AX database to print transaction statements.
BRI	Julia Mayne	Accountant II	Creditors	04/12/2015	0.20	\$39.00	Phone call from investor in response to their request to transfer units from a SMSF to individual. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	07/12/2015	0.50	\$97.50	Review 10 x letters approved by David Whyte. Scan, save, file, email/post letters to investors. Print accompanying forms
BRI	Julia Mayne	Accountant II	Creditors	07/12/2015	0.20	\$39.00	Review 3 x letters approved by David Whyte. Scan, save, file and email letters to investors
BRI	Julia Mayne	Accountant II	Creditors	07/12/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	07/12/2015	0.20	\$39.00	Amend correspondence to investor requesting information regarding public examination, MPF claim and FTI role in the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	08/12/2015	0.20	\$39.00	Phone call from advisor requesting information in relation to the winding up of the Fund.

BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	1.20	\$234.00	Prepare letters to 6 x advisors/investors regarding remuneration charged for the period May - October 2015 and the timing of future distributions. Access AX database to review each investor and advise
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.80	\$156.00	Prepare letters to 4 x advisors/investors regarding remuneration charged for the period May - October 2015 and the timing of future distributions. Access AX database to review each investor and advise
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	1.20	\$234.00	Review of all emails received by the LM mailbox from Nov - current for emails regarding remuneration application. Prepare spreadsheet outlining details of investors with queries regarding same. Review correspondence sent re same to ensure responses drafted for all emails
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.10	\$19.50	Phone call from investor in response to their request to transfer units from a Trust to individual. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.20	\$39.00	Call from an advisor in relation to a request for an updated unit holdings balance for 2 x investors. Review investor on the AX database and advise .
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.60	\$117.00	Prepare letters to 3 x advisors/investors regarding remuneration charged for the period May - October 2015 and the timing of future distributions. Access AX database to review each investor and advise
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.10	\$19.50	Phone call from investor in response to their request to transfer units from a Trust to individual. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.10	\$19.50	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.20	\$39.00	Prepare letter to executor of estate in response to their request to change trustee of Superfund. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	09/12/2015	0.10	\$19.50	Amend 1 x letter to investor regarding remuneration charged for the period May - October 2015 and the timing of future distributions.
BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.30	\$58.50	Access AX investor management database to review 2 x investors and search for investor and print investor transaction statements.
BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.40	\$78.00	Scan, save, file and email letters approved by David Whyte to 12 x investors

BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.20	\$39.00	Review email correspondence from investors/advisors regarding remuneration application. Review correspondence prepared in response. Email details of same to John Somerville for fee application
BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.40	\$78.00	Prepare 2 x letters to executors of estates in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.40	\$78.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	10/12/2015	0.60	\$117.00	Prepare and review correspondence to 12 x investors/advisors regarding remuneration for BDO fee application.
BRI	Julia Mayne	Accountant II	Creditors	11/12/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	14/12/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	15/12/2015	0.20	\$39.00	Phone call to advisor regarding transfer of units for a deceased estate. Review investor correspondence and advise
BRI	Julia Mayne	Accountant II	Creditors	15/12/2015	0.20	\$39.00	Phone call from advisor regarding the progress of transferring SMSF to individual name. Email to Dermot O'Brien regarding same
BRI	Julia Mayne	Accountant II	Creditors	15/12/2015	0.20	\$39.00	Access investor database to review investor details and email same to Murray Daniel for Bankruptcy search
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.10	\$19.50	Phone call from advisor regarding unit price and value
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Call from an advisor following up on their request for updated unit holdings balance. Review correspondence saved and advise timeframe
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Phone call from investor in response to their request to transfer units from a SMSF to individual. Access AX database to review current investor details and advise. Prepare file note. Advise how to update postal address

BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Prepare letter to investor seeking to change trustee for SMSF. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Prepare letter to investor seeking to change trustee for SMSF. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.10	\$19.50	Phone call from advisor seeking updated valuation for 30 June 2015
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Phone call from investor following up on progress of confirmation of transfer of unit request letter. Review correspondence and advise
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.10	\$19.50	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.40	\$78.00	Prepare letter to 2 x investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	16/12/2015	0.70	\$136.50	Amend 5 x letters to investors regarding unit balance, value and transfer of units for deceased estate. Review investors on AX and print statements were requires
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.80	\$156.00	Review of 30 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Review of email correspondence from advisor requesting report to investors and respond.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Review of email correspondence from investor requesting information regarding the Fund and respond.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.

BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Log onto AX investor management database, search for investor and generate transaction statement
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.50	\$97.50	Prepare 2 x letters to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Phone call from advisor regarding unit balance and value for investor. Review investor on AX database and advise. Advise on progress of winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Prepare letter to investor regarding a confirmation of change of address.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.10	\$19.50	Phone call to advisor regarding 2 x change of detail forms
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	1.20	\$234.00	Prepare a letters to 6 x investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.60	\$117.00	Prepare a letter to an investor in relation to a request for a unit holding balance for 12 x investors. Log onto AX investor management database, search for each investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	17/12/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Review change of change of trustee request provided by investor. Access AX database to review certified ID
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise . Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.60	\$117.00	Review and amend 6 x letters to investors regarding unit balance, deceased estate and transfer of units
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Phone call from advisor following up on 3 x change of details requests. Review AX and advise for each
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.

BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.60	\$117.00	Review and amend 3 x letters to investors/advisors regarding unit balances, change of details and requesting information regarding the winding up of the fund. Review investors on AX database and print unit balances where required
BRI	Julia Mayne	Accountant II	Creditors	18/12/2015	0.20	\$39.00	Access AX database to generate and print investor transaction statement
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	1.20	\$234.00	Review 23 x approved letters from David Whyte. Scan, save, file and email/post 23 x letters to investors
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.30	\$58.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Amend 2 x letters to investors regarding timing of future distributions
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Access investor database to generate transaction statement for investor
BRI	Julia Mayne	Accountant II	Creditors	21/12/2015	0.20	\$39.00	Review 1 x letter approved by David Whyte. Scan, save, file. Access investor database to generate transaction statement for investor. Email letter and statement to investor
BRI	Julia Mayne	Accountant II	Creditors	22/12/2015	0.20	\$39.00	Review correspondence from investor and resend letter previously sent to investor
BRI	Julia Mayne	Accountant II	Creditors	22/12/2015	0.20	\$39.00	Phone call from investor regarding unit price and value. Review investor on LM database and advise
BRI	Julia Mayne	Accountant II	Creditors	23/12/2015	0.20	\$39.00	Review 2 x letters approved by David Whyte. Scan, save, file and email to investors
BRI	Julia Mayne	Accountant II	Creditors	24/12/2015	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	24/12/2015	0.20	\$39.00	Prepare letter to advisor regarding investor and western union

BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.30	\$58.50	Prepare letter to investor in response to their request to transfer units from a trust to another trust. Access AX database to review current investor details and advise. Review correspondence saved to AX to ascertain trustees and signatures
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.30	\$58.50	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance. Review LMFMI website to ascertain unit price for June 2014 and advise
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.30	\$58.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.50	\$97.50	Prepare letters to 2 x investors/advisors seeking confirmation of a change of address for investments with the Fund. Access AX database to review current details and advise
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.20	\$39.00	Review email from investor requesting to update contact details. Provide response
BRI	Julia Mayne	Accountant II	Creditors	04/01/2016	0.20	\$39.00	Amend letter to investor regarding transfer of units.
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.40	\$78.00	Prepare file note regarding units that were incorrectly transferred and steps taken to amend in AX
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.20	\$39.00	Access AX to review 2 x investors and print transaction statements
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.50	\$97.50	Prepare letter to investor regarding incorrectly transferred units and outline amendments made in AX. Review investors on the AX database and print unit balances
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.20	\$39.00	Amend letter to investor regarding confirmation of transfer of units
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.60	\$117.00	Review email correspondence from advisor re incorrectly completed transfer request. Review AX for documentation regarding transfer, review email correspondence from Samantha Brown and Dermot O'Brien regarding same to ascertain reason for number of units transferred
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	1.50	\$292.50	Access AX investor management database and process investor change of details/transfer of units requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	05/01/2016	0.20	\$39.00	Phone call from investor requesting information regarding contact method for investment and unit balance and value. Access AX to review investor and advise
BRI	Julia Mayne	Accountant II	Creditors	06/01/2016	0.20	\$39.00	Review 3 x letters approved by David Whyte. Scan, save, file and email letters to investors

BRI	Julia Mayne	Accountant II	Creditors	06/01/2016	0.20	\$39.00	Review letter approved by David Whyte. Scan, save file. Prepare email to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.10	\$19.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.30	\$58.50	Phone call to advisor regarding request for change of trustee
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Access AX database to review and generate investor transaction statement
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Prepare letter to investor seeking information in relation to the Fund
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Call from an advisor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.50	\$97.50	Amend 3 x letters to investors regarding unit balance, value, transfer of units and winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.20	\$39.00	Access AX database to review and generate investor transaction statement
BRI	Julia Mayne	Accountant II	Creditors	07/01/2016	0.30	\$58.50	Review correspondence from investor regarding transfer of units to another Company. Access AX database to review current investor. Prepare letter to investor regarding same.
BRI	Julia Mayne	Accountant II	Creditors	08/01/2016	0.50	\$97.50	Access remote desktop and review all documents saved in composer for 2 x foreign investors to locate contract note to ascertain original unit balance
BRI	Julia Mayne	Accountant II	Creditors	08/01/2016	0.90	\$175.50	Access AX database to review 48 x investors to ascertain if foreign investors for unit balance request
BRI	Julia Mayne	Accountant II	Creditors	08/01/2016	0.10	\$19.50	Review and collate 5 x letters for investors
BRI	Julia Mayne	Accountant II	Creditors	08/01/2016	0.90	\$175.50	Review and amend 5 x letters to investors regarding unit balances and transfer of units
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note

BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.20	\$39.00	Review 5 x payments approved by David Whyte. Scan, save, file and email details outstanding payments to Nicola Kennedy for Receiver & Manager approval
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.10	\$19.50	Phone call from investor requesting update on the status of the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.50	\$97.50	Review 6 x letters approved by David Whyte. Scan, save, file letters. Prepare 6 x emails to investors regarding same
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.20	\$39.00	Call from an advisor in relation to a request for an updated unit holdings balance for 2 x investors. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.10	\$19.50	Call from an advisor regarding change of details request
BRI	Julia Mayne	Accountant II	Creditors	11/01/2016	0.10	\$19.50	Phone call from investor requesting update on the status of the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	12/01/2016	0.90	\$175.50	Access AX investor management database and process investor transfer of units requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	12/01/2016	0.40	\$78.00	Review of correspondence from advisor. Review of AX and client details form to ascertain why units were incorrectly transferred. Prepare file note regarding same
BRI	Julia Mayne	Accountant II	Creditors	12/01/2016	0.10	\$19.50	Phone call from advisor regarding the status of a transfer of units request. Review & advise
BRI	Julia Mayne	Accountant II	Creditors	14/01/2016	0.20	\$39.00	Amend letter to advisor regarding the winding up of the Fund.
BRI	Julia Mayne	Accountant II	Creditors	14/01/2016	0.20	\$39.00	Review 1 x letter approved by David Whyte. Scan, save, file and email letter to investor
BRI	Julia Mayne	Accountant II	Creditors	14/01/2016	0.40	\$78.00	Review email from David Whyte regarding investor query. Review files for correspondence previously sent to investor. Prepare email to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	14/01/2016	0.10	\$19.50	Phone call from advisor requesting information in relation to the winding up of the Fund and the current unit price
BRI	Julia Mayne	Accountant II	Creditors	15/01/2016	0.50	\$97.50	Assist Ryan Whyte to review 3x correspondence from investors and advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund
BRI	Julia Mayne	Accountant II	Creditors	15/01/2016	0.50	\$97.50	Access AX investor management database and process 1 x investor transfer of units requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	15/01/2016	1.00	\$195.00	Access AX investor management database and process 1 x investor transfer of units requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	15/01/2016	0.40	\$78.00	Review 7 x correspondence from investors and advisors in relation to a change of details request. Prepare internal control forms to verify sufficient documentation provided to process request as per the Fund

BRI	Julia Mayne	Accountant II	Creditors	18/01/2016	0.20	\$39.00	Prepare letter to advisor regarding confirmation of transfer of units from SMSF to individual
BRI	Julia Mayne	Accountant II	Creditors	18/01/2016	0.50	\$97.50	Access AX investor management database and process transfer of units requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	18/01/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	19/01/2016	0.20	\$39.00	Phone call from advisor requesting unit price for the Fund. Email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.30	\$58.50	Review 2 x change of details requests updated in AX by Ryan Whyte.
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.50	\$97.50	Access AX investor management database and process 2 x investor change of details requests as approved by David Whyte.
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.20	\$39.00	Phone call from advisor requesting confirmation of transfer of units for investor. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.30	\$58.50	Review 2 x change of details requests updated in AX by Ryan Whyte.
BRI	Julia Mayne	Accountant II	Creditors	20/01/2016	0.50	\$97.50	Review of emails, Dermot O'Brien's checklists and updates and files to locate documents regarding a change of trustee request sent from advisor and prepare email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.10	\$19.50	Phone call from investor requesting information to update postal address. Review investor in AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.40	\$78.00	Access AX database to review investor and generate transaction statement. Review Western union schedule for same investor and print
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.40	\$78.00	Prepare 2 x letters to investors regarding confirmation of update of details. Access AX database to review investors
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.30	\$58.50	Review email correspondence from advisor regarding change of trustee. Review documents required to facilitate same. Draft email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Email to investors and advisors regarding Notice to members of the LM First Mortgage Income Fund
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.40	\$78.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare letters to investors who acquired units in a foreign currency
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.40	\$78.00	Prepare letter to advisor regarding a confirmation of change of address for 5 x investors. Review each in AX database and advise

BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare a letter to advisor regarding confirmation of change of address. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Log onto AX investor management database, search for investor and generate transaction statements
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.50	\$97.50	Amend and prepare 2 x letters to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare letter to investor in response to their request to transfer units from a SMSF to Individual Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Amend letter to investor in response to their request to transfer units from a company to company Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	21/01/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.70	\$136.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.30	\$58.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.60	\$117.00	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	1.00	\$195.00	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails

BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.10	\$19.50	Phone call from investor seeking to update postal address with the fund. Review investor on the AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.20	\$39.00	Amend letter to investor regarding transfer of units
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.20	\$39.00	Amend letter to investor regarding transfer of units
BRI	Julia Mayne	Accountant II	Creditors	22/01/2016	0.70	\$136.50	Review 11 x letters approved by David Whyte. Scan, save file letters. Post/email letters to investors. Print accompanying forms as required
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	1.20	\$234.00	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	1.30	\$253.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	1.10	\$214.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	1.10	\$214.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	0.90	\$175.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	25/01/2016	0.50	\$97.50	Review LM mailbox following Notice to Members of LMFMI re FTI fee application. Review and create spreadsheet of bounced emails. Review register of members to locate possible postal addresses for undeliverable emails
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.30	\$58.50	Review and print listing of investors to be reissued notice regarding FTI fee application following bounced email. Review and print 120 x copies of notice. Email to Ashley Richardson regarding same
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.20	\$39.00	2 x phone call to MN regarding status of payments
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	1.00	\$195.00	Prepare letters to 4 x investors requesting information about their units holdings in foreign currencies. Access AX database to review each investor

BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.30	\$58.50	Prepare letter to investor regarding unit balance and value, change of address and change of trustee
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.20	\$39.00	Prepare letter to investor requesting information about the status of the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.50	\$97.50	Prepare 2 x letters to an investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	27/01/2016	0.60	\$117.00	Review of 17 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	29/01/2016	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	29/01/2016	0.20	\$39.00	Phone call from executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	01/02/2016	0.20	\$39.00	Review email from advisor requesting transaction statement and prepare response regarding same
BRI	Julia Mayne	Accountant II	Creditors	01/02/2016	0.40	\$78.00	Error in generating transaction statements in AX database. Discussions with Murray Daniel regarding same. Prepare email regarding same to Dialog. Phone call to Dialog re same
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Review email from investor regarding removing email from listing and review investor on AX. Email to John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Access AX database to review investor and print unit balance
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.40	\$78.00	Amend 4 x letters to investors/advisors regarding unit balance and transfer of units for deceased estate
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Prepare letter to investor regarding the status of the winding up of the Fund and payment of future distribution payments
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.30	\$58.50	Review email from investor regarding the winding up of the fund. Review sent box for previously sent emails. Access AX database to review investor. Email response
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.30	\$58.50	Prepare a letter to an investor in relation to a request for a unit holding balance for 1 x investment with LMFIF. Log onto AX investor management database, search for investor and print investor balance.

BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.30	\$58.50	Prepare letter to investor requesting confirmation of change of address and request for hardship payment
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Phone call from advisor regarding notice sent to investors in response to FTI fees
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.10	\$19.50	Phone call from advisor regarding confirmation of change of address
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.10	\$19.50	Access AX database to review investor and generate unit balance. Print
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.30	\$58.50	Review forms submitted from 2 x executors of estate regarding 2 different transfer of units. Review files to ascertain documents already submitted and additional requirements
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.30	\$58.50	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	02/02/2016	0.20	\$39.00	Print, collate and review 7 x letters to investors and email correspondence from investors/advisors regarding same
BRI	Julia Mayne	Accountant II	Creditors	04/02/2016	0.20	\$39.00	Review email from advisor regarding transfer of units
BRI	Julia Mayne	Accountant II	Creditors	04/02/2016	0.20	\$39.00	Listen to voicemail from advisor requesting update regarding transfer of units and providing cert ID. Review files for correspondence sent and received. Locate checklist and arrange for John Somerville approval
BRI	Julia Mayne	Accountant II	Creditors	04/02/2016	0.50	\$97.50	Review 7 x letters approved by David Whyte. Scan, save, file letters. Email/post letters to investors. Print accompanying forms
BRI	Julia Mayne	Accountant II	Creditors	04/02/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.20	\$39.00	Review email correspondence from Nicola Kennedy and John Somerville regarding obtaining contract notes for foreign investors.
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.20	\$39.00	Resolve issues logging into Composer on the remote desktop. Discussions with Nicola Kennedy and Ashleigh Simpson Wade regarding same
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	1.30	\$253.50	Review spreadsheet of foreign investors. Access AX database to review investors and record investor ID number. Access Composer database to review investor (using investor ID). Review correspondence saved to locate possible contract notes. Repeat for 6 investors.
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.10	\$19.50	Phone call from investor regarding status of change of detail request. Review and advise

BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.20	\$39.00	Amend letter to investor in relation to their investment held in foreign currency
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.20	\$39.00	Phone call from investor requesting unit balances and values for 4 x accounts in 3 x different company names. Review and advise.
BRI	Julia Mayne	Accountant II	Creditors	05/02/2016	0.10	\$19.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	08/02/2016	0.20	\$39.00	Phone call from advisor in regards to status of change of address request. Review and advise. Email to Dermot Obrien regarding same
BRI	Julia Mayne	Accountant II	Creditors	08/02/2016	0.20	\$39.00	Phone call from advisor in regards to status of a transfer of units request. Review and advise. Email to Dermot Obrien regarding same
BRI	Julia Mayne	Accountant II	Creditors	08/02/2016	0.20	\$39.00	Listen to voicemails from 2 x LM investors, and call back both investors
BRI	Julia Mayne	Accountant II	Creditors	08/02/2016	0.20	\$39.00	Phone call from investor regarding obtaining statement and questioning why report was sent twice
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Phone call from investor requesting information in regards to winding up of the fund, unit price, properties sold and timing for future distributions
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.60	\$117.00	Prepare letter to 3 x investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.50	\$97.50	Amend 4 x letters to investors requesting information in relation to unit balance, change of details and status of winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.40	\$78.00	Review of 16 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot Obrien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.30	\$58.50	Prepare letter to investor in regards to a confirmation of change of details request and requesting information in relation to Western Union. Review investor in AX database and advise. Email to John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.50	\$97.50	Prepare 2 x letters to an investors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Prepare 2 x file notes for 2 x phone call from investors requesting correspondence to be sent

BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Review email from advisor requesting update in regards to 2 x transfer requests. Review each investor in AX to ascertain if requests were actioned. Email details to Dermot O'Brien
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Review email from investor requesting information for investment and prepare response
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Review email from investor requesting information for investment and prepare response
BRI	Julia Mayne	Accountant II	Creditors	09/02/2016	0.20	\$39.00	Prepare letter to investor in regards to a confirmation of change of details request. Review investor in AX database and advise
BRI	Julia Mayne	Accountant II	Creditors	10/02/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	10/02/2016	0.20	\$39.00	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	10/02/2016	0.70	\$136.50	Prepare a letter to an advisor in relation to a request for a unit holding balance for 11 x investors in the LMFMIIF. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	10/02/2016	0.20	\$39.00	Phone call from advisor regarding status of transfer of units request. Review checklists prepared and advise timeframe
BRI	Julia Mayne	Accountant II	Creditors	10/02/2016	0.10	\$19.50	Phone call from investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update.
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.10	\$19.50	Phone call from advisor seeking information in relation to an investor's unit holding
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.60	\$117.00	Amend 3 x letters to investors regarding unit balance and foreign currency enquiries. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.20	\$39.00	Phone call from advisor seeking information in relation to a transfer from SMSF to another SMSF. Review investor on AX database and LMFMIIF website and advise
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.10	\$19.50	Phone call from advisor requesting information in relating to the winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.20	\$39.00	Listen to voicemail from advisor requesting an update in regards to a change of trustee. Review correspondence received from advisor and review investor in AX to ascertain if changes have been made
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.10	\$19.50	Review returned investor mail and organise into boxes
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.20	\$39.00	Review email from investor regarding status of change of bank account details. Prepare response

BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.20	\$39.00	Review of 4 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	11/02/2016	0.10	\$19.50	Amend letter to advisor regarding unit balance and value for clients
BRI	Julia Mayne	Accountant II	Creditors	12/02/2016	0.10	\$19.50	Phone call from advisor regarding a change of details request
BRI	Julia Mayne	Accountant II	Creditors	12/02/2016	0.20	\$39.00	Access remote desktop to review AX database to ascertain number of units held. Email details of same to John Somerville
BRI	Julia Mayne	Accountant II	Creditors	15/02/2016	0.10	\$19.50	Phone call from advisor in response to their request to transfer units from a SMSF to individual. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	15/02/2016	0.20	\$39.00	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	15/02/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Phone call from investors daughter (holds POA) requesting info regarding winding up of the fund, unit balance, unit value, timing for future distributions and updating bank account and phone number for account.
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.70	\$136.50	Review 7 x letters approved by David Whyte, Scan, save, file letters. Email/post letters to investors. Print accompanying forms
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Phone call from executor of estate advising of the passing of his father and requesting information to transfer the units. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.10	\$19.50	Phone call from advisor following up on request for unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.70	\$136.50	Review 6 x letters approved by David Whyte, Scan, save, file letters. Email/post letters to investors. Print accompanying forms
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Phone call from advisor requesting unit balance and value for investor. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Phone call from advisor requesting confirmation of transfer of units from SMSF to individual. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	17/02/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.20	\$39.00	Review email from investor following up on their request for information in relation to their investment and prepare response

BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.40	\$78.00	Review of unread 11 emails sent to the LM enquiries mailbox. Print email for letter response or forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.20	\$39.00	Discussions with Ashleigh Simpson-Wade regarding locating of foreign investor documents in LM servers
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.60	\$117.00	Prepare letter to investor requesting clarification on the roles of the receivers and managers and liquidators of the LMFMI. Review email from Nicola Kennedy regarding group structure of same. Discussions with Murray Daniel regarding same
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.20	\$39.00	Email to Nicola Kennedy and Dermot O'Brien regarding letters to be sent to investors in response to their questions from FTI fee approval
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.10	\$19.50	Phone call from investor regarding change of detail request
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.30	\$58.50	Review of all emails received in the LM mailbox to identify emails from investors relating to the notice sent in regard to the FTI remuneration applications
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.40	\$78.00	Prepare letters to 2 x investors in response to notice sent regarding FTI fee approval application
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.20	\$39.00	Prepare letters to 1 x investors in response to notice sent regarding FTI fee approval application
BRI	Julia Mayne	Accountant II	Creditors	18/02/2016	0.10	\$19.50	Phone call from investor regarding change of detail request
BRI	Julia Mayne	Accountant II	Creditors	22/02/2016	0.30	\$58.50	Review of signatures for 1 change of details request received from investor and compare to signature held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Julia Mayne	Accountant II	Creditors	22/02/2016	0.10	\$19.50	Review and collate 4 x letters to investors
BRI	Julia Mayne	Accountant II	Creditors	22/02/2016	0.60	\$117.00	Amend 2 x letters to investor/advisor regarding unit balance and value and transfer of units. Access AX database to review and print unit balances for 11 x investments for advisor letter
BRI	Julia Mayne	Accountant II	Creditors	22/02/2016	0.20	\$39.00	Prepare letter to advisor regarding confirmation of change of trustee
BRI	Julia Mayne	Accountant II	Creditors	22/02/2016	0.30	\$58.50	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	23/02/2016	0.10	\$19.50	Access AX database to review investor and print investor details
BRI	Julia Mayne	Accountant II	Creditors	23/02/2016	0.10	\$19.50	Review 1 x letter to investors approved by David Whyte. Scan, save, file and email letter to investor
BRI	Julia Mayne	Accountant II	Creditors	23/02/2016	0.10	\$19.50	Phone call to investor regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	23/02/2016	0.10	\$19.50	Phone call to advisor regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	23/02/2016	0.10	\$19.50	Phone call to investor regarding unit balance and value

BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.40	\$78.00	Prepare 2 x letters to investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.10	\$19.50	Phone call from beneficiary of estate following up on a transfer of units for deceased estate request
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.30	\$58.50	Review email from executor requesting information for transfer of units for deceased estate. Review correspondence previously sent to executor. Prepare email to executor in regards to same
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.20	\$39.00	Amend 2 x letters to investors regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.10	\$19.50	Review 1 x letter to investor approved by David Whyte. Scan, save, file and email letter.
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.20	\$39.00	Prepare letter to advisor regarding confirmation of transfer of units from SMSF to individual
BRI	Julia Mayne	Accountant II	Creditors	24/02/2016	0.20	\$39.00	Prepare letter to advisor regarding confirmation of change of details for deceased estate
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Review correspondence from advisor regarding transfer of units for deceased estate and prepare email regarding same.
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.10	\$19.50	Phone call from advisor in relation to a transfer of units from SMSF to individual
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.30	\$58.50	Review email from advisor requesting information in relation to clients investment. Review various investments in AX database to locate client. Email to advisor requesting further information to address their request
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Prepare letter to executor of estate in response to their request to transfer units from a deceased estate to the beneficiaries of the estate. Access AX database to review current investor details and advise.
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.50	\$97.50	Prepare transfers to 2 x investors in response to their requests for information about the costs of the winding up process, reports to investors and future distributions. Search of mail listing with investor email address to identify investor names. Review on AX
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Print and review 3 x letters to investors. Print investor email/file note
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.80	\$156.00	Amend 5 x letters to investors regarding transfer of units, unit balances and winding up of the fund
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.

BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.30	\$58.50	Review email from advisor requesting information in relation to clients investment. Review various investments in AX database to locate client. Email to advisor requesting further information to address their request
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.30	\$58.50	Review email from advisor requesting information in relation to clients investment. Review various investments in AX database to locate client. Email to advisor requesting further information to address their request
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Prepare letter to investor requesting information in relation to the Fund
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.40	\$78.00	Prepare transfers to 2 x investors in response to their requests for information about the costs of the winding up process, reports to investors and future distributions. Search of mail listing with investor email address to identify investor names. Review on AX
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.20	\$39.00	Amend 2 x letters to investors requesting confirmation of change of details and unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	25/02/2016	0.30	\$58.50	Prepare transfers to 2 x investors in response to their requests for information about the costs of the winding up process, reports to investors and future distributions. Search of mail listing with investor email address to identify investor names. Review
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.10	\$19.50	Phone call to investor requesting to update postal address
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.40	\$78.00	Access remote desktop to review G drive to locate PDS . Review of emails for same. Review of PDS for ISIN number.
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.20	\$39.00	Access AX on remote desktop to review foreign investors documents to identify Funds ISIN number. Email John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.20	\$39.00	Review email from investor regarding change of address. Access AX database and review investor address. Phone call to investor regarding same
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.40	\$78.00	Review of email from advisor requesting unit prices for investments. Review of 6 x investments in the AX database and documents saved to AX to identify clients investment. Email to John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.40	\$78.00	Review of email from advisor requesting information in relation to an investment. Review of files for previous correspondence, AX database and documents saved to AX to identify client's investment. Email to John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	26/02/2016	0.20	\$39.00	Prepare letter to advisor in relation to the remuneration application from FTI
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review email from AFSA regarding report to investors. Review investor mail out listing for investor details and prepare response

BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review of email from investor regarding change of bank account. Review AX to ascertain if updated. Email to Dermot O'Brien regarding same
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.30	\$58.50	Review of 10 x unread emails sent to the LM enquiries mailbox. Print email for letter response or forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Access AX to review investor and print bank account details
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Prepare letter to investor regarding confirmation of update of address. Log onto AX investor management database, search for investor and print confirmation
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review email from investor and review investor database to identify which investor request is from
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.10	\$19.50	Phone call to investor regarding confirmation of change of address and winding up of the Fund
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Prepare letter to investor regarding confirmation of update of bank account details. Log onto AX investor management database, search for investor and print confirmation
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Prepare letter to investor seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review email from advisor requesting information to transfer units. Prepare response to request further information about investor
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review email from advisor requesting information to in relation to the winding up of the Fund. Email to John Somerville with queries about requesting further information about investor
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.10	\$19.50	Phone call from advisor requesting unit price. Advise
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Phone call to investor regarding confirmation of transfer of units and report to creditors
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.10	\$19.50	Phone call from advisor requesting stamp duty information
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review of signatures for 1 change of details request received from investor and compare to signatures held in the AX investor management database. Print and attach to internal control forms for David Whyte's review.
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	29/02/2016	0.20	\$39.00	Review correspondence from advisor in relation to investors account. Search of the AX database to locate investor

BRI	Julia Mayne	Accountant II	Creditors	01/03/2016	0.40	\$78.00	Access internet to locate ISIN register online. Review of 2 separate international ISIN registers to locate ISIN number for Fund
BRI	Julia Mayne	Accountant II	Creditors	01/03/2016	0.30	\$58.50	Access internet to review ASX website and review of Australian ISIN register to locate ISIN number for Fund
BRI	Julia Mayne	Accountant II	Creditors	01/03/2016	0.40	\$78.00	Review of email correspondence from advisor requesting ISIN code. Access AX to review investor and review all correspondence saved to file to locate ISIN code
BRI	Julia Mayne	Accountant II	Creditors	01/03/2016	0.60	\$117.00	Review 23 x letters for investors/advisors approved by David Whyte. Scan, save, file and email/post letters to investors
BRI	Julia Mayne	Accountant II	Creditors	03/03/2016	0.30	\$58.50	Review of 13 x unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot Obrien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	03/03/2016	0.20	\$39.00	Amend letter to investor regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	03/03/2016	0.20	\$39.00	Review email from advisor requesting ISIN number for Fund. Email to John Somerville regarding same. Prepare response to
BRI	Julia Mayne	Accountant II	Creditors	03/03/2016	0.20	\$39.00	Review email from advisor seeking information in relation to the winding up of the Fund and prepare response
BRI	Julia Mayne	Accountant II	Creditors	03/03/2016	0.10	\$19.50	Review letter approved by David Whyte. Scan, save, file and email letter to investor
BRI	Julia Mayne	Accountant II	Creditors	04/03/2016	0.20	\$39.00	Review of email from investor in regards to a confirmation of update of bank account and prepare response
BRI	Julia Mayne	Accountant II	Creditors	04/03/2016	0.20	\$39.00	Phone call to advisor requesting unit balance and value for investment, Review AX and advise
BRI	Julia Mayne	Accountant II	Creditors	04/03/2016	0.10	\$19.50	Phone call to advisor requesting unit balance and value for investment, Review AX and advise
BRI	Julia Mayne	Accountant II	Creditors	04/03/2016	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot Obrien to be updated in the AX database. Review and update investor correspondence register accordingly.
BRI	Julia Mayne	Accountant II	Creditors	04/03/2016	0.20	\$39.00	Phone call to advisor requesting unit balance. Email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.10	\$19.50	Phone call to advisor regarding unit balance and value
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.20	\$39.00	Review of 11 x letters to investors for John Somerville's approval. Print relevant emails & collate
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.10	\$19.50	Call from an investor in relation to a request for an updated unit holdings balance. Review investor on the AX database and advise. Prepare file note
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.30	\$58.50	Review email from advisor regarding change of trustee request, review AX to ascertain if request was actioned. Phone call to advisor regarding same. Email to Dermot Obrien regarding same
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.10	\$19.50	Review email from investor regarding transfer of units request and prepare response

BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.20	\$39.00	Review of unread emails sent to the LM enquiries mailbox. Print email for letter response / forward to Dermot O'Brien to be updated in the AX database. Review and update investor correspondence register accordingly. Access AX to review investor and generate transaction statement. Email to advisor regarding same
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.30	\$58.50	Prepare a letter to an investor in relation to a request for 2 x unit holding balances. Log onto AX investor management database, search for investor and generate 2 x transaction statements
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.30	\$58.50	Review email from advisor requesting a unit balance confirmation for 5 x investments with the Fund. Access AX to review unit balance for each investment. Email to John Somerville regarding same
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.60	\$117.00	Prepare a letter to 3 x investors/advisors in relation to a request for a unit holding balance. Log onto AX investor management database, search for investors and print investor balance and transaction statement.
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.40	\$78.00	Prepare letter to 2 x investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.60	\$117.00	Prepare a 2 x letters to an advisor in relation to a request for a unit holding balance for 3 x investors. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.10	\$19.50	Phone call from investor regarding request for unit balance and value for client. Advise
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.10	\$19.50	Phone call from advisor requesting transaction statement for investor
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.20	\$39.00	Prepare a letter to an investor in relation to a request for a unit holding balance. Log onto AX investor management database, search for investor and print investor balance.
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.30	\$58.50	Prepare a letter to an advisor in relation to a request for a unit holding balance for 11 x investors. Log onto AX investor management database, search for investor and print investor balances for each.
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.20	\$39.00	Prepare a letter to an advisor regarding a confirmation of update of postal address for 2 x investors
BRI	Julia Mayne	Accountant II	Creditors	07/03/2016	0.40	\$78.00	Prepare letter to 2 x investors seeking to update the details for their investment with the Fund. Access AX database to review current details and advise process to update
BRI	Julia Mayne	Accountant II	Creditors	08/03/2016	0.10	\$19.50	Phone call from advisor requesting confirmation of change of postal address